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# TOWN OF BEDFORD, N.H.

## ANNUAL REPORTS

**Year Ending December 31, 1988**



**New Town Offices**

### School District Reports

**Year Ending June 30, 1988**

**1989**

### **IMPORTANT DATES TO REMEMBER**

March 9, 1989 7:30 p.m. School District Meeting, McKelvie School

March 14, 1989 7:00 a.m. to 7:00 p.m. Voting for Town and School Officials, McKelvie School

March 16, 1989 7:00 p.m. Budgetary Town Meeting, McKelvie School

University of New Hampshire  
Library

STATE ELECTED OFFICIALS

1989  
Governor: Judd Gregg

United States Senators  
Gordon Humphrey & Warren Rudman

United States Representatives  
Charles Douglas & Robert Smith

Governor's Executive Councilor  
Earl Rinker

State Senator: Sheila Roberge

Representatives to the General Court

Dorothy Bowers	Term Expires 1990
Maurice Goulet	Term Expires 1990
John Klose	Term Expires 1990
Barbara Allen Upton	Term Expires 1990

TOWN ELECTED OFFICIALS

COUNCILORS

John Miville, Chairman	Term Expires 1991
Marjorie Peters	Term Expires 1989
Paul Anderson	Term Expires 1989
Edward Moran	Term Expires 1990
Charles Colpitts	Term Expires 1990
James Dias	Term Expires 1991
Eugene Van Loan, Jr.	Term Expires 1991

SCHOOL BOARD

Maureen Spector, Chair	Term Expires 1989
Ann Remus	Term Expires 1990
Margaret Comiskey	Term Expires 1990
Richard Mandeville	Term Expires 1991
Myra Webster	Term Expires 1991

SCHOOL DISTRICT MODERATOR

Eugene Van Loan, III      Term Expires 1989

SCHOOL DISTRICT TREASURER

H. Richard Spurway      Term Expires 1989

SCHOOL DISTRICT CLERK

Martha Harris      Term Expires 1989

George T. Wiggin, Jr.      Term Expires 1990

TREASURER

Eugene M. Van Loan, III.      Term Expires 1989

MODERATOR

SUPERVISORS OF THE CHECKLIST

Betty Folsom, Chairman	Term Expires 1988
Doris Peck Spurway	Term Expires 1990
Beatrice Miller	Term Expires 1992

TRUSTEES OF THE TRUST FUNDS

H. Richard Spurway	Term Expires 1988
Willard Varney, Chairman	Term Expires 1989
Philip Osberg	Term Expires 1990

LIBRARY TRUSTEES

Patricia Holland	Term Expires 1988
George J. Fourrier	Term Expires 1989
Alan Brennan, Chairman	Term Expires 1990

ANNUAL REPORTS

of the  
TOWN COUNCIL and TOWN MANAGER  
and  
OTHER TOWN OFFICERS  
of the  
TOWN OF BEDFORD, NEW HAMPSHIRE  
OF TOWN AFFAIRS  
For the Year Ending December 31, 1988  
AND SCHOOL AFFAIRS  
For the Year Ending June 30, 1988

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Population, Official 1980 Census	9,355
Estimated 1988 Population	12,000-14,000
Valuation for Tax Rate	\$1,069,695,745
Town Tax Rate	\$ 2.51 per thousand
County Tax Rate	\$ 1.09 per thousand
School District Tax Rate	\$ 11.13 per thousand
Total Bedford Tax Rate	\$ 14.73 per thousand

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*IF A TOWN IS PROGRESSIVE OR BACKWARD, INDUSTRIOUS OR LAZY,  
BEAUTIFUL OR UGLY, CLEAN OR DIRTY,  
WHATEVER A TOWN IS - THE PEOPLE MAKE IT SO.*

## TABLE OF CONTENTS

<u>Town Annual Report</u>	<u>Page</u>
Appointed Officials . . . . .	1
Minutes of 1988 Town Meeting . . . . .	3
1988 Zoning Amendments . . . . .	6
1989 Bedford Town Warrant - Articles 1 - 45 . . . . .	8
Town Council Report . . . . .	12
Town Manager's Report . . . . .	13
1989 Budget . . . . .	14
1987 Auditor's Report . . . . .	22
Expression of Gratitude . . . . .	24
Town Clerk/Tax Collector . . . . .	25
Summary of Tax Sales Accounts . . . . .	28
Unredeemed Taxes from Tax Sales or Liens . . . . .	28
Treasurer's Report . . . . .	29
Trust & Capital Fund/Bedford Trust Funds . . . . .	30
Police Department . . . . .	33
Police Activities/Town Owned Property . . . . .	34
Fire Department . . . . .	35
Forest Fire Warden . . . . .	36
Department of Public Works . . . . .	37
Building Department . . . . .	38
Assessing Department/Health Department . . . . .	39
Public Library . . . . .	40
Planning Board/Board of Adjustment . . . . .	43
Conservation Commission/Parks & Recreation . . . . .	44
Historic District Commission/Supervisors of the Checklist . . . . .	45
Southern NH Planning Commission/Visiting Nurse Assn. . . . .	46
Vital Statistics - Births . . . . .	47
Vital Statistics - Marriages . . . . .	49
Vital Statistics - Deaths . . . . .	51
Comparison of Tax Rates . . . . .	54
<u>School District Report</u>	
District Officers . . . . .	55
Dedication to Claude H. Leavitt . . . . .	56
School Board Report . . . . .	57
Superintendent of Schools Report . . . . .	58
School Warrant . . . . .	60
1989 Budget . . . . .	62
Preliminary Revenues and Credits . . . . .	66
McKelvie School Principal Report . . . . .	67
Memorial and Peter Woodbury Principal Report . . . . .	69
Resident School Enrollments . . . . .	70
Comparative Enrollments . . . . .	71
Minutes School District Meeting 1988 . . . . .	72
Exhibits - Auditor's Report . . . . .	84
Financial Statements and Supplement Reports . . . . .	85
Combining and Individual Fund . . . . .	98
Single Audit Act . . . . .	106

#### APPOINTED OFFICIALS

## TOWN MANAGER

David A. Crawford

**DIRECTOR OF PUBLIC WORKS**

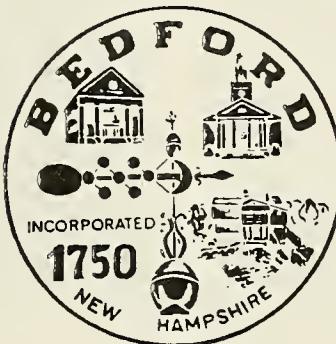
James D. McColl, Director  
Craig St. Peter, Engineer  
Stephen Crean, Wastewater Superintendent

**POLICE DEPARTMENT**

Richard Audette, Chief  
David Bailey, Deputy Chief

**FIRE DEPARTMENT**

Ralph M. Wiggin, Jr., Chief & Forest Fire Warden  
Robert Fabich, Deputy Chief



## **BUILDING INSPECTOR AND ZONING OFFICER**

Merritt J. Peasley

**ASSESSOR**

John H. Temchack, CNHA

## LIBRARIAN

Frances M. Wiggin

## **HEALTH OFFICER**

Gerard J. Vallee

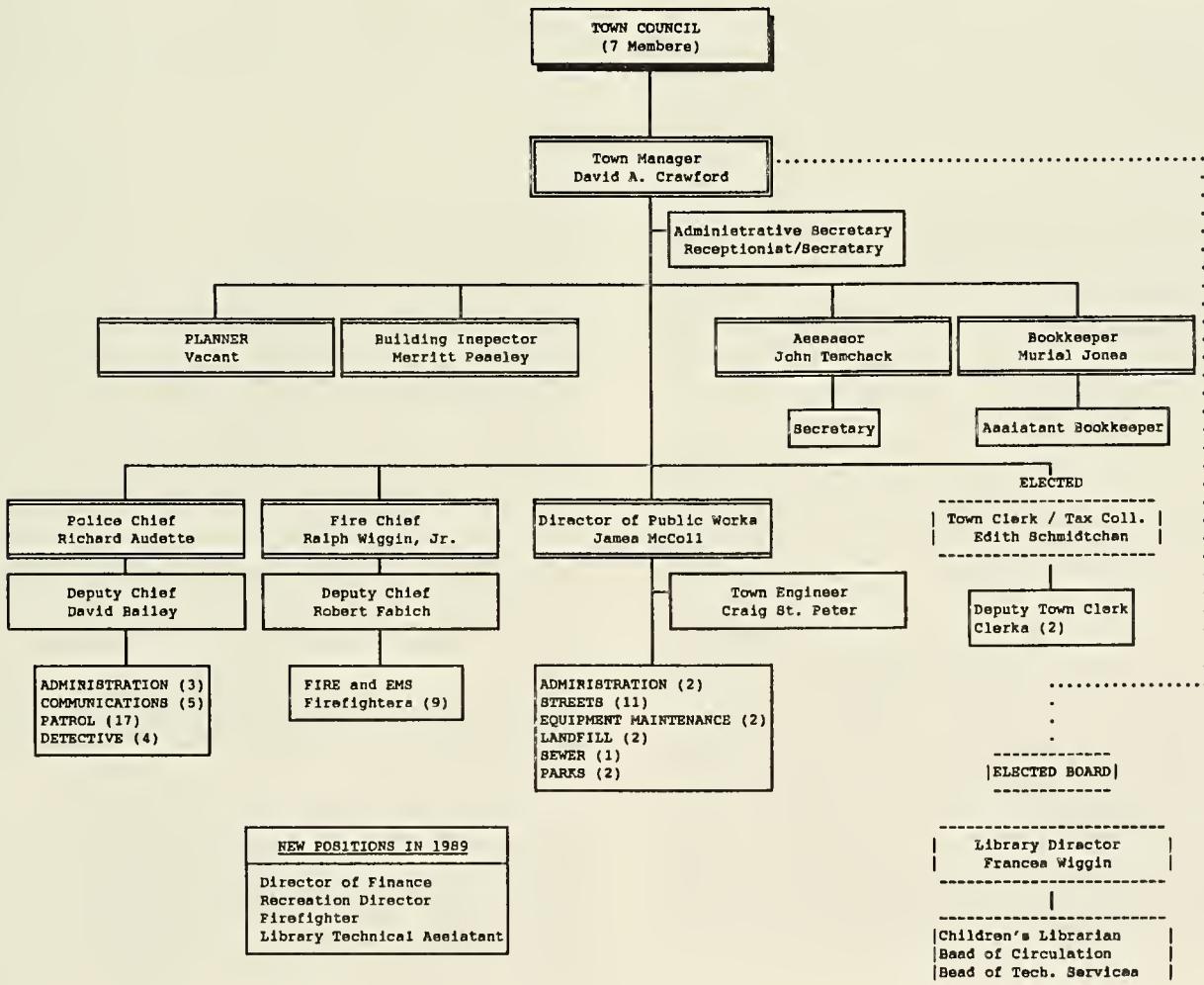
**CIVIL DEFENSE DIRECTOR**

Robert J. Bullock

Town of Bedford, NB

## ADMINISTRATIVE ORGANIZATION CHART

(As of January 1, 1989)



## Minutes, Bedford Town Meeting March 15, 1988

The annual Bedford Town Meeting was held on Tuesday, March 15, 1988 at McKelvie School. Selectmen present: Frank Davis, Marjorie Peters, Paul Anderson, Edward Moran and Charles Colpitts. Newly elected Councilors present: Jim Dias, John Miville and Eugene Van Loan, Jr. Budget Committee members present: John Wood, Dorothy Bowers, Frank Bettencourt, Lorraine Sanford and Maureen Spector. Also present: Town Counsel, Bart Mayer and Town Auditor, Bob Vachon.

Town Moderator, Eugene Van Loan, III opened the meeting at 7:35 p.m. Father Goggin of St. Elizabeth Seton Church gave the invocation followed by the Pledge of Allegiance.

Moderator Van Loan explained this will be the last Town Meeting since the new charter was adopted changing the form of government to Town Council/Town Manager. A budgetary town meeting will still be held.

Moderator Van Loan gave the results of the election held on March 8, 1988.

Gail Garneau, 214 No. Amherst Road, asked about mailing out an explanation of the warrant articles prior to voting on it. She asked if money could be set aside for this purpose. Moderator Van Loan explained this cannot be acted on at this time.

John Meehan, Commander of the Richard K. Harvell VFW Post, and Earl Isham presented awards for service to firemen Roger Bisson and Randy Burbank and policemen Gary Bartis, Leo Morency and John Glennon. Also for Fred Wiggin, fireman, who was not present.

Moderator Van Loan explained the rules for the meeting. He explained that Town Counsel has ruled several articles not validly on the warrant. Article 51 to delete the political sign section from the Zoning Ordinance must be voted on by ballot. Article 54 to replace a portion of the Historic District Commission regulations, the town meeting does not have the authority to set regulations for the Historic District; they have the power to set their own regulations. Article 55 to rescind the charter must be done in the same way it was enacted by a public hearing and special vote. Article 49 to prohibit all hunting in Bedford is in question because towns do not have the authority to regulate hunting because State of N. H. law does that.

Article 40 - John Wood, Hitching Post Lane, Budget Committee member, moved to advance Articles 41, 42, 43, 44 and 45 to be discussed before Article 40. Motion seconded. Mr. Wood explained these are money articles and will affect the total budget. Vote on motion passed.

Article 41 - To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of taxes, if needed, and raise and appropriate a sum of Sixty Thousand (\$60,000.00) Dollars for the payment of interest on such borrowing. John Wood moved Article 41 in the amount of \$40,000.00; motion seconded. He explained this is to pay town debts while waiting for money to come in from other sources. The \$60,000.00 is a misprint in the article. Vote on motion passed.

Article 42 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars for the purpose of developing a master plan for the development of municipal buildings. Further, said master plan is to be completed by November of 1988. John Wood moved Article 42; motion seconded. He said this is supported by the Budget Committee. There are no plans or specifications in requests by department heads, and without plans and specifications, the Budget Committee cannot make recommendations on them. The \$10,000 is for a study of all town buildings. Mike Spector, Meetinghouse Road, Chairman of the Town Hall Study Committee asked if this includes the Town Hall. Yes. Mr. Spector said \$3,000 was appropriated last year for the Town Hall study. He has requested of the Selectmen that this be held over and put in escrow for the coming year. Vote on motion passed.

Article 43 - To see if the Town will vote to raise and appropriate the sum of up to Twenty Five Thousand (\$25,000.00) Dollars for use for a children's room in the Bedford Public Library. The Budget Committee recommends this article. John Wood moved Article 43. Motion seconded. Frances Wiggin, 13 Bell Hill Road, Library Director, said they need to use the downstairs space for a children's room as they are totally out of space. The old children's room will be used for something else. The \$25,000 will furnish and equip the room with totally movable furniture. Vote on motion passed.

Article 44 - To see if the Town will vote to raise and appropriate the sum of up to One Hundred Thousand (\$100,000.00) Dollars for construction of one soccer field and one softball field at the Riley Field site. The Budget Committee recommends this article. Dorothy Bowers moved Article 43; motion seconded. Rick Fortin, 39 Old Mill Road, Chairman of Parks and Recreation, said this is the result of 1½ years of committee work. The need for this is evidenced by scheduling problems of recreational activities. The softball fields at McKelvie were reduced as a result of the new construction. Sue Holstein, Ministerial Branch, asked if a new school is built, won't there be fields available there. Rick Mulvey, Patten Road, said there is a possibility of fields if a new school is built, but the need for fields is greater than the few being asked for. Right now there is the possibility of turning some children away. They have 1600 children involved and a growth factor of 5% per year. The softball fields are inadequate and unsafe. Alan Brennan, Meadowcrest Drive, feels the school fields are adequate to use and feels \$100,000 is a lot to spend, and feels the \$100,000 should be used toward education. Don

Padfield, Roosevelt Drive, said the 16, 17 and 18-year olds cannot play on McKelvie fields because of size. The 17 and 18-year olds cannot play in Bedford because there are no fields available. He said the people who benefit from this are the children. He is 100% in favor. Tim Villeneuve, 306 Liberty Hill Road, does not feel townspeople should absorb the burden 100%. John Pedone, 89 McAllister Road, does not understand what he means about absorbing the cost. Mr. Villeneuve said when he played, they helped defray the cost through fund raisers. Dick Duffy, Highland Farms Drive, said they do have fund raisers but the funds are for the operating expenses of the league. Rick Fortin said we have a large contingent of volunteers. Joe Knox, Birkdale Road, feels this should be cut or they will just keep on spending. Paul McEwen, Daniel Webster Highway, asked about filling in of land. Mr. Fortin said one of the plans called for filling in the pond but this plan does not. The field will be behind the pond and the softball field will be behind the tennis courts. A very small portion of wetlands will be filled. Mr. McEwen feels there is enough room at McKelvie to put fields in. He urged voters to turn down the article. Louise Padfield, Roosevelt Drive, said there are many dedicated people who contribute their time, and all they want is a place to play. She said McKelvie is not available because they want to keep it for school activities. Art Ruszenas, Smith Road, said there are no lights at McKelvie. You cannot play soccer and baseball on the same site. He said they can't raise \$100,000 by fund raisers. Drew Gillett, Holbrook Road, is concerned if this motion is passed he may not be able to make a motion on Article 40. Mr. Gillett made a motion to amend Article 40 containing this figure to reduce the budget by 20%; no second to the motion. Vote on motion to approve Article 44 passed.

Article 45 - To see if the Town will vote to authorize the Selectmen to enter into a contract with Manchester Transit Authority for the purpose of maintaining and subsidizing the bus service along Route 3 for a one year period, for a sum of Thirty-Five Thousand (\$35,000.00) Dollars. Marjorie Peters moved Article 45; seconded. Mrs. Peters moved to amend the amount to \$36,000 due to a typographical error. Seconded. Mrs. Peters said this is the amount to allow MTA buses to travel Route 3 to the shopping areas. Dick Pollock, 398 Daniel Webster Highway, General Manager of MTA, spoke to the article. He said they go out to the 101 Plaza which is not included in the cost. Ed Gruhl, Old English Road said this used to be subsidized by 50%, is that still the case? Mr. Pollock said no. Joe Knox asked why we should subsidize this. If the merchants want it, they should pay. Margaret Comiskey said it is more convenient to pick children up at the Mall than drive all the way into town. The town does not provide late buses for West High so this bus service is used by students. Vote on the motion passed.

Article 40 - Ed Moran moved that when this meeting is adjourned, it be adjourned to 23 June at 7:30 p.m. at McKelvie School for the purpose of final consideration of certain sections of this budget as it relates to police officers and other town employees and final action on Article 40; motion seconded. Mr. Moran said they are still in negotiations with the police and had originally proposed a 6% pay increase for town employees. If the police end up with more than 6%, the Selectmen want to consider more for town employees. They are looking at performance based pay for this package. Mr. Gillett assumes his motion will be in order at that meeting. Moderator Van Loan said it will. Margaret Collins, Wildwood Drive, asked where they stand with salary negotiations. Mr. Moran said the town salaries are at 6%, but in light of police negotiations and school district salary increases, there is a feeling among town employees that the 6% should be revisited. Frances Wiggin does not see how we can vote on any of the department budgets because they all contain salaries. She said it is not fair to wait until June for employees to get a raise. John Holland, 5 Glen Road, spoke against the motion, feeling it is fiscally irresponsible to operate 6 months not knowing what a budget is. Richard Mandeville, 40 Hearthside Circle, is opposed to the motion. He feels mischief could occur on June 23 when not as many people are at the meeting. He feels we need to come to closure on the budget. John Wood said the Budget Committee received salary requests other than the police and discussed salary increases. It is his opinion that Mr. Moran's motion is out of order. The only salary that should be considered is the police. He feels the salaries of the other departments should remain as the Budget Committee voted. John Webber, Kennedy Drive, asked what if negotiations do not take place successfully within the constraints of the budget. Mr. Moran said if they do not come to closure by the 23rd, the Selectmen will make their argument to the people, the police will make their argument and the people will make the decision. Ken Mayer, 318 No. Amherst Road, asked what percentage of the Police Dept. budget is salaries. About 75%. Marion Villeneuve, Liberty Hill Road, asked why the negotiations didn't start sooner and get done before the meeting. Vote on motion to adjourn to June 23 failed.

Article 40 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year. John Wood moved \$5,050,918; motion seconded. Moderator Van Loan went over each line item in the budget. Someone moved the budget be tabled until after the town charter is changed; no second to the motion.

Town Officer's Salary - \$46,454  
Town Office Expense - \$229,814

Election & Registration - \$15,200. Ryk Bullock, Meetinghouse Road, moved that the line item for election and registration be increased by \$1,000; motion seconded. Mr. Bullock said with the number of elections coming up, as of last week this account had spent \$9,000. Frank Davis said when this budget was put together, this was based on 1984 when there were 2 primaries and a national election. Last week there were 39 articles on the zoning ballot which had to be counted. Vote on motion failed. Mr. Bullock moved that the budget

be increased by \$16,000; motion seconded. He said this would be to purchase "scanners" which would save the town money in counting and would take 45 minutes to an hour to complete. Tim Villeneuve asked how much the poll workers get paid. Mr Davis said \$4.50 per hour. Ed Gruhl asked if this request went before the Budget Committee and what are their feelings. This has not been presented to them. Vote on motion failed.

Cemeteries - \$22,300. Steve \_\_\_\_\_, Birkdale Road, asked what this money is for. Randy Burbank, chairman of the Cemetery Trustees, said there is a contract for \$18,000 to take care of the 4 town cemeteries, improve the roads in the cemeteries, remove limbs that fall down, repair broken stones, etc.

General Government Buildings - \$83,250. Paul MacEwen, asked why the Budget Committee appropriated more than the Selectmen. Lorraine Sanford, Stephen Drive, Budget Committee member, said this includes the master plan for town buildings, \$15,000 for Police Department renovation and \$10,000 for emergency renovations at the Highway Department. Also includes \$1,000 for shelving in the basement of the Town Office Building.

Reappraisal of Property - \$56,000. Frank Davis made a motion to increase this item to \$74,000. When the contract for the revaluation was made, there were approximately 5,000 parcels. The Planning Board has added many new lots and this money is to cover the extra lots. Richard Mandeville said these extra lots were from developers splitting up lots for profit, and he feels this should be changed to the developers. Margaret Collins asked why this isn't reflected in the Selectmen's budget if they knew about it. Mr. Davis said they didn't know when the budget was drawn up. Connie Lindstrom, Highland Farms Drive, asked where money goes if it is not spent. Mr. Davis said in many cases it lapses into the general fund, but last year there was no money to carry over. Vote on the motion failed.

Planning Board - \$13,050. Gail Garceau moved to increase this by \$2500; motion seconded. She said this is to send information to the general public on zoning articles. Bob Gendron, 95 McAllister Road, said there is money set aside in the Planning Board budget for this, but in 1986 the board did such a good job putting out such a paper, that a resident took the board to court on it. Mrs. Garceau withdrew her motion.

Legal Expenses - \$80,000. Gerald Hanna, Highland Farms Drive, asked why this was overspent last year. Mr. Davis said it was overspent in defense of our zoning laws. Hopefully this year it will be less and hopefully the board can find more in-house legal counsel. Ernie Shea asked why we don't have counsel on a retainer fee basis. Mr. Davis said the town has more than 1 counsel. The main counsel charges by the hour. Mr. Davis said most attorneys won't commit to one set figure because they don't know how many cases there will be. Alan Brennae asked how many the town won. Mr. Davis said we won more than we lost. We tried to settle as many out of court as possible. Tim Villeneuve asked if any of our attorneys are on a retainer. No, they are all hired on a per hour basis.

Advertising & Regional - \$16,000.  
Board of Adjustment - \$1,000.

Tax Map - \$3,600.

Historic District - \$2,400.

Police Dept - \$828,398. Maureen Spector asked if this is flat funded or contains any salary increases. It is flat funded. Mr. Moran moved to recess the meeting as it pertains to the Police line item until June 23 at McElvie School for the purpose of considering compensation and payroll as it relates to police negotiations in excess of \$828,398; motion seconded. Anthony Frederick, Meetinghouse Road, feels we are here to decide the budget and that is what we should do. Marion Villeneuve thought we already voted this down. Moderator Van Loan said this is a different motion, only for the Police Dept. Mrs. Villeneuve asked what the difference is between the Selectmen's budget and the Budget Committee. Mr. Davis said the Budget Committee put in 2 more cruisers. John Monson, 24 Wellesley Drive, feels a proper motion would be to amend it after we have passed the budget. He suggested we pass a budget and call a special town meeting. Jerry Hannon sees no difference between the motion defeated earlier and this one. Moderator Van Loan said the previous motion included town employees; this is just for the police. Mr. Hannon asked under what circumstances the town spend more than is appropriated. He asked what our vote means if it can be exceeded. Bob Vachon, town auditor, said the town operates under the Municipal Budget Act. He said the town overexpend by \$90,000 which was in the Beals Road account and which was actually paid by the developer. Ralph Dieter, Old Lantern Road, suggested adding 6% to the police budget. Richard Mandeville urged people to vote against the motion. Mike Spector asked the legal standing of police negotiations. Attorney Bart Mayer explained. Mr. Moran withdrew his motion and said the town will go for a special town meeting. Edith Schmidtchen, Joppa Hill Road, said if this is level funded now and we hold a special meeting, will it be retroactive to April 1. That is a negotiable item. Ron Petrin, McQuade Brook Road, said it seems like people are holding the line, but we will need more money in election and registration to hold a special meeting. This will take more money from someplace else. He suggested it would be prudent to increase the Police Dept. by a figure the Selectmen would be willing to give. Mr. Moran moved an additional \$40,000 for the police line item, reflecting approximately 6% increase; motion seconded. Ralph Sidore, Gage Road, asked if this is an unfair labor practice. Mr. Moran said no, this is not setting a cap. We are still allowed to call a special town meeting. Ken Mayer agrees with the motion but feels \$50,000 is closer to 6%. Mr. Moran said it is 6% of the salary portion of the budget as opposed to the total line item. Gus Garceau asked if this includes FICA and unemployment. No. He suggested increasing it to \$50,000 to

cover those contingencies. Mr. Moran amended his motion to \$50,000; amendment seconded. Paul MacEwen said on page 8B there is \$64,000 for new equipment. Was that a one time charge. Mr. Davis said that was for cruisers purchased last year. Mr. MacEwen said they have over a \$150,000 increase over last year, isn't that enough to take care of any increases. Vote on motion to increase by \$50,000 passed.

Fire Department - \$317,087. Chief Ralph Wiggin made an amendment to \$339,587, an increase of \$27,500; motion seconded. He said this includes \$8500 for overtime for call men, \$1,000 for holiday pay, \$3,000 for step raises, and \$15,000 for a new man. Frank Bettencourt, Barrington Drive, Budget Committee member, said this is the first time they have heard some of these requests. The Budget Committee did not feel the extra man was necessary because it was to cover for vacations mainly. Chief Wiggin said if you are going to get the service as in the past, he needs the extra man. Last year he went over his budget by \$7,000. He said you can't tell people you can't come when there is an emergency. He said the Budget Committee didn't hear some of these requests because he was not asked to appear before them. Frank Bettencourt said he has a problem approving an additional man when there has not been a problem in this area before. Karen Panelli, York Road, said she wants to have adequate fire protection and we have enormous growth in town. She feels we should add the new man. Edith Schmidtchen said his figures don't add up. You add \$27,500 to \$317,087 and it should be \$344,587. Chief Wiggin agreed he had made a mistake in figuring. Chief Wiggin said he has trouble finding a man when someone is sick and on week-ends. Victor Villeneuve, Liberty Hill Road, said to give him the man because he is looking out for our safety and well being. Frank Bettencourt asked about step raises. Chief Wiggin said his men go out and get better education, and if we do not recognize them, they will not do it. He said this will be a great asset to the town. Someone moved the question; seconded; passed. Vote on the motion to increase by \$27,500 passed.

Civil Defense - \$250. Bob Bullock, Bell Hill, said he put \$1700 in his budget and was cut to \$250. He said we are living in the dark ages. He does not know how his department can do much to serve the town with \$250. Louise Padfield asked how the money is used. Mr. Bullock said radio equipment has to be maintained. If the town had an emergency, he has nothing to mark off an area, and he wanted a radio to be in contact with the police and highway. Mrs. Padfield said if this would benefit the town, she does not see why we don't appropriate more money. Frank Bettencourt said this is duplication of equipment, The Fire Dept. and Police Dept. have equipment they can lend.

Building Inspection - \$29,728.  
Special Police - \$70,000.

Dispatch - \$102,061.

Town Maintenance - \$355,700.

General Highway Dept. Expense - \$1,129,775. Paul MacEwen asked if there is money in here for repairs of Back River Road and Route 3. Jim McColl, Director of Public Works, said there is no money in the budget for any renovations to that intersection. He said there is a plan before the Planning Board now by Mr. Thompson that will include off-site improvements and an entire reconstruction of that intersection at his expense.

Street Lighting - \$17,500.

Solid Waste Disposal - \$190,766. Mr. Davis made a motion to increase this by \$15,000; motion seconded. Mr. Davis said a deal has been struck with the state that the landfill will stay open as long as we continue to monitor wells. This is what the additional \$15,000 is for. Gus Garceau said we should be thinking about the cost to close the landfill and start appropriating money to take care of that cost. Mr. Davis said a study was done and we are looking at \$1,000,000 to \$1,200,000 to close it, but that is some 2-3 years away. The enormity of the figure seems to indicate it will be a bond issue. Vote on motion to increase by \$15,000 passed.

General Assistance - \$9,000.

Did Age Assistance - \$7,250.

Aid to Disabled - \$2,200.

Library - \$176,892.

Parks and Recreation - \$59,998.

Conservation Commission - \$600.

Interest Exp. T.A.N.S. - \$40,000. Mike Spector said he has never seen any large amount of interest. He feels we could be using our assets better. He asked what our average balances are and what is being done with them. Moderator Van Loan does not think this is germane to the article.

Police Bldg. Rep - 0

Highway Bldg. - 0

Children's Library - \$25,000 (already voted on)

Playing Fields - \$100,000 (already voted on)

New Computer - \$75,000. Ed Gruhl moved to decrease the amount to \$30,000; motion seconded. Mr. Gruhl said he has been working with the town computer system and thinks an adequate system could be obtained for \$30,000 or less. John Wood was on the computer subcommittee and spent many hours looking into this computer. He feels there needs to be 8 work stations. If this is reduced, we will have a hard time buying a computer and software. Also need money for maintenance and instruction. Bob Vachon spoke in favor of the \$75,000. He was on the computer subcommittee and feels this will give an adequate system to meet the town's needs. Ed Gruhl said he is a computer consultant and thinks work has to be done on determining more what the requirements for the system are. He said some of the equipment they are looking at is obsolete. He thinks \$75,000 is overpriced. Vote on motion to reduce the budget failed.

Office Equipment - 0  
 Payments to Capital Reserve - \$15,000.  
 Municipal Water Dept. - \$27,000.  
 Municipal Sewer Dept. - \$279,145.  
 FICA, Retirement & Pension - \$159,000.  
 Insurance - \$423,000.  
 Unemployment Compensation - \$5,500.  
 Manchester Transit - \$36,000.

Total Budget - \$5,143,418.

Mike Spector asked how he can get an answer to how the town funds are invested. Mr. Moran said the town auditor will talk to him. Vote on the motion of \$5,143,418 passed.

Article 46 - To see if the Town will vote to direct the Selectmen to set a time during which owners of real estate shall be allowed a two (2%) discount for early payment of real estate taxes. Article moved, seconded and passed.

Article 47 - To see if the Town will vote to authorize the Selectmen to apply for, accept and expend, without further action by the Town Meeting, money from the state, federal or other governmental unit or a private source whichever becomes available during the fiscal year provided that such funds:

1. Be used only for legal purposes for which a town may appropriate money;
2. Require the Selectmen to hold a prior public hearing on the action to be taken;
3. Not require the expenditure of other Town funds;
4. Be exempt from all other provisions of RSA 32 relative to limitations and expenditures of Town monies.

Article moved, seconded and passed.

Article 48 - To see if the Town will vote to accept the sum of \$300.00, the income of which shall be used for the perpetual care of the Lucien F. Normandin Lot # 305A in the Bedford Center Cemetery. Article moved, seconded and passed.

Article 49 - To see if the Town will vote to prohibit all hunting within the Town of Bedford and direct the Board of Selectmen/Town Council to determine penalties and/or fines for violations. Mr. Davis made a motion to dismiss Article 49; motion seconded and passed.

Article 50 - To see if the Town will vote to discontinue Brook Drive, a town road. Brook Drive is a dead-end drive running westerly from the intersection of Route 3 and Back River Road. It is the intent of this petition to discontinue the entire length consisting of approximately 600 feet, and the road to revert back to the abutter. Article moved and seconded. Mr. Spector asked who the abutter is. Charles Colpitts said this will become part of Mr. Thompson's subdivision. John Tanner, Shaw Drive, engineer for Mr. Thompson, said all the houses, on the street have been removed so it serves nothing. Dick Mahoney asked what the Selectmen recommend. Mr. Colpitts recommends it be passed. Jerry Hannan asked if it serves any purpose. No, it goes nowhere. Paul Anderson said they want to discontinue the road so they can improve the intersection. Tim Villeneuve asked if this would hinder renovating the intersection. Mr. Davis said this will make an improved intersection. Vote on motion passed.

Article 51 - not voted on.

Article 52 - To see if the Town will vote to discontinue a portion of Salem Street, containing one thousand eight hundred 1,800 square feet, more or less, and being more particularly bounded and described as follows:

Beginning at a point on the easterly sideline of Salem Street, said point being 155.00 feet southerly of Granite Bound marking the approximate division line between Bedford and Manchester; thence

1. South 07 24' 06" West, a distance of 45.00 feet to a point; thence
2. North d2 48' 12" West, a distance of 40.00 feet to a point; thence
3. North 07 24' 06" East, a distance of 45.00 feet to a point; thence
4. South 82 48' 12" East, a distance of 40.00 feet to the point of beginning.

As shown on a Plan of Land entitled "Resubdivision Plan of Land - Colby Court - Bedford, New Hampshire", scale: 1" = 100', dated September 25, 1987, by Thomas F. Moran, Inc., 5 Commerce Park North, Bedford, New Hampshire 03102. Article 52 moved and seconded. Mr. Colpitts said this is a dead end street. This is before the Planning Board for site plan. This serves nothing. Sue Holstein asked if this development relates to one of the zoning articles that was defeated and what impact does that have. Mr. Colpitts said this is part of the Starita land but this extends into the commercial area. Vote on motion passed.

Article 53 - Shall we adopt the provisions of RSA 80:58-86 for a real estate tax lien procedure? These statutes provide that tax sales to private individuals for non-payment of property taxes on real estate are replaced with a real estate tax lien procedure under which only a municipality or county where the property is located or the state may acquire a tax lien against land and buildings for unpaid taxes. State statute requires a secret ballot to be held on this article. Article 53 moved and seconded.

Edith Schmidtchen spoke to the motion. She would like the town to adopt this. This will eliminate private individuals from buying taxes at the tax sale. The town will benefit more by having a tax lien. This reduces the paperwork involved, eliminates the tax sale process and provides for greater efficiency. Gus Gerceau asked how this works. Mrs. Schmidtchen explained. Someone moved the question; seconded and passed. A secret ballot vote was held resulting in 131 in favor and 20 opposed so the article passed.

Meeting adjourned at 11:30 p.m.

## Town of Bedford, State of New Hampshire

Tuesday, March 8, 1988

### ZONING ORDINANCE AMENDMENTS

ARTICLES 2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,  
 21,22,23,24,25,26,27,28,29,30,31,32,33,34,35,36,37,38,39

#### ARTICLE 2

To change Lot 7 on Map 20 on the Tax Maps of the Town of Bedford from a Residential and Agricultural District to a Limited Commercial District.

The said lot is situated at the intersection of Bell Hill Road and N.H. Route 101 bordered to the west by the Houck & Hall building and Crafts Building, and to the east by the Mobil Station.

The undersigned voters acknowledge that the Limited Commercial District abuts the said Lot 7-20 to the West and to the East by a commercial use, and the within Petition is to extend the Limited Commercial District to include said Lot 7-20. (By Petition) (The Planning Board is not in favor of this article).

"To see if the Town will vote to rezone the following described parcel of land from Service/Industrial to Residential"

A parcel of land identified as Lot 35-10 on the Bedford Tax Map and consisting of 2.23 acres, more or less. (By Petition). (The Planning Board is not in favor of this article).

#### ARTICLE 10

"To see if the Town will rezone the following described parcel of land from Service/Industrial to Apartment Residential."

A parcel of land identified as Lot 36-1-1 on the Bedford Tax Map and consisting of 15.82 acres, more or less. (By Petition) (The Planning Board is not in favor of this article).

#### ARTICLE 11

"To see if the Town will rezone the following described parcel of land from Residential/Agricultural to Commercial."

Beginning at a point on the easterly side of Center Court, so-called, at the southwesterly corner of Lot No. 5; thence N 26 00' 00" W, a distance of 144.10 feet, more or less, to a point; thence in a generally northeasterly direction, on a curve to the right, having a radius of 25.00 feet, a distance of 33.54 feet, more or less, to a point on the southerly side of Bedford Center Road, so-called; thence N 50 52' 30" E, a distance of 95.03 feet, more or less, to a point; thence N 88 24' 15" E, a distance of 170.89 feet, more or less, to a point on the southerly side of Extension of North Amherst Road, so-called; thence S 26 00' 00" E, a distance of 108.66 feet, more or less, to a point; thence S 86 00' 00" W, a distance of 422.00 feet, more or less, to a point of beginning. Containing 1.641 acres, more or less.

To further identify the parcel, reference is made to a plan entitled "Plan of Land for Frank H. and Isabelle M. Barnard, Bedford, New Hampshire" dated September 9, 1974 and recorded in the H.C.R.D. and denoted as Lot 20-15-5 on the Bedford Tax Map. (By Petition) (The Planning Board is not in favor of this article).

#### ARTICLE 12

"To see if the Town will rezone the following described parcel of land from Residential/Agricultural to Commercial."

An area consisting of .702 acres, more or less, currently Residential/Agricultural or a Lot consisting of 2.305 acres, more or less, of which the balance of 1.603 acres, more or less, is zoned Commercial.

To further identify the parcel, reference is made to a plan entitled "Plan of Land for Frank H. and Isabelle M. Barnard, Bedford, New Hampshire" dated September 9, 1974 and recorded in the H.C.R.D. and denoted as Lot 20-15-7 on the Bedford Tax Map. (By Petition) (The Planning Board is not in favor of this article).

#### ARTICLE 13

"To see if the Town will vote to rezone the following described parcel of land from Residential to Apartment/Residential."

that parcel of land currently owned by Grant Jones and Vivian Jones and formerly owned by Julian J. Blais and Jeannette A.M. Blais, located northerly of Donald Street and easterly along the Bedford/Manchester Town Line, also formerly owned by Mary Moquin and Wilfred Moquin, currently zoned Residential; said parcel containing approximately 18.71 acres and being more particularly bounded and described as follows - Lot #1 and Lot #2 on Tax Map 34. (By Petition) (The Planning Board is in favor of this article).

#### ARTICLE 14

To vote to rezone the following described parcel of land from Commercial and Service Industrial to Industrial Park. Thirty and eight tenths (30.8) acres located on Route 3 South near the Merrimack-Bedford town line, bordered by the Everett Turnpike to the West, land owned by Riddle Springs Realty to the South, land of Frederick Nixon to the North, and having access and frontage on Route 3 in two places to the East, indicated as Lot Number 37-3-1 on the tax maps of Bedford.

The parcel is currently owned by Brookview Business Center, a New Hampshire Partnership and is subject to a split zoning with the zoning district line transecting the property from West to East.

452  
1,675

YES NO

297  
1,826  
YES NO

309  
1,864  
YES NO

399  
1,844  
YES NO

754  
1,456  
YES NO

196  
2,005  
YES NO

1,303  
884  
YES NO

330  
1,736  
YES NO

210  
1,886  
YES NO

1,135  
1,025  
YES NO

Said property is more described as follows:

A certain lot of land, with any buildings thereon, in Bedford, County of Hillsborough and State of New Hampshire, containing 30.8 acres, more or less, and more particularly described as follows:

Beginning at a stone bound at the northeast corner of the premises at Lot 37-3 on the westerly sideline of New Hampshire Route 3; thence by said sidewalk 1. Southwesterly by a curve to the left having a radius of 1,306.30 feet, a distance of 315.14 feet to a point at land of Isabelle J. Nixon, thence by said land 2. North 81 degrees 09' 10" West - 54.76 feet to a point, said point being on a line 2 feet easterly of the easterly bank of Sebbs Brook; thence by said line, and 3. Southerly, westerly, and southerly 465 feet, more or less, to a point at land of now or formerly Drygala Haus, Inc; thence crossing Sebbs Brook by said land 4. South 87 degrees 05' 42" West - 14.31 feet to point; thence 5. South 00 degrees 10' 42" West - 99.00 feet to an iron pipe found; thence 6. South 89 degrees 49' 18" East - 91 feet, more or less, to the centerline of Sebbs Brook; thence by said centerline 7. Southerly 270 feet, more or less, to a point, said point being South 83 degrees 47' 29" East - 18 feet, more or less, from an iron pipe found on the west side of the brook; thence 8. South 83 degrees 47' 29" East - 142 feet, more or less, to a stake set at the base of an iron pipe found on the westerly sideline of New Hampshire Route 3; thence by said sideline 9. South 04 degrees 48' 07" East - 43.00 feet to a point at land now or formerly of Dale and Dorothy Chadwick, thence by said land 10. South 55 degrees 42' 15" West - 141.00 feet to a point; thence 11. North 56 degrees 59' 14" West - 100.00 feet to a point; thence 12. North 51 degrees 59' 14" West - 100.00 feet to an iron pipe found; thence 13. South 12 degrees 00' 46" West - 388.67 feet to a stone bound found; thence 14. South 85 degrees 42' 26" East - 125.96 feet to a wooden stake found in the centerline of Sebbs Brook, at land now or formerly of Alfred G. and Ruth M. Drygala and Clifford J. LeBlanc; thence by said centerline and land of said LeBlanc 15. Southerly, westerly, southeasterly, and southerly 545 feet, more or less, to an iron pipe found in said construction; and 16. Southerly 55 feet, more or less, to a point in said centerline at land now or formerly of Riddle Spring Realty Company, Inc, thence by said land 17. North 84 degrees 34' 30" West - 1219 feet, more or less, to a point, on a easterly sideline of the F.E. Everett Turnpike, thence by said line 18. North 07 degrees 46' 07" East - 728.75 feet to a stone bound at Lot 37-3; thence by said lot 19. North 52 degrees 35' 12" East - 1,599.33 feet to the point of beginning.

Also shown on a plan entitled "Plan of Partition - Land of Roy E. Nixon and Fredrick H. Nixon - Bedford, N.H. - Scale: 1" = 100', dated August 18, 1983, last revised September 21, 1983 by Thomas F. Moran, Inc., Civil Engineers and Surveyors, 55 South River Road, Bedford, N.H. (By Partition) (The Planning Board is not in favor of this article).

#### ARTICLE 1S

To see if the Town will vote to amend Article IV - Residential and General Residential Districts Section B of the Bedford Zoning Ordinance by adopting Paragraph 1. as follows:

1.e - Accessory apartments will be allowed in all residential zones, after site plan review is conducted by the Planning Board, provided that the following standards and criteria are met:

- The apartment will be a complete, separate house-keeping unit that can be isolated from the original unit;
- Only one apartment will be created within a single family home;
- The owner(s) of the residence in which the accessory unit is created shall occupy one of the dwelling units on the premises, except for bona fide temporary absences;
- The accessory apartment shall be designed so that, to the degree reasonably feasible, the appearance of the building remains that of a one-family residence. Any new entrances shall be located on the side or in the rear of the building and the unit shall have two points of egress;
- Any additions shall not increase the square footage of the livable space of the house by more than 10 percent;
- Adequate provision shall be made for the disposal of sewage, waste and drainage generated by the occupancy of the apartment. An approved septic design shall be required. The apartment must conform to all applicable standards in health, building and other codes;
- The capacity to park at least three cars off-street (total) for both apartment unit and main dwelling unit shall be provided;
- Any other appropriate conditions deemed necessary by the Planning Board to protect public health, safety and welfare and the single family character of the neighborhood.

#### ARTICLE 16

To see if the Town will vote to amend Article IV - Residential and General Residential Districts Section B of the Bedford Zoning Ordinance by deleting Paragraph 1. and inserting in place thereof the following:

1. It shall be a district of single family residences, to include accessory apartments, duplexes and manufactured housing. No other uses than those specified here will be permitted

#### ARTICLE 17

To see if the Town will vote to amend Article IV - Residential and General Residential Districts Section B of the Bedford Zoning Ordinance by adopting Paragraph 1.1, as follows:

1.1 - Duplexes will be allowed in this district, after site plan review by the Planning Board, provided that the following standards and criteria are met:

- The owner of the structure shall occupy one of the dwelling units on the premises, except for bona fide absences;
- The structure will be limited to a single main entrance, so as to give the outward appearance of a single family home.

#### ARTICLE 18

To see if the Town will vote to amend Article V - Apartment Residential District Section A of the Bedford Zoning Ordinance by adopting Paragraph 4. as follows:

#### 4. Duplexes

#### ARTICLE 19

To see if the Town will vote to amend Article XXV - Off Street Parking Requirements of the Bedford Zoning Ordinance by adopting the following addition to Paragraph 6.

Duplexes - 2 spaces per dwelling unit.

#### ARTICLE 20

To see if the Town will vote to amend Article XVIII - Enforcement of the Bedford Zoning Ordinance by adopting Section F as follows:

F. Footings for new building construction, either residential or commercial, will be certified by a State of New Hampshire licensed land surveyor prior to any further construction.

#### ARTICLE 21

To see if the Town will vote to amend Article XVIII - Enforcement of the Bedford Zoning Ordinance by adopting Section G as follows:

G. Prior to the issuance of a Certificate of Occupancy for any building, a plat plan, locating all buildings, utilities and easements on a given lot must be certified by a State of New Hampshire licensed land surveyor.

#### ARTICLE 22

To see if the Town will vote to amend Article X - Commercial, Limited Commercial, Neighborhood Commercial Districts, and Highway Commercial General Regulations Section B of the Bedford Zoning Ordinance by deleting the existing chart and inserting in place thereof the following:

YES NO

376

1,618

Col.1	Col. 2	Col. 3
Angle of Parking (degrees)	Stall Width	Width of stall parallel to aisle
90	9' - 0"	9'
60	9' - 0"	10' - 5"
45	9' - 0"	12' - 9"

YES NO

915

1,125

Col. 4	Col. 5	Col. 6
Depth of Stall perpendicular to aisle	Width of Aisle	Parking against walls or bumper stops
18' - 6"	30' - 0"	67' - 0"
	26' - 0"	63' - 0"
20' - 0"	18' - 0"	58' - 0"
19' - 0"	16' - 0"	54' - 0"
17' - 6"	12' - 0"	47' - 0"

\* one-way aisle

#### ARTICLE 23

To see if the Town will vote to amend Article VII Cluster Residential Development Section D of the Bedford Zoning Ordinance by deleting paragraph 6 and inserting in place thereof the following:

YES NO

851

1,244

6. Water and Sewerage Service. All dwelling units shall be served by the Manchester Water Works or similar system if access to such system is available within 1000 feet of the tract; otherwise, all units shall be served by a single or grouped water system or individual wells.

YES NO

1,249

551

#### ARTICLE 24

Amend Article III, General Provisions, Section F, to read as follows:

F. The placement of mobile homes is prohibited within the designated Regulatory Floodway.

Amend Article IV, Section B, relative to the General Residential District, Part 1, to read as follows:

1. It shall be a district of single family residences including manufactured housing. No other uses than those specified here will be permitted.

#### ARTICLE 25

Amend Article VII, Trailer Residential District, limits antiretarily.

#### ARTICLE 26

Amend Article VII, Trailer Regulations, by deleting Section 1 and re-numbering Section 2 as Section 1 and changing to read as follows:

1. Regulating the parking and location of trailers. No person shall park or occupy any trailer on the premises of any occupied dwelling or on any lot which is not a part of the premises of any occupied dwelling, except as provided in the following sub-paragraphs of this section.

Retain sub-sections a, b and c.

#### ARTICLE 28

Amend Article XII - Limited Commercial District, Section A-6, second sentence by deleting "Building coverage shall not exceed thirty (30) percent." Replace with "Building coverage shall not exceed twenty-five (25) percent."

#### ARTICLE 29

Amend Article XVI - Industrial Park District, Section B (Provisions) 1. (use) by adding Section g to read as follows:

Business offices, including operations which contain light manufacturing and/or on-site storage of their products for distribution.

#### ARTICLE 30

Amend Article XXI by deleting said Section and inserting the following in its place:

Every person, persons, firm or corporation violating any of the provisions of this Ordinance shall be fined a civil fine of not more than One Hundred Dollars (\$100.00) for each day that such violation is found by a court to continue after the conviction date or after the date on which the violator received written notice from the municipality that he is in violation of any Ordinance or Regulation adopted under this title, whichever date is earlier.

#### ARTICLE 31

Amend Article XXIII by adding the following paragraph:

A. Lots of record described by a separate and distinct description in the Hillsborough County Registry of Deeds and being in separate and undivided ownership at the time of passage of this Ordinance shall be considered to meet the minimum lot size requirements of this Ordinance.

#### ARTICLE 32

Amend Article XXIV, Definitions, Section H, to read as follows:

H. Manufactured housing shall mean any structure, transportable in one or more sections which, in the traveling mode, is 8' body feet or more in width and 40' body feet or more in length, or when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing as defined here shall not include prebuilt housing.

#### ARTICLE 33

Amend Article XXIV, Definitions, by adding a new Section W to read as follows:

W. Prebuilt housing means any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in offsite manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and the local building code, for installation, or assembly and installation, on the building site. For purposes of this Ordinance, prebuilt housing shall not include manufactured housing as defined in this Ordinance and in RSA 674.31.

#### ARTICLE 34

Amend Article XVI, Signs, Section B, District Regulations, Part 1, to read as follows:

t. Residential-General Residential and Residential and Agricultural Districts.

#### ARTICLE 35

Amend Article XXVI - Signs, Section C - General Provisions, by adding Paragraph 14 to read as follows:

t. Residential-General Residential and Residential and Agricultural Districts.

#### ARTICLE 36

To change the classification of land identified on

1,533

124

Tax Map 23, lot 2, located on Route 3, bordered by the Merrimack River and Route 101 overpass, from Commercial to Civic and Institutional.

YES NO

1,214

596

To change the classification of land identified on Tax Map 23, lot 2, located on Route 3, bordered by the Merrimack River and Route 101 overpass, from Commercial to Civic and Institutional.

YES NO

1,084

581

To change the classification of land identified on Tax Map 23, lot 2, located on Route 3, bordered by the Merrimack River and Route 101 overpass, from Commercial to Civic and Institutional.

YES NO

1,251

519

To change the classification of land identified on Tax Map 23, lot 2, located on Route 3, bordered by the Merrimack River and Route 101 overpass, from Commercial to Civic and Institutional.

YES NO

1,116

599

To see if the Town will vote to amend Article XV - Service Industrial District Section A of the Bedford zoning Ordinance by adopting Paragraph 15 as follows:

15. General offices for research and development operations, information processing operations and operations which contain light manufacturing and/or on-site storage of their products for distribution.

YES NO

957

848

To see if the Town will vote to amend Article XV - Service Industrial District Section A of the Bedford zoning Ordinance by adopting Paragraph 15 as follows:

15. General offices for research and development operations, information processing operations and operations which contain light manufacturing and/or on-site storage of their products for distribution.

YES NO

973

942

To see if the Town will vote to rezone the following described split-zoned parcel of land from Commercial and Service Industrial to Service Industrial.

YES NO

1,097

608

Thirty and eight tenths (30.8) acres located on Route 3 South near the Merrimack-Bedford town line bordered by the Everett Turnpike to the West, land owned by Fiddle Springs Realty to the South, land of Fredrick Nixon to the North, and having access and frontage on Route 3 in two places to the East, indicated as Lot Number 37-3-1 on the tax maps of Bedford. The parcel is currently owned by Brookview Business Center, a New Hampshire Partnership and is subject to a split zoning with the zoning district line transecting the property from West to East.

YES NO

1,278

478

To see if the Town will vote to rezone the following described split-zoned parcel of land from Commercial and Service Industrial to Service Industrial.

YES NO

1,220

475

To see if the Town will vote to rezone the following described split-zoned parcel of land from Commercial and Service Industrial to Service Industrial.

YES NO

1,220

519

To see if the Town will vote to rezone the following described split-zoned parcel of land from Commercial and Service Industrial to Service Industrial.

YES NO

1,145

607

To change the classification of land identified on

1,388

548

Tax Map 23, lot 2, located on Route 3, bordered by the Merrimack River and Route 101 overpass, from Commercial to Civic and Institutional.

TOWN OF BEDFORD, NH  
1989 WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the McKelvie School in said Town on Tuesday, the fourteenth of March, 1989 at 7:00 o'clock in the forenoon to act on the following articles, number 1 through 44. Polls are to close no later than 7:00 p.m. Action on the Town Budget will be held on Thursday, March 16, 1989 at 7:00 p.m. at the McKelvie School.

ARTICLE 1. To elect necessary Town and School District Officers for the ensuing one, two, and three years.

The following article is proposed by the Town Council.

ARTICLE 2. To see if the Town will vote to amend the Bedford Charter in accordance with RSA 49-B:5, Section 5.2, Budget Procedure, regarding the budget submission date.

This amendment will provide flexibility in the budgeting process by eliminating the September 1 deadline for submission of the Manager's proposed budget and substituting therefore a date to be established by the Council. (This amendment shall become effective immediately upon its passage.)

The following are zoning amendments requested by petitions.

ARTICLE 3. Are you in favor of the adoption of Amendment No. 3 as proposed by petition for the Town of Bedford Zoning Ordinance as follows: Addition of the "Traditional Neighborhood Development Ordinance" which will allow a development option for a mixed use development requiring open space, civic, residential and commercial uses in those areas of the Town zoned Commercial which are serviced by municipal water and municipal sewer? (The full text of the proposal is posted and available for inspection at the Town Manager's Office and Town Clerk's Office.) (The Planning Board is in favor of this article.) (Petitioned Article)

ARTICLE 4. To see if the Town will rezone the following described parcels of land from Service/Industrial to Residential. (Petitioned Article)

Two parcels of land identified as Lots 35-10-1 and 35-10-2 on the Bedford Tax Map and consisting of a total area of 2.23 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 5. To see if the Town will rezone the following described parcel of land from Service/Industrial to Highway Commercial. (Petitioned Article)

A parcel of land identified as Lot 35-12 on the Bedford Tax Map and consisting of a total area of 1 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 6. To see if the Town will rezone the following described parcel of land from Residential Agricultural to Highway Commercial. (Petitioned Article)

Two parcels of land identified as Lots 21-47-38 and 21-47-39 on the Bedford Tax Map and consisting of a total area of 2 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 7. To see if the Town will rezone the following described parcel of land from Residential/Agricultural to Commercial. (Petitioned Article)

Beginning at a point on the easterly side of Center Court, so-called, at the southwesterly corner of Lot No. 5; thence N 26° 00' 00" W, a distance of 144.10 feet, more or less, to a point; thence in a generally northeasterly direction, on a curve to the right, having a radius of 25.00 feet, a distance of 33.54 feet, more or less, to a point on the southerly side of Bedford Center Road, so-called; thence N 50° 52' 30" E, a distance of 95.03 feet, more or less, to a point; thence N 88° 24' 15" E, a distance of 170.89 feet, more or less, to a point on the southerly side of Extension of North Amherst Road, so-called; thence S 26° 00' 00" E, a distance of 108.66 feet, more or less, to a point; thence S 64° 00' 00" W, a distance of 422.00 feet, more or less, to a point of beginning. Containing 1.641 acres, more or less.

To further identify the parcel, reference is made to a plan entitled "Plan of Land for Frank H. and Isabelle M. Barnard, Bedford, New Hampshire" dated September 9, 1974 and recorded in the H.C.R.D. and denoted as Lot 20-15-5 on the Bedford Tax Map. (The Planning Board is not in favor of this article.)

ARTICLE 8. To see if the Town will rezone the following described parcels of land from Service/Industrial to Apartment Residential. (Petitioned Article)

A parcel of land identified as Lot 34-9 on the Bedford Tax Map and consisting of a total area of 19.8 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 9. To see if the Town will rezone the following described parcels of land from Service/Industrial to Apartment Residential. (Petitioned Article)

Three parcels of land identified as Lots 35-9-1, 35-9-2 and 35-9-3 on the Bedford Tax Map and consisting of a total area of 15.57 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 10. To see if the Town will rezone the following described parcels of land from Residential Agricultural to Apartment Residential. (Petitioned Article)

Three parcels of land identified as Lots 25-69, 25-68-1 and 25-70-12 on the Bedford Tax Map and consisting of a total area of 26 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 11. To see if the Town will rezone the following described parcel of land from Residential/Agricultural to Commercial. (Petitioned Article)

An area consisting of .702 acres, more or less, currently zoned Residential/Agricultural of a Lot consisting of 2.305 acres, more or less, of which the balance of 1.603 acres, more or less, is zoned Commercial.

To further identify the parcel, reference is made to a plan entitled "Plan of Land for Frank H. and Isabelle M. Barnard, Bedford, New Hampshire" dated September 9, 1974 and recorded in the H.C.R.D. and denoted as Lot 20-15-7 on the Bedford Tax Map. (The Planning Board is not in favor of this article.)

ARTICLE 12. To see if the Town will rezone the following described parcel of land from Service/Industrial to Apartment Residential. (Petitioned Article)

A parcel of land identified as Lot 36-1-1 on the Bedford Tax Map and consisting of 15.382 acres, more or less. (The Planning Board is not in favor of this article.)

ARTICLE 13. To see if the Town will rezone the following described parcels of land from Residential Agricultural to Limited Commercial. (Petitioned Article)

Six parcels of land identified as Lot 22-14, 22-15, 22-16, 22-17, 22-18 and 22-19 on the Bedford Tax Map and consisting of a total area of 2.5 acres, more or less. (The Planning Board is in favor of this article.)

ARTICLE 14. To see if the Town will rezone the following described parcel of land from Residential/Agricultural to Apartment/Residential. (Petitioned Article)

That parcel of land currently owned by Grove Realty Trust located easterly of the easterly end of Bedford Street, southerly of the Manchester Town Line and

westerly of the other land of Grove Realty Trust currently zoned Commercial. Said parcel containing 15.064 acres and being more particularly bounded and described in Exhibit A attached hereto. (On file in Town Clerk's Office.) (The Planning Board is in favor of this article.)

ARTICLE 15. To amend the Zoning Ordinance of the Town of Bedford as follows:

To amend "Article XXVI - Signs (3/13/84), General Provisions" by revising Section 7 to read as follows:

7. One unlighted sign offering premises for sale or lease for each parcel in one ownership shall be allowed in all districts, provided it shall not exceed four (4) square feet in surface area in residential districts and that it shall not exceed thirty-two (32) square feet in surface area in non-residential districts, and it shall set back at least ten (10) feet from the edge of the right-of-way." (The Planning Board is not in favor of this article.) (Petitioned Article)

ARTICLE 16. To vote to rezone the following eight (8) parcels of described land from its' present designation under the Zoning Ordinance of Bedford as Limited Commercial District to Commercial District. (The Planning Board is in favor of this article). (Petitioned Article)

1) A parcel of land identified by Tax Map 12, Lot 2 on the Bedford Tax Map and consisting of 4.55 acres, more or less, with an address of 54 South River Road owned by Mr. John B. and Mildred G. Sullivan, individually and as Trustees of the Briston Trust of New Hampshire, of 232 Ridgewood Road in Bedford.

2) A parcel of land identified by Tax Map 12, Lot 2-1 on the Bedford Tax Map and consisting of 26,572 square feet, more or less, with an address of Ridgewood Road and being owned by Mr. John B. and Mildred G. Sullivan as Trustees of the Briston Trust of New Hampshire, of 232 Ridgewood Road in Bedford.

3) A parcel of land identified by Tax Map 12, Lot 3 on the Bedford Tax Map and consisting of 26,136 square feet, more or less, with an address of 56 South River Road and being owned by Mr. William Healey of 5 Wellesley Drive in Bedford.

4) A parcel of land identified by Tax Map 12, Lot 4 on the Bedford Tax Map and consisting of 26,136 square feet, more or less, with an address of 58 South River Road and being owned by Mr. William Healey of 5 Wellesley Drive in Bedford.

5) A parcel of land identified by Tax Map 12, Lot 5 on the Bedford Tax Map and consisting of 30,496 square feet, more or less, with an address of South River Road, owned by Guilbert and Irene Desrochers of 2 Ridgewood Lane in Bedford.

6) A parcel of land identified by Tax Map 12, Lot 6 on the Bedford Tax Map and consisting of 1.8 acres, more or less, with an address of 2 Ridgewood Lane, owned by Guilbert Desrochers of 2 Ridgewood Lane in Bedford.

7) A parcel of land identified by Tax Map 12, Lot 10 on the Bedford Tax Map and consisting of 43,560 square feet, more or less, with an address of 4 Ridgewood Lane and being owned by Gladys and John B. Sullivan, Jr., as Trustees of Ridgewood Lane Realty Trust, of 17 Cricket Hill Road in Bedford.

8) A parcel of land identified by Tax Map 12, Lot 11 on the Bedford Tax Map and consisting of 25,000 square feet, more or less, with an address of Ridgewood Lane and being owned by Gladys Sullivan of 17 Cricket Hill Road in Bedford.

The following are the zoning amendment articles proposed by the Planning Board.

ARTICLE 17. Article XVIII - Enforcement - Paragraph F To change the certification requirements relative to footings for new building construction.

ARTICLE 18. Article XV - Service Industrial District - Add Section A-16 regarding construction of parking areas and driveways.

ARTICLE 19. Article IV - Residential and General Residential Districts, Amend Section B by adopting paragraph 1.e to allow accessory apartments in all residential zones.

ARTICLE 20. Article IV - Residential and General Residential Districts - Amend Section B permitting accessory apartments, duplexes and manufactured housing.

ARTICLE 21. Article IV - Residential and General Residential Districts - Amend Section B by adopting paragraph 1.f to allow duplexes after site plan review by the Planning Board.

ARTICLE 22. Article V - Apartment Residential District Amend Section A by adopting paragraph 4 to allow duplexes.

ARTICLE 23. Change all references in the Zoning Ordinance from "Selectmen" to "Town Council."

ARTICLE 24. Article V - Apartment Residential District Amend Section D-1 and D-2 regarding lot area, width, building coverage, height regulations and minimum yard requirements.

ARTICLE 25. Article VII - Cluster Residential Development - Amend Section C-2-b regarding soils classified as wetlands.

ARTICLE 26. Article VII - Cluster Residential Development - Amend Section C-4 regarding permitted density.

ARTICLE 27. Article VII - Cluster Residential Development - Amend Section E-7-a regarding minimum lot area per dwelling unit.

ARTICLE 28. Article X - Amend Section B regarding Geometric Standards for parking lot design.

ARTICLE 29. Article XI -Commercial District - Amend Section H regarding construction of parking areas and driveways.

ARTICLE 30. Article XI - Commercial District - Amend Section I requiring landscape plans.

ARTICLE 31. Article XXVI - Signs - Amend Section B-1 Residential - General Residential and Agricultural to allow for lease/sale signs to be five (5) square feet.

ARTICLE 32. Article XXVI - Signs - Amend Section B-2 Civic & Institutional District to allow for lease/sale signs to be eight (8) square feet.

ARTICLE 33. Article XXVI - Signs - Amend Section B-3 Commercial District to change allowed signage from thirty-two (32) square feet to eighteen (18) square feet.

ARTICLE 34. Article XXVI - Signs - Amend Section B-4 Limited Commercial District to change allowed signage from thirty-two (32) square feet to eighteen (18) square feet.

ARTICLE 35. Article XXVI - Signs - Amend Section B-5 Service Industrial District to change allowed signage from fifty (50) square feet to eighteen (18) square feet.

ARTICLE 36. Article XXVI - Signs - Amend Section B-6 Industrial Park District to change allowed signage from fifty (50) square feet to eighteen (18) square feet.

ARTICLE 37. Article XXVI - Signs - Amend Section B-7 Neighborhood Commercial District to change allowed signage from thirty-two (32) square feet to eighteen (18) square feet.

ARTICLE 38. Article XXVI - Signs - Amend Section B-8 Highway Commercial District to change allowed signage from thirty-two (32) square feet to eighteen (18) square feet.

ARTICLE 39. Article IV - Residential and General Residential Districts - Amend Section B-1-a by removing "keeping materials or tools of trade" from the home occupation section.

ARTICLE 40. Article VI - Residential and Agricultural Districts - Amend Section A-4 by changing the number of employees allowed in a home occupation from four (4) to two (2) and add "all farm enterprises may have unlimited employees."

ARTICLE 41. Article XV - Service Industrial District Amend Section A by adding a new Section A-5 to allow wholesale and retail sales of building materials of all types, and warehousing incidental thereto, and Section A-6 regarding sales, service and rental of tools and equipment of all types, and warehousing incidental thereto, excluding motor vehicle repair and service and renumbering the remainder of Section A.

ARTICLE 42. Article VII - Cluster Residential Development - Amend Section C-2-a regarding actual public/private right-of-way area(s) for streets and utilities.

ARTICLE 43. Article VII - Cluster Residential Development - Amend Section E-7-c regarding standards for building setbacks.

ARTICLE 44. Rezone lots 22-21 and 22-22, located on South River Road immediately south of Club Acre Lane, and lot 22-96 located off Club Acre Lane from Residential Agricultural to Limited Commercial.

The following items will be considered at the Budgetary Town Meeting on March 16, 1989 at 7:00 p.m. at the McKelvie School.

ARTICLE 45. To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year.

Town General Fund	\$5,003,618
Sewer and Water Fund	326,295
Police Contract Work Fund	100,000
Solid Waste Disposal Fund	<u>439,750</u>
 Total Appropriations	 \$5,869,663

This warrant was approved by the Bedford Town Council on February 8, 1989.

Given under our hands and seals this 8th day of February, 1989.

John Miville, Chairman

Paul Anderson

Charles Colpitts

James Dias

True Copy Attest:

Edward Moran

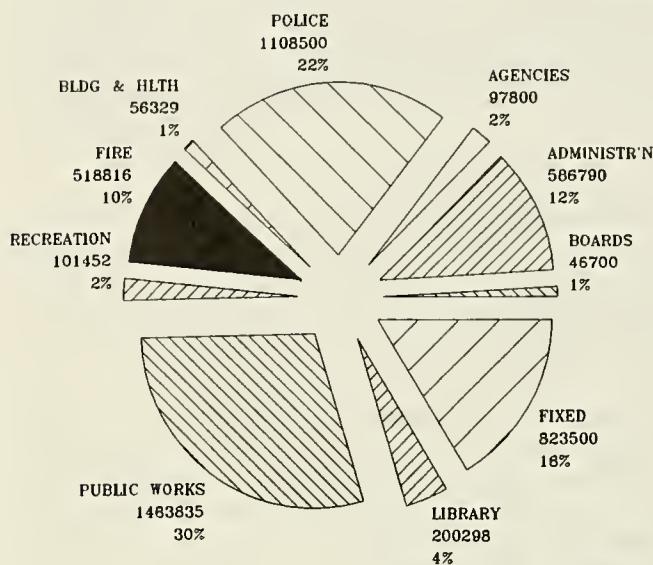
Marjorie Peters

Eugene Van Loan, Jr.

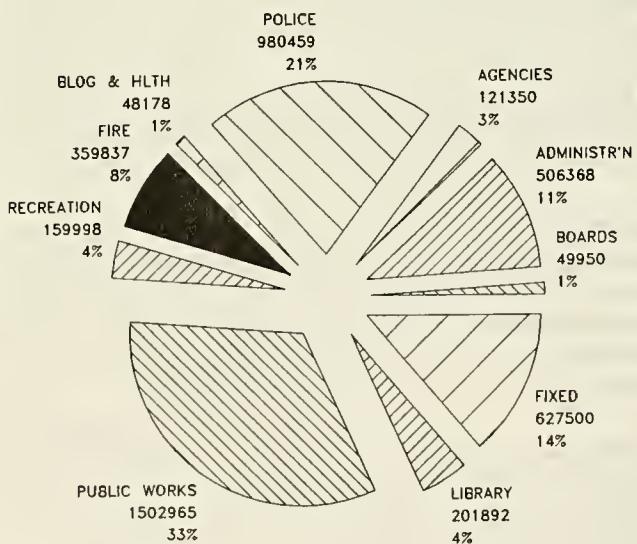
*John Miville*  
Chairman

*Charles O. Colpitts*  
Vice-Chairman

Town of Bedford, N.H.  
1989 TOWN EXPENDITURE BUDGET  
COMPARISION BY FUNCTIONS



Town of Bedford, N.H.  
1988 TOWN EXPENDITURE BUDGET  
COMPARISION BY FUNCTIONS



## REPORT OF THE TOWN COUNCIL

Chairman: John Miville

The year of 1988 was one of government in transition. A Charter change voted by the Town on December 8, 1987, became fully implemented on August 2, 1988. As is the case with any change a degree of turmoil resulted, but with a commitment to the Town of Bedford, the path to more effective government has been taken.

The most significant changes in 1988 were the formation of the Town Council, the hiring of our first Town Manager, David Crawford, and the computerization of the administrative and financial aspects of our government.

With regard to the budget and taxes, the Town Council has taken a two-pronged approach. First, the needs of the Town, particularly, its capital assets needed improvement. Secondly, a major concern for the tax rate necessitated the balancing of growth needs with financial restraint. This resulted in a budget appropriation request, which is greater than 1988, but does not require a tax increase on the town portion of the tax rate. The budget process, which achieved the above stated objectives, controlling taxes and spending, required a major effort on the part of elected officials and town employees.

Major personnel changes in 1988 will have an impact on the Town in 1989 and the coming years. As previously noted, Mr. David Crawford assumed the role as Town Manager in October and has been working diligently with the Council and Department Heads implementing our new government format. The head of our Police Department for the past twelve years, Chief Richard Audette, has elected retirement. Dick has been dedicated to police service for over twenty-seven years, twenty years in Bedford, felt the time has come to pursue other interests. He is a Town fixture, who will be missed.

Success in the future can only be insured with proper planning. This next year will be a significant year for the Town because in addition to hiring a full time Planner, our comprehensive Master Plan will be redeveloped and restructured to insure our effective and continued growth equals our past accomplishments.

In the year 1989 we need to begin to deal with the solid waste issue. We will begin voluntary recycling with the help of dedicated community volunteer groups. Solid waste is the issue of the late 80's and 90's we must as a community join together to find the most cost-effective and environmentally sound solution.

It has been a distinct honor serving as Bedford's first Town Council Chairman. I am grateful for my fellow councilors' support and criticism as well as concern and support from you the public. It is my sincere desire that Bedford will continue to serve the needs of its citizenry.

While the future may hold challenges and difficult decisions, the path we have taken offers betterment and hope for all of us. Working together we can build and insure our pre-eminence as the community that serves as a model to other towns in southern New Hampshire.



Town Manager David Crawford (left) confers with Town Council members Ed Moran, Charles Colpitts, Paul Anderson, Chairman John Miville, Jim Dias, Eugene Van Loan, Jr. and Marjorie Peters.



Town Manager, David Crawford, preparing budget for presentation to Town Council.

## Town Manager's Report

David A. Crawford

In my early discussions with the Bedford Town Council, it became clear that implementing a new budget procedure was the highest immediate priority. The Town had no concise chart of accounts to evaluate all budgetary requests in a consistent manner. We worked through November and December with all department heads to implement a new budget procedure and to evaluate all budget requests in considerable depth. The Budget Committee was of considerable assistance to the Town Council and Town Manager in the early discussions of the proposed 1989 budget.

The 1989 Town Council Proposed Budget represents a concerted effort to address the community's needs within our ability to pay. We anticipate that there will not be a need for a town tax increase based on the adoption of the proposed budget.

The proposed summary budgets which have been printed in the Annual Report are backed up by considerable detailed documentation. Each Department and Division is broken down into Personal Services, Contractual Services and Supplies, Equipment and Major Improvements. It is not possible to show that level of detail in the Annual Report. Persons having individual questions may ask them at the Budgetary Town Meeting or call the Town Manager's Office prior to the meeting.

The 1989 Budget proposes several new positions to improve our service capabilities. The new positions are: one new firefighter, a recreation director, and a finance director. We also will be filling the Planner position early in 1989, which was budgeted in 1988.

The proposed budget anticipates a significant change in the way the Town will be dealing with employee wages. The Proposed Budget anticipates a 4% cost of living in-

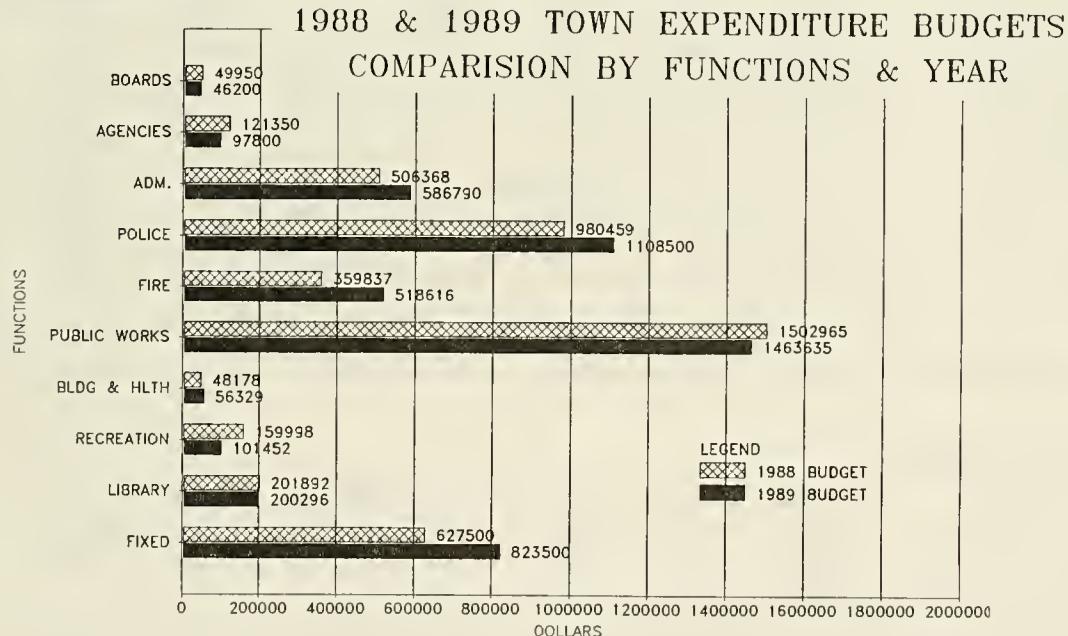
crease to all Town Employees on April 1, 1989 with the exception of Police union employees who will receive wage increases as defined in their employee contract. The Town Council will be implementing a Personnel Plan required by the new Town Charter. This Personnel Plan will define new wage ranges for all full time town positions. It is also proposed that an employee evaluation system granting merit increases will be part of the Personnel Plan.

Other areas which have received considerable budget attention are the continuation of computerizing all Town Departments. We have made significant strides late in 1988 and the beginning of 1989. A new mainframe computer is operational for payroll and budgetary accounting. New computers have been purchased to put into place the use of word processing and spread sheet analysis. This commitment to computerizing the Town's operations will assist in controlling costs into the future.

The 1989 proposed budget addresses several needs outlined in the Town Charter requiring studies and work efforts. The Charter required an adoption of a new Administrative Code and a Purchasing System. We will also need to start the process to revise our Comprehensive Plan and Zoning Ordinance. It is generally felt that these two crucial Town documents need significant improvements and revisions.

In addition to implementing the 1989 budget, we will be working early in 1989 to establish definitive goals and priorities for management action in the coming months and years. This discussion will be the first major issue of the Town Council after the March 1989 Town Meeting.

It is certainly a pleasure to come to Bedford as your first Town Manager. The position offers numerous challenges, and I am sure it will prove to be a rewarding experience.



**TOWN OF BEDFORD, NH**  
**1989 TOWN BUDGETS - SUMMARY PAGE**  
**EXPENDITURES and REVENUES for ALL FUNDS**

ACCT NO	FUNCTION	--- 1988 BUDGET ---				BUDGET			--- %s of TOTAL BUDGET		
		REVISED UNAUDITED	12\31\88 REQT	DEPT DEPT > MGR	CHANGE RECOMM	MANAGER MGR > CNCL	CHANGE APPROVED	COUNCIL ADOPTED	FOR 1988 PROPOSED		
<b>GENERAL FUND EXPENDITURES</b>											
400	Boards & Commissions	49,950	66,222	100,470	-16,320	84,150	-37,450	46,700	1.10%	0.93%	
410	Agencies & Activities	121,350	107,642	95,800	2,000	97,800	0	97,800	2.66%	1.95%	
420	Administration	506,368	524,381	650,615	-53,900	596,715	-9,925	586,790	11.11%	11.73%	
430	Public Safety	1,340,296	1,245,052	1,993,592	-342,956	1,650,636	-23,520	1,627,116	29.40%	32.52%	
450	Public Works	1,502,965	1,420,409	1,818,200	-229,565	1,588,635	-125,000	1,463,635	32.97%	29.25%	
460	Building, Health & Welfare	48,178	40,977	52,488	4,841	57,329	-1,000	56,329	1.06%	1.13%	
470	Recreation	159,998	157,838	197,132	-95,680	101,452	0	101,452	3.51%	2.03%	
480	Library	201,892	201,854	201,944	-1,648	200,296	0	200,296	4.43%	4.00%	
510	Fixed & Other Charges	627,500	720,108	1,396,875	-250,175	1,146,700	-323,200	823,500	13.77%	16.46%	
<b>TOTAL GEN'L FUND EXPENDITURES</b>		<b>4,558,497</b>	<b>4,484,483</b>	<b>6,507,116</b>	<b>-983,403</b>	<b>5,523,713</b>	<b>-520,095</b>	<b>5,003,618</b>	<b>100.00%</b>	<b>100.00%</b>	
<b>EXP. ACCTS NOT IN GENERAL FUND</b>											
620	Sewer & Water Fund	306,145	296,440	314,045	12,250	326,295	0	326,295			
630	Police Contract Work Fund	70,000	77,581	120,000	-20,000	100,000	0	100,000			
640	Solid Waste Disposal Fund	208,776	198,721	639,750	50,000	689,750	-250,000	439,750			
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>5,143,418</b>	<b>5,057,225</b>	<b>7,580,911</b>	<b>-941,153</b>	<b>6,639,758</b>	<b>-770,095</b>	<b>5,869,663</b>			
<b>GENERAL FUND REVENUES</b>											
	Boards & Commissions	35,000	25,072	35,000	15,000	50,000	0	50,000	0.77%	1.00%	
	Agencies & Activities	8,000	7,815	8,000	0	8,000	0	8,000	0.18%	0.16%	
	Administration	173,900	180,232	156,550	29,700	186,250	-89,900	96,350	3.81%	1.92%	
	Town Clerk/Tax Collector	1,343,600	1,429,480	1,318,750	200,000	1,518,750	-100,000	1,418,750	29.44%	28.34%	
	Police Department	2,500	19,744	15,000	0	15,000	0	15,000	0.05%	0.30%	
	Fire Department	2,500	3,011	2,500	15,500	18,000	0	18,000	0.05%	0.36%	
	Highway Department	183,922	183,922	198,400	0	198,400	0	198,400	4.03%	3.96%	
	Building Department	35,000	58,817	35,000	5,000	40,000	0	40,000	0.77%	0.80%	
	Recreation & Parks	15,000	15,908	16,000	0	16,000	0	16,000	0.33%	0.32%	
	State Aid	364,200	505,889	470,000	-85,000	385,000	0	385,000	7.98%	7.69%	
	Taxes & Reserves	2,399,904	2,589,364	4,195,000	-325,000	3,870,000	-1,110,000	2,760,000	52.59%	55.14%	
<b>TOTAL GENERAL FUND REVENUES</b>		<b>4,563,526</b>	<b>5,019,254</b>	<b>6,450,200</b>	<b>-144,800</b>	<b>6,305,400</b>	<b>-1,299,900</b>	<b>5,005,500</b>	<b>100.00%</b>	<b>100.00%</b>	
<b>REVENUE ACCTS NOT IN GEN'L FUND</b>											
	Sewer & Water Fund	377,455	261,481	380,000	0	380,000	0	380,000			
	Police Contract Work Fund	70,000	102,471	120,000	-20,000	100,000	0	100,000			
	Solid Waste Disposal Fund	210,000	59,102	640,000	50,000	690,000	-250,000	440,000			
	Withdrawal from Capital Reser.	40,000									
<b>TOTAL REVENUES FOR ALL FUNDS</b>		<b>5,260,981</b>	<b>5,442,307</b>	<b>7,590,200</b>	<b>-114,800</b>	<b>7,475,400</b>	<b>-1,549,900</b>	<b>5,925,500</b>			

**TOWN OF BEDFORD, NH**  
**1989 TOWN GENERAL FUND BUDGET**  
**EXPENDITURES BY FUNCTION**

ACCT NO	ACCOUNT TITLE	1988 BUDGET			1989 BUDGET			% of TOTAL BUDGET	
		REVISED 12/31/88	DEPT UNAUDITED	CHANGE DEPT > MGR	MANAGE RECOMM	CHANGE MGR > CNCL	COUNCIL APPROVED	FOB 1988 ADOPTED	FOB 1989 PROPOSED
<b>400 FUNCTION: BOARDS &amp; COMMISSIONS</b>									
401	Town Council	17,700	19,800	49,200	-33,750	15,450	4,550	20,000	0.39% 0.40%
402	Planning Board	13,050	9,016	41,600	17,400	59,000	-42,000	17,000	0.29% 0.34%
403	Board of Zoning Adjustment	1,000	2,283	2,450	0	2,450	0	2,450	0.02% 0.05%
404	Conservation Commission	600	338	1,720	30	1,750	0	1,750	0.01% 0.03%
405	Election & Registration	15,200	33,618	5,000	0	5,000	0	5,000	0.33% 0.10%
406	Historic Sites	2,400	1,167	500	0	500	0	500	0.05% 0.01%
<b>FUNCTION TOTAL</b>		<b>49,950</b>	<b>66,222</b>	<b>100,470</b>	<b>-16,320</b>	<b>84,150</b>	<b>-37,450</b>	<b>46,700</b>	<b>1.10% 0.93%</b>
<b>410 FUNCTION: AGENCIES &amp; ACTIVITIES</b>									
411	N.H. Municipal Assoc.	4,000	3,993	4,000	0	4,000	0	4,000	0.09% 0.08%
412	So. N.H. Regional Planning	7,000	6,650	7,300	0	7,300	0	7,300	0.15% 0.15%
413	Manchester Transit	36,000	36,000	37,100	0	37,100	0	37,100	0.79% 0.74%
414	Cemeteries	22,300	22,265	22,350	0	22,350	0	22,350	0.49% 0.45%
415	Old Town Hall (Maint. Exp.)	9,550	12,502	9,550	2,000	11,550	0	11,550	0.21% 0.23%
416	Old Town Hall (Capital Exp.)	35,000	19,316	0	0	0	0	0	0.77% 0.00%
417	Annual Report	7,500	6,916	8,000	0	8,000	0	8,000	0.16% 0.16%
418	Town Events	0	0	7,500	0	7,500	0	7,500	0.00% 0.15%
<b>FUNCTION TOTAL</b>		<b>121,350</b>	<b>107,642</b>	<b>95,800</b>	<b>2,000</b>	<b>97,800</b>	<b>0</b>	<b>97,800</b>	<b>2.66% 1.95%</b>
<b>420 FUNCTION: ADMINISTRATION</b>									
421	Town Manager's Office	70,000	82,653	145,000	-20,000	125,000	1,000	126,000	1.54% 2.52%
422	Accounting & Personnel Office	105,000	104,745	85,000	-5,000	80,000	-7,200	72,800	2.30% 1.45%
423	Town Clerk/Tax Collector	85,100	73,911	102,000	-4,900	97,100	4,275	101,375	1.87% 2.03%
424	Appraiser's Office	59,600	71,233	66,625	-4,000	62,625	0	62,625	1.31% 1.25%
425	Planning Office	0	0	55,000	20,000	75,000	13,000	88,000	0.00% 1.76%
426	Legal Services	80,000	85,774	100,000	-40,000	60,000	0	60,000	1.75% 1.20%
427	Town Office Building	106,668	106,065	96,990	0	96,990	-21,000	75,990	2.34% 1.52%
<b>FUNCTION TOTAL</b>		<b>506,368</b>	<b>524,381</b>	<b>650,615</b>	<b>-53,900</b>	<b>596,715</b>	<b>-9,925</b>	<b>586,790</b>	<b>11.11% 11.73%</b>
<b>PAGE 1 TOTAL</b>		<b>677,668</b>	<b>698,245</b>	<b>846,885</b>	<b>-68,220</b>	<b>778,665</b>	<b>-47,375</b>	<b>731,290</b>	<b>14.87% 14.62%</b>

**TOWN OF BEDFORD, NH**  
**1989 TOWN GENERAL FUND BUDGET**  
**EXPENDITURES BY FUNCTION**

ACCT NO	ACCOUNT TITLE	--- 1988 BUDGET ---				1989 BUDGET				%% of TOTAL BUDGET	
		REVISED 12/31/88	DEPT REQD	CHANGE	MANAGER	CHANGE	COUNCIL	FOR 1988	FOR 1989		
		UNAUDITED		DEPT > MGR	BBCOMM	MGR > CNCL	APPROVED	ADOPTED	PROPOSED		
430	<b>FUNCTION: POLICE DEPARTMENT</b>										
431	Administration	239,778	221,353	453,238	-173,838	279,400	-9,000	270,400	5.26%	5.40%	
432	Communications	102,061	84,363	136,861	-22,891	113,970	1,480	115,450	2.24%	2.31%	
433	Patrol Division	517,187	463,689	644,474	-41,824	602,650	-34,000	568,650	11.35%	11.36%	
434	Detective Division	121,434	108,873	175,718	-34,218	141,500	0	141,500	2.66%	2.83%	
435	Animal Damage & Control	0	0	15,000	-12,500	2,500	0	2,500	0.00%	0.05%	
437	Building Arch/Eng. Study	0	0	0	0	0	10,000	10,000	0.00%	0.20%	
	<b>FUNCTION TOTAL</b>	<b>980,459</b>	<b>878,278</b>	<b>1,425,291</b>	<b>-285,271</b>	<b>1,140,020</b>	<b>-31,520</b>	<b>1,108,500</b>	<b>21.51%</b>	<b>22.15%</b>	
440	<b>FUNCTION: FIRE DEPARTMENT</b>										
441	Administration	86,740	88,351	89,825	38,708	128,533	0	128,533	1.90%	2.57%	
443	BMS	138,388	140,959	247,538	-42,472	205,066	2,400	207,466	3.04%	4.15%	
445	Fire	134,459	137,453	230,938	-53,921	177,017	5,600	182,617	2.95%	3.65%	
447	Emergency Management	250	11	0	0	0	0	0	0.01%	0.00%	
	<b>FUNCTION TOTAL</b>	<b>359,837</b>	<b>366,774</b>	<b>568,301</b>	<b>-57,685</b>	<b>510,616</b>	<b>8,000</b>	<b>518,616</b>	<b>7.89%</b>	<b>10.36%</b>	
450	<b>FUNCTION: DEPT OF PUBLIC WORKS</b>										
451	Administration	130,000	87,472	113,200	-2,065	111,135	0	111,135	2.85%	2.22%	
453	Highway Division	999,765	970,882	1,167,000	-227,500	939,500	0	939,500	21.93%	18.78%	
455	Traffic Operations	17,500	7,861	38,000	0	38,000	0	38,000	0.38%	0.76%	
457	Street Resurfacing & Rebldg	355,700	354,194	500,000	0	500,000	-125,000	375,000	7.80%	7.49%	
	<b>FUNCTION TOTAL</b>	<b>1,502,965</b>	<b>1,420,409</b>	<b>1,818,200</b>	<b>-229,565</b>	<b>1,588,635</b>	<b>-125,000</b>	<b>1,463,635</b>	<b>32.97%</b>	<b>29.25%</b>	

**TOWN OF BEDFORD, NH**  
**1989 TOWN GENERAL FUND BUDGET**  
**EXPENDITURES BY FUNCTION**

ACCT NO	ACCOUNT TITLE	1988 BUDGET				1989 BUDGET				%; %s of TOTAL BUDGET	
		REVISED 12/31/88	DEPT UNAUDITED	REQT DEPT > BGT	CHANGE RECOMM	MANAGER MGR > CNCL	CHANGE APPROVED	COUNCIL APPROVED	FOR 1988	FOR 1989 ADOPTED	PROPOSED
460	<b>FUNCTION: BLDG, HLTH, &amp; WELFARE</b>										
461	Building Inspection	27,828	30,715	29,428	2,841	32,269	500	32,769	0.61%	0.65%	
463	Health Officer	1,900	2,740	2,500	2,000	4,500	-1,500	3,000	0.04%	0.06%	
465	General Welfare	9,000	4,772	9,000	0	9,000	0	9,000	0.20%	0.18%	
466	Old Age Assistance	7,250	550	7,250	0	7,250	0	7,250	0.16%	0.14%	
467	Aid to the Disabled	2,200	2,200	4,310	0	4,310	0	4,310	0.05%	0.09%	
					0						
	<b>FUNCTION TOTAL</b>	<b>48,178</b>	<b>40,977</b>	<b>52,488</b>	<b>4,841</b>	<b>57,329</b>	<b>-1,000</b>	<b>56,329</b>	<b>1.06%</b>	<b>1.13%</b>	
470	<b>FUNCTION: RECREATION &amp; PARKS</b>										
471	Recreation	59,998	57,838	28,342	15,200	43,542	0	43,542	1.32%	0.87%	
475	Pool Expense	0	0	14,000	0	14,000	0	14,000	0.00%	0.28%	
477	Field Expense	100,000	100,000	154,790	-110,880	43,910	0	43,910	2.19%	0.88%	
	<b>FUNCTION TOTAL</b>	<b>159,998</b>	<b>157,838</b>	<b>197,132</b>	<b>-95,680</b>	<b>101,452</b>	<b>0</b>	<b>101,452</b>	<b>3.51%</b>	<b>2.03%</b>	
480	<b>FUNCTION: LIBRARY</b>										
481	Library	201,892	201,854	201,944	-1,648	200,296	0	200,296	4.43%	4.00%	
	<b>FUNCTION TOTAL</b>	<b>201,892</b>	<b>201,854</b>	<b>201,944</b>	<b>-1,648</b>	<b>200,296</b>	<b>0</b>	<b>200,296</b>	<b>4.43%</b>	<b>4.00%</b>	
510	<b>FUNCTION: FIXED &amp; OTHER CHARGE</b>										
515	Tax Anticipation Notes	40,000	139,117	100,000	-50,000	50,000	-20,000	30,000	0.88%	0.60%	
521	Insurance	174,228	149,128	200,000	22,200	222,200	-77,500	144,700	3.82%	2.89%	
531	FICA	64,000	85,735	210,000	-60,000	150,000	-55,000	95,000	1.40%	1.90%	
542	Retirement	95,000	87,695	83,500	0	83,500	0	83,500	2.08%	1.67%	
551	Employee Insurance	254,272	258,433	303,375	1,625	305,000	32,300	337,300	5.58%	6.74%	
581	Personnel Plan Implementation	0	0	0	86,000	86,000	-43,000	43,000	0.00%	0.86%	
591	Reserve (Contingency)	0	0	500,000	-250,000	250,000	-160,000	90,000	0.00%	1.80%	
	<b>FUNCTION TOTAL</b>	<b>627,500</b>	<b>720,108</b>	<b>1,396,875</b>	<b>-250,175</b>	<b>1,146,700</b>	<b>-323,200</b>	<b>823,500</b>	<b>13.77%</b>	<b>16.46%</b>	
	<b>PAGE 3 TOTALS</b>	<b>1,037,568</b>	<b>1,120,777</b>	<b>1,848,439</b>	<b>-342,662</b>	<b>1,505,777</b>	<b>-324,200</b>	<b>1,181,577</b>	<b>22.76%</b>	<b>23.61%</b>	

GENERAL FUND EXPENDITURE TOTAL 4,558,497 4,484,483 6,507,116 -983,403 5,523,713 -520,095 5,003,618 100.00% 100.00%

**TOWN OF BEDFORD, NH**  
**1989 TOWN GENERAL FUND BUDGET**  
**REVENUES BY FUNCTION**

ACCT NO	ACCOUNT TITLE	--- 1988 BUDGET ---			1989 BUDGET			COUNCIL APPROVED
		REVISED 12\31\88	DEPT REQT UNAUDITED	CHANGE DEPT > MGR	MANAGER BECOMM	CHANGE MGR > CNCL		
<b>FUNCTION: BOARDS &amp; COMMISSIONS</b>								
Planning Board	30,415	21,789	30,000	15,000	45,000	0	45,000	
Board of Zoning Adjustment	3,835	2,746	4,000	0	4,000	0	4,000	
Historic Sites	750	537	1,000	0	1,000	0	1,000	
<b>FUNCTION TOTAL</b>	<b>35,000</b>	<b>25,072</b>	<b>35,000</b>	<b>15,000</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	
<b>FUNCTION: AGENCIES &amp; ACTIVITIES</b>								
Cemetery Lots	8,000	7,815	8,000	0	8,000	0	8,000	
<b>FUNCTION TOTAL</b>	<b>8,000</b>	<b>7,815</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	
<b>FUNCTION: ADMINISTRATION</b>								
Administrative Fees & Licenses	15,000	12,615	13,000	18,900	31,900	-18,900	13,000	
Uniform Reimbursement	0	148	150	0	150	0	150	
Telephone Commission	50	52	50	0	50	0	50	
Insurance		21,002		0		0		
Cable T.V. Commission	13,500	15,260	11,300	4,700	16,000	-1,000	15,000	
Town Office Revenue	6,000	5,687	5,500	0	5,500	0	5,500	
Sale of Town Property	3,500	5,659	0	0	0	0	0	
Town Hall Rental	50	50	50	0	50	0	50	
Donations to Town	0	300	0	0	0	0	0	
Unemployment Dividend	3,000	2,731	0	0	0	0	0	
Railroad Tax	0	131	100	0	100	0	100	
Normandeau Electric	300	310	0	0	0	0	0	
Pension Fund	0	515	0	0	0	0	0	
Military Reimbursement	0	177	0	0	0	0	0	
Yield Tax	7,500	869	1,400	6,100	7,500	0	7,500	
Welfare Liens	0	1,692	0	0	0	0	0	
Interest Income	125,000	113,034	125,000	0	125,000	-70,000	55,000	
<b>FUNCTION TOTAL</b>	<b>173,900</b>	<b>180,232</b>	<b>156,550</b>	<b>29,700</b>	<b>186,250</b>	<b>-89,900</b>	<b>96,350</b>	
<b>FUNCTION: TOWN CLERK/TAX COLL.</b>								
Auto Permits	1,300,000	1,410,312	1,300,000	200,000	1,500,000	-100,000	1,400,000	
Auto Titles	14,450	3,316	3,500	0	3,500	0	3,500	
UCC Filings	16,000	5,225	5,000	0	5,000	0	5,000	
Certified Copies	2,000	1,372	1,000	0	1,000	0	1,000	
Marriage Licenses	2,500	1,900	2,000	0	2,000	0	2,000	
Pole Licenses	500	220	200	0	200	0	200	
Dredge & Fill	100	38	50	0	50	0	50	
Organizational Fees	0	4	0	0	0	0	0	
Dog Licenses	8,000	7,073	7,000	0	7,000	0	7,000	
Elections	50	20	0	0	0	0	0	
<b>FUNCTION TOTAL</b>	<b>1,343,600</b>	<b>1,429,480</b>	<b>1,318,750</b>	<b>200,000</b>	<b>1,518,750</b>	<b>-100,000</b>	<b>1,418,750</b>	

**TOWN OF BEDFORD, NH**  
**1989 TOWN GENERAL FUND BUDGET**  
**REVENUES BY FUNCTION**

ACCT NO	ACCOUNT TITLE	1988 BUDGET			1989 BUDGET			COUNCIL APPROVED
		REVISED 12\31\88	UNAUDITED	DEPT REQ	CHANGE DEPT > MGR	MANAGER RECOMM	CHANGE MGR > CNCL	
<b>FUNCTION: POLICE DEPARTMENT</b>								
	Police Fines	0	1,137	1,000	0	1,000	0	1,000
	Pistol Permits	0	845	950	0	950	0	950
	Police Data	0	11,926	10,000	0	10,000	0	10,000
	Court Revenue	2,500	5,797	3,000	0	3,000	0	3,000
	Finger Prints	0	39	50	0	50	0	50
	<b>FUNCTION TOTAL</b>	<b>2,500</b>	<b>19,744</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>
<b>FUNCTION: FIRE DEPARTMENT</b>								
	Rescue Call Charges	0	0	0	15,500	15,500	0	15,500
	Burner Permits	2,000	2,240	2,000	0	2,000	0	2,000
	Forest Fire Reimbursement	0	158	0	0	0	0	0
	Misc - Fire Dept. - Fines	500	613	500	0	500	0	500
	<b>FUNCTION TOTAL</b>	<b>2,500</b>	<b>3,011</b>	<b>2,500</b>	<b>15,500</b>	<b>18,000</b>	<b>0</b>	<b>18,000</b>
<b>FUNCTION: HIGHWAY DEPARTMENT</b>								
	State Block Grant	183,922	183,922	198,400	0	198,400	0	198,400
	<b>FUNCTION TOTAL</b>	<b>183,922</b>	<b>183,922</b>	<b>198,400</b>	<b>0</b>	<b>198,400</b>	<b>0</b>	<b>198,400</b>
<b>FUNCTION: BUILDING DEPARTMENT</b>								
	Bldg. Dept. Fines	400	475	400	100	500	0	500
	Building Permits Issued	34,600	58,342	34,600	4,900	39,500	0	39,500
	<b>FUNCTION TOTAL</b>	<b>35,000</b>	<b>58,817</b>	<b>35,000</b>	<b>5,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>
<b>FUNCTION: RECREATION &amp; PARKS</b>								
	Pool Income	15,000	15,908	16,000	0	16,000	0	16,000
	<b>FUNCTION TOTAL</b>	<b>15,000</b>	<b>15,908</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>
<b>FUNCTION: STATE AID</b>								
	Flood Reimbursement	214,000	80,793	270,000	-270,000	0	0	0
	Revenue Sharing	150,200	125,096	200,000	185,000	385,000	0	385,000
	<b>FUNCTION TOTAL</b>	<b>364,200</b>	<b>505,889</b>	<b>470,000</b>	<b>-85,000</b>	<b>385,000</b>	<b>0</b>	<b>385,000</b>
<b>FUNCTION: TAXES &amp; RESERVES</b>								
	Property Taxes	1,749,904	2,669,805	4,030,000	-530,000	3,500,000	-990,000	2,510,000
	Current Use Taxes	150,000	173,244	115,000	35,000	150,000	0	150,000
	Unallocated Reserves (Deficit)	500,000	-253,685	50,000	170,000	220,000	-120,000	100,000
	<b>FUNCTION TOTAL</b>	<b>2,399,904</b>	<b>2,589,364</b>	<b>4,195,000</b>	<b>-325,000</b>	<b>3,870,000</b>	<b>-1,110,000</b>	<b>2,760,000</b>
<b>GENERAL ACCOUNT TOTAL REVENUE</b>		<b>4,563,526</b>	<b>5,019,254</b>	<b>6,450,200</b>	<b>-144,800</b>	<b>6,305,400</b>	<b>-1,299,900</b>	<b>5,005,500</b>

**TOWN OF BEDFORD, NH**  
**1989 TOWN BUDGET**  
**EXPENDITURES and REVENUES for SEWER & WATER FUND**

ACCT NO	ACCOUNT TITLE	--- 1988 BUDGET ---		BUDGET			
		REVISED 12\31\88	DEPT EQVT UNAUDITED	CHANGE DEPT > MGR	MANAGER ECOMM	CHANGE MGR > CNCL	COUNCIL APPROVED
<b>600 SEWER DIVISION EXPENDITURES</b>							
100	Personal Services	21,996	26,507	28,000	0	28,000	0
200	Contractual Serv. & Supplies	257,149	240,564	251,045	7,250	258,295	0
610	Equipment				0		0
620	Major Improvements				0		0
700	Employee Benefits				0		0
<b>DIVISION SUBTOTAL</b>		279,145	267,071	279,045	7,250	286,295	0
<b>610 WATER DIVISION EXPENDITURES</b>							
100	Personal Services				0		0
200	Contractual Serv. & Supplies	27,000	29,369	35,000	5,000	40,000	0
610	Equipment				0		0
620	Major Improvements				0		0
700	Employee Benefits				0		0
<b>DIVISION SUBTOTAL</b>		27,000	29,369	35,000	5,000	40,000	0
<b>TOTAL EXPENDITURES</b>		306,145	296,440	314,045	12,250	326,295	0
<b>REVENUES</b>							
User Fees		377,455	261,481	380,000	0	380,000	0
<b>TOTAL REVENUES</b>		377,455	261,481	380,000	0	380,000	0

**TOWN OF BEDFORD, NH**  
**1989 SOLID WASTE DISPOSAL & POLICE CONTRACT WORK BUDGETS**  
**EXPENDITURES and REVENUES**

**SOLID WASTE DISPOSAL FUND BUDGET**

ACCT NO	ACCOUNT TITLE	--- 1988 BUDGET ---			BUDGET			COUNCIL APPROVED
		REVISED 12/31/88	DEPT REQT	CHANGE DEPT > MGR	MANAGER RECOMM	CHANGE MGR > CNCL		
<b>650 LANDFILL EXPENDITURES</b>								
100	Personal Services	63,866	59,032	70,400	0	70,400	0	70,400
200	Contractual Serv. & Supplies	144,900	139,689	169,350	0	169,350	0	169,350
610	Equipment			0		0		0
620	Major Improvements		400,000	50,000	450,000	-250,000	200,000	
700	Employee Benefits			0		0		
<b>TOTAL EXPENDITURES</b>		208,766	198,721	639,750	50,000	689,750	-250,000	439,750
<b>LANDFILL REVENUES</b>								
	Landfill User Fees	60,000	59,102	200,000	100,000	300,000	-150,000	150,000
	General Fund Tax Payments	150,000		440,000	-50,000	390,000	-100,000	290,000
<b>TOTAL REVENUES</b>		210,000	59,102	640,000	50,000	690,000	-250,000	440,000

NOTE: This Fund was operated as part of the Public Works Budget in 1988.

**POLICE CONTRACT WORK FUND BUDGET**

ACCT NO	ACCOUNT TITLE	--- 1988 BUDGET ---			BUDGET			COUNCIL APPROVED
		REVISED 12/31/88	DEPT REQT	CHANGE DEPT > MGR	MANAGER RECOMM	CHANGE MGR > CNCL		
<b>620 EXPENDITURES</b>								
100	Personal Services	70,000	89,492	120,000	-20,000	100,000	0	100,000
200	Contractual Serv. & Supplies			0		0		0
610	Equipment			0		0		0
620	Major Improvements			0		0		0
700	Employee Benefits			0		0		
<b>TOTAL EXPENDITURES</b>		70,000	89,492	120,000	-20,000	100,000	0	100,000
<b>REVENUES</b>								
	Client Charges	70,000	102,471	120,000	-20,000	100,000	0	100,000
<b>TOTAL REVENUES</b>		70,000	102,471	120,000	-20,000	100,000	0	100,000

## 1987 AUDITOR'S REPORT

March 18, 1988

Board of Selectmen  
Town of Bedford, New Hampshire

We have examined the general purpose financial statements of the Town of Bedford, New Hampshire for the year ended December 31, 1987 and have issued our report thereon dated March 18, 1988. As part of our examination, we made a study and evaluation of the system of internal accounting control of the Town of Bedford, New Hampshire to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards.

The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town of Bedford, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of the inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town of Bedford, New Hampshire taken as a whole. However, our study and evaluation disclosed the following conditions that we believe result in more than a relatively low risk that errors or irregulari-

ties in amounts that would be material in relation to the financial statements of the Town of Bedford, New Hampshire may occur and not be detected within a timely period.

### PRIOR RECOMMENDATIONS

#### SELECTMEN'S RECEIPTS

Our previous examination disclosed that the cash receipts journal maintained by the Selectmen's office was not reconciled with the Treasurer's records on a periodic basis.

Our current examination disclosed that reconciliations between the Selectmen's and Treasurers records were performed on a monthly basis, providing improved controls over Selectmen's receipts.

#### EQUIPMENT FINANCING

Our previous examination disclosed that the Town had entered into long term financing agreements that were not in accordance with New Hampshire Statutes (RSA 33). At that time we recommended that future financing agreements be in the form of conditional purchase agreements or borrowings properly authorized at Town meeting.

Our current examination disclosed that the two equipment financing agreements entered into during the year were municipal lease agreements (conditional purchase contracts). Under these agreements, if the funds necessary for meeting payments are not appropriated, the equipment may be returned to the lessor with no future obligations for the Town.

#### DEVELOPER PERFORMANCE BONDS

The Town has adopted a policy of accepting irrevocable letters of credit as performance bonds for roads in new subdivisions. In the past we have expressed reservations about this type of surety as all irrevocable letters of credit contain an expiration date. Should the expiration date pass with no action taken by the Town, the Town may not be able to protect its interest.

Should Town officials continue this practice, we recommend that formalized procedures be adopted to follow up on letters of credit and renew or replace them upon expiration.

#### ADDED TAX WARRANTS

In our prior audit report, we disclosed that both added property and resident taxes were

collected without signed warrants. Our current examination noted that all tax commitments were supported by signed warrants with the exception of added resident taxes collected. In 1986, the Town abolished the assessment of resident taxes for subsequent years. However, several individuals who should have been assessed in prior years were not. The amounts collected without a warrant were not significant. However, the lack of a follow up warrant issued by the Board of Selectmen is indicative of a breakdown in the tax assessing function which must be improved upon in the future.

#### ACCOUNTING MANUAL

In our previous report on internal accounting controls, we discussed the importance of and potential benefits derived from the formulation of a formalized accounting procedures manual. Written procedures, instructions and assignment of duties would prevent or reduce misunderstandings, errors, inefficient or duplicated effort and other situations that can result in inaccurate or untimely accounting records.

The formulation of this manual must be coordinated with the implementation of the Town's computerized accounting system, which is expected to be operational during 1988. During this comprehensive review of accounting procedures, Town management may discover procedures that can be eliminated or improved to make the accounting function more efficient and effective.

#### PURCHASE ORDER APPROVAL

In our previous commentary letter we reported that the control and approval of purchase orders was carried out by the Town's bookkeeper. We recommended that the approval of purchase orders should be made by the Board of Selectmen or their delegate, the Administrative Assistant as it is the responsibility of the Board to insure that expenditures are made in accordance with the enacted budget.

Our current examination disclosed that clerical preparation of the purchase order is still done by the bookkeeper. However, all purchase orders are approved by the Administrative Assistant in accordance with our recommendation.

#### CURRENT RECOMMENDATIONS

##### BUDGETARY CONTROLS

The Town overexpended its general fund budget by \$123,740, a violation of the Municipal Budget Act (RSA 32). Of this amount, \$86,129 was funded from a special reserve escrow (Beals Road). The remaining overexpenditure of \$37,611 is due to the increased litigation costs incurred during the year which forced the Board of Selectmen to overexpend their legal budget by more \$91,000. The possible overexpenditure was not discovered until late in the operating year which indicates a serious breakdown in the Town's accounting and financial reporting system. Had the Town been able to forecast the possible overexpenditures earlier, steps could have been taken to reduce expenditure levels, take legal action to overexpend its budget under emergency provisions of the Municipal Budget Act or petition Superior Court for a special town meeting.

The 1988 town meeting appropriated \$75,000 for the acquisition and installation of a comprehensive computer system to address these past reporting problems. A properly planned and developed comprehensive accounting and financial reporting system should assist the new Town Council in the future. The key element to a successful installation of a sophisticated computer system is the development of pre-installation procedures to structure the current reporting organization and a significant dedication of employee resources to training personnel in the proper use of the new computer system.

##### PERSONNEL FILES

Our examination disclosed that the Town does not maintain all pertinent information in individual personnel files of Town employees. The files currently maintained only include various withholding forms. Information such as salary documentation, performance evaluations and salary histories are not included.

We recommend that the Town include as a part of each individuals personnel file documentation of their pay rate and position of employment. These files should be updated as changes in salary and job title are made.

## YIELD TAX ACCOUNT

Our audit disclosed that the yield tax account formerly used to hold deposits remains open. Procedural changes in the assessment and collection of yield taxes have eliminated the need for this account.

The Town should determine whether all deposits accepted in prior years have been released upon assessment of the tax. Once all deposits have been accounted for, the balance of the account would represent interest earned on these deposits over a period of years. This account should then be closed with the balance reverting to the general fund.

## SPECIAL POLICE DUTY BILLINGS

During the course of the audit we noted that the billing and collection of special duty revenue is done under the control of a single individual within the police department. Sound internal controls over cash require the billing and collection functions to be performed by different departments or individuals.

The Board of Selectmen has recognized this weakness and has taken steps to improve controls or special duty billings by shifting the responsibility for collection of these monies to the Selectmen's office.

CAREY, VACHON & CLUKAY, PC

## EXPRESSION OF GRATITUDE

The Town of Bedford has received gifts and donations of time, goods and services from its townspeople and businesses. Bedford is fortunate to have so many people serve on its various Boards, Commissions and Committees. The town also has a staff of loyal and dedicated employees. To all those who serve our town, we are most grateful and extend our thanks.

We list below some of the donations received in the last year. We do, however, apologize if we have inadvertently omitted some of your contributions.

Thanks to:

Bedford Newcomers Club - Town Hall flood lights  
Bedford Garden Club - beautification of gardens, Christmas wreaths, and replacement of tree at Town Hall  
George & Suzanne Hall and neighbors of Meetinghouse Commons - cleaning and landscaping of Pilgrim and Meetinghouse Roads  
Bedford Women's Club - landscaping  
Hannah Perutz - Art work at Town Offices  
Amoskeag Bank - Loan of stands for "Excellence Project"  
Maxine Dorlund - Loan of Artwork  
Peter Kidd - donations of tree  
Flower Cart - seasonal flower arrangements  
Oswald Peters - weathervane of Town Office Building  
Bedford Pharmacy - Lights for Christmas trees  
Ryk Bullock - loan for new building  
Barbara & Gordon Upton - loan of painting

Rotary Club - Bulletin Board in lobby  
Robert Vachon - Plant for lobby  
Jean Tallman - loan of paintings  
Bedford Men's Club - Christmas tree for Lobby  
Brigette Cheever - donation of two trees  
Elliot Snow - Seminar on investments  
George Frey, Pine Tree Builders - donation of repairs on Town Hall  
Diane Gott and Jr. Girl Scout Troop - planted Spring bulbs at Town Office Building  
Peggy Rice - loan of paintings  
Stanton & Elaine Tefft - donation of picture  
Wayne Lounsberry - donation of construction services  
Mrs. Edward Poole - Spanish translations  
Crimeline Members - volunteerism  
Tables Unlimited - donation of furniture  
Edward Moran - morale booster posters

## TOWN CLERK/TAX COLLECTOR

Town Clerk/Tax Collector: Edith P. Schmidtchen

The year 1988 found us busily trying to keep up with the increase in business generated by a rapidly growing community.

It was a year of five elections, one in February, March, August, September, and November. The mechanical ballot counters which were purchased in time for the September Primary were a tremendous asset in cutting down the man hours needed to complete an election.

In August, the new Town Council took office and the Town started to operate under the Charter form of government. On November 1, 1988 the new Town Manager, David Crawford, took over the reins.

The Council has voted to institute semi-annual billing of Property Taxes in 1989. This will move the Tax Lien process up to March or April and generate the first half of the 1989 Tax Bill to be sent out before June first.

In December, I was fortunate in hiring a person with basic experience in work pertaining to the Office of Town Clerk/Tax Collector. With an excellent staff consisting of Foula Tsiaras, Pauline Simard, Diane Dalphonse and Irene Shepard, and the addition of a computer, we should be able to handle the work load in an efficient manner and give the taxpayer added services.

We are all looking forward to an exciting 1989.



Town Clerk/Tax Collector Edie Schmidtchen (2nd from left) with staff Foula Tsiaras, Diane Dalphonse and Pauline Simard. Absent was Irene Shepard.

## ANNUAL REPORT OF THE TOWN CLERK JANUARY 1 TO DECEMBER 31, 1988

### Automobile Account Dr.

1988 Auto Permits Issued	\$1,410,445.00
Insufficient Fund Check	<u>(133.00)</u>

TOTAL DEBITS:	\$1,410,312.00
---------------	----------------

Cr.

Remitted to Treasurer	\$1,410,445.00
Insufficient Fund Check	<u>(133.00)</u>

\$1,410,312.00

### Miscellaneous Accounts Dr.

Auto Titles	3,316.00
UCC Filings	5,224.50
Certified Copies	1,372.00
Marriage Licenses	1,900.00
Pole Licenses	220.00
Dredge & Fill	38.00
Organizational Fees	4.00
Bad Checks	66.00
Miscellaneous	<u>544.50</u>

TOTAL DEBITS:	12,685.00
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Cr.

Remitted to Treasurer	12,685.00
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### Dog License Account Dr.

1987 Dog Licenses Issued	29.50
1988 Dog Licenses Issued	6,035.00
1988 Dog Licenses Penalties	718.00
Dog Violations	<u>290.00</u>

TOTAL DEBITS:	7,072.50
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Cr.

Remitted to Treasurer:	7,072.50
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Building Permits  
Dr.

TAX COLLECTOR'S REPORT  
SUMMARY OF WARRANTS

Building Permits Issued 58,342.00

Levy of 1988

TOTAL DEBITS: 58,342.00

Dr.

Cr.

Remitted to Treasurer: 58,342.00

Taxes Committed to Collector:

Property Taxes	\$15,704,734.00
Sewer Rental Taxes	168,630.29
Current Use Taxes	173,244.00
Yield Taxes	<u>1,926.90</u>

\$16,048,535.19

Filing Fees

Dr.

March-September Elections 20.00

Added Taxes:

Property Taxes	16,973.00
----------------	-----------

TOTAL DEBITS: 20.00

Overpayments:

Cr.

Remitted to Treasurer: 20.00

Property Taxes	6,071.00
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Respectfully submitted,

Interest Collected on Property Taxes	3,864.95
Interest Collected on Sewer Rental Taxes	278.70
Interest Collected on Yield Taxes	<u>22.05</u>

TOTAL DEBITS: \$16,075,744.89

Cr.

Remitted to Treasurer:

Property Taxes	\$13,542,282.15
Sewer Rental Taxes	166,074.22
Yield Taxes	1,926.90
Property Tax Interest	3,864.95
Sewer Rental Interest	278.70
Yield Tax Interest	<u>22.05</u>

\$13,714,448.97

Discount Allowed: 202,047.34

Abatements made during year:  
Property Taxes 52,960.00

Uncollected Taxes - December 31, 1988

Property Taxes	1,926,215.51
Property Taxes Added	4,273.00
Sewer Rental Taxes	2,556.07
Current Use Taxes	<u>173,244.00</u>

2,106,288.58

TOTAL CREDITS: \$16,075,744.89

Mic McCarthy makes sure there is reading material in the lobby of the Town Office Building.



Mic McCarthy makes sure there is reading material in the lobby of the Town Office Building.



Patrolman Thomas Burke preparing to leave station in a patrol car.

Levy of 1987

Dr.

Uncollected Taxes January 1, 1988

Property Taxes	\$6,396,199.16
Property Taxes Added	15,435.00
Sewer Rental Taxes	7,858.95
Current Use Taxes	<u>99,644.00</u>
	<b>\$6,519,137.11</b>

Abatements Made:

Current Use	45,313.00
Sewer Rental Abatements	6,219.49
Property Taxes	32,024.00
Sewer Rtl. Abates. Added	<u>8,049.86</u>

**\$91,606.35**

Added Taxes:

Property Taxes	618.00
Sewer Rental Taxes	82,863.41
Current Use Taxes	<u>61,164.00</u>
	<b>144,645.41</b>

TOTAL CREDITS:

**\$6,716,146.08**

Overpayments:

Property Taxes	2,903.23
Property Tax Interest	<u>2.61</u>
	<b>2,905.84</b>

Respectfully submitted,

Edith P. Schmidtchen  
Town Clerk/Tax Collector

Levy of 1986

Interest on Property Taxes	46,737.20
Interest on Sewer Rentals	79.06
Interest on Sewer Rental Added	152.87
Interest on Current Use	950.27
Interest on Current Use Added	<u>1,538.32</u>
	<b>49,457.72</b>

TOTAL DEBITS: **6,716,146.08**

Dr.

Uncollected Taxes as of January 1, 1988

Added Sewer Rental Taxes	\$30.69
Int. on Added Sewer Rtl. Taxes	<u>28.28</u>

TOTAL DEBITS:

**\$58.97**

Cr.

Remitted to Treasurer:

Property Taxes	\$6,299,996.52
Current Use	54,331.00
Sewer Rental	1,639.46
Sewer Rental Added	74,813.55
Current Use Added	61,164.00
Property Tax Interest	46,739.81
Current Use Interest	950.27
Sewer Rental Interest	79.06
Sewer Rental Added Interest	152.87
Current Use Added Interest	<u>1,538.32</u>
	<b>6,541,404.86</b>

Discount Allowed: **83,134.87**

Cr.

Remitted to Treasurer:

Added Sewer Rental Taxes	30.69
Int. on Added Sewer Rtl. Taxes	<u>28.28</u>

TOTAL CREDITS:

**\$58.97**

Respectfully submitted,

Edith P. Schmidtchen  
Town Clerk/Tax Collector

**SUMMARY OF TAX SALES ACCOUNTS**  
As of December 31, 1988

Tax Sales or Liens on Account of Levies of:	1987	1986	1985
Dr.			
Taxes sold to Town during Year	\$294,548.83		
Balance unredeemed Taxes January 1, 1988		\$25,658.92	\$16,426.33
Interest Collected during year	10,079.45	2,841.67	5,785.57
<b>TOTAL DEBITS:</b>	<b>\$304,628.28</b>	<b>\$28,500.59</b>	<b>\$22,211.90</b>

Cr.

Remitted to Treasurer:

Taxes redeemed during year	\$196,554.52	\$12,204.60	\$16,426.33
Interest Collected during year	10,079.45	2,841.67	5,785.57
Unredeemed Taxes December 31, 1988	97,994.31	13,454.32	-----
<b>TOTAL CREDITS:</b>	<b>\$304,628.28</b>	<b>\$28,500.59</b>	<b>\$22,211.90</b>

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**UNREDEEMED TAXES FROM TAX SALES OR  
LIENS ON ACCOUNT OF LEVIES OF:**

<u>NAME</u>	<u>1987</u>	<u>1986</u>	<u>NAME</u>	<u>1987</u>	<u>1986</u>
Abacus Builders, Inc.	888.19		Martinelli, Joseph L & Lucille V	4,765.41	
Alosa, Donna L.	2,490.50		McDonald, Linda L.	182.00	
Apple Construction, Inc.	2,515.68		McDonald, Linda L.	1,282.82	
Bandah Properties	1,902.88		McFarlane, Walter J.	1,426.58	
Beaudet, Henry	1,326.81		McFarlane, Walter J.	1,170.54	
Bedford Place, Inc.	1,967.94		Miller, Mary	1,389.76	
Bedford Place, Inc.	1,740.32		Montauk Mgmt., Inc.	7,058.16	8,078.64
Bedford Place, Inc.	1,622.80		Moran, Thomas & Ruth	9,784.28	
Bedford Place, Inc.	1,668.97		Morina, John & Debra	2,277.48	
Bedford Place, Inc.	425.53		Moy, Harry J.	2,336.25	
Bedford Place, Inc.	405.59		Murray, David W		
Bedford Place, Inc.	405.59		d/b/a Erin Realty Co.	847.27	
Bedford Place, Inc.	425.53		Murray, David W		
Bedford Place, Inc.	406.64		d/b/a Erin Realty Co.	2,674.21	
Bedford Place, Inc.	405.59		Nelson, James L & Gale	2,019.35	
Bedford Place, Inc.	405.59		Northeast Engineering & Constr.	2,390.81	
Bedford Place, Inc.	427.63		Old State Builders, Inc.	853.56	
Bedford Water Corp.	963.74		Owner or Owners Unknown	307.92	
Boisvert, Ronald L & Madeline M	1,052.66 (Part)		Paquette, Heirs of Phil	162.07	
Brand, William A & Gail R	2,954.29		Perrins, Steven & Denise	1,025.65	
Burns, Michael & Susan	2,092.81		Rescotech, Inc	642.65	
Clark, William D & Fernande G	1,304.77	1,337.78	Tarbell, Robert & Laurel	994.17	
Eastman, Arthur E.	244.96		Tarbell, Robert & Laurel	2,098.77 (Part)	
Firman, Henry J & Mildred	1,252.30		The Property Mart, Inc.	1,742.33	
Fredette, Irene G.	1,128.48	949.73	Walsh, Richard & Sandra	2,286.93	2,762.72
Gilman, Richard A.	140.15 (Part)		Wetherbee, Kirk B Allen		
Healy Tree Trimming, Inc.	316.32	105.28	William L & Steven J.	2,955.34	
Healy Tree Trimming, Inc.	311.15	127.44	Woodman, George	412.85	
Healy Tree Trimming, Inc.	293.32	92.73			
Home Designers & Bldrs.	1,370.88				
Home Designers Dev. Corp	859.86				
Klaubert, Charles H.	7,536.65				
Legasse, Robert & Lotta	36.15				
Luby, Pamela	2,977.38				
			Added:		
			Haberstroh, Frederick	639.50	
				\$97,994.31	

**TREASURER'S REPORT**

Treasurer: George T. Wiggin, Jr.

## Received of:

Edith P. Schmidtchen, Tax Coll.	\$20,499,804.94
Edith P. Schmidtchen, Town Clerk	1,488,431.50
Selectmen	320,581.64
State Treasurer	649,190.80
Other Sources:	
Tax Anticipation Notes	5,700,000.00
Interest on deposits	206,162.85
Yield Tax Account	869.24
Revenue Sharing Account	40,620.76
Total Receipts	\$28,905,661.73
Balance January 1, 1988	<u>3,071,565.91</u>
Total	31,977,227.64
Total Checks Issued	27,692,110.95
Balance December 31, 1988	\$ 4,285,116.69

## Revenue Sharing:

Acct. A.B. #4007285	
Balance January 1, 1988	\$39,989.77
Interest on Acct.	<u>630.99</u>
To General Acct.	\$40,620.76

## Yield Tax:

Acct. B.B. #25429	
Balance January 1, 1988	\$ 854.24
Interest on Acct.	<u>15.00</u>
To General Acct.	\$ 869.24

## Beals-Gage Girls Rd. Acct.:

Acct. A.B. #0321255192	
Balance January 1, 1988	\$100,966.20
Interest on Acct.	<u>6,734.47</u>
To C/D # 068488	\$107,700.67

## Conservation Fund:

Acct. B.E. #1135327020	
Balance January 1, 1988	\$ 2,377.14
Interest on Acct.	119.58
Paid Out	<u>(85.53)</u>
Balance December 31, 1988	\$ 2,411.19

## Chesbro Property:

Acct. A.B. #321295792	
Balance January 1, 1988	\$ 2,732.98
Interest on Acct.	<u>154.95</u>
Balance December 31, 1988	\$ 2,887.93

## Squire Construction:

Acct. A.B. #321347536	
Balance January 1, 1988	\$ 470.27
Interest on Acct.	<u>26.65</u>
Balance December 31, 1988	\$ 496.92

## William Higgins:

Acct. A.B. #321421059	
Balance January 1, 1988	\$34,524.57
Interest on Acct.	<u>1,957.43</u>
Balance December 31, 1988	\$36,482.00

## Robert Bullock Bar. Dr. Ext.

Acct. A.B. #390023869	
Balance January 1, 1988	\$11,297.40
Interest on Acct.	<u>640.56</u>
Balance December 31, 1988	\$11,937.96

## Pine Tree Builders:

Acct. A.B. #321452617	
Balance January 1, 1988	\$ 5,772.64
Interest on Acct.	<u>286.59</u>
Balance December 31, 1988	\$ 6,059.23

## Jeffrey Purtell:

Acct. A.B. #390012664	
Balance January 1, 1988	\$ 2,263.94
Interest on Acct.	<u>128.38</u>
Balance December 31, 1988	\$ 2,392.32

## Green Mtn. Invest. Inc.:

Acct. A.B. #390118586	
Balance January 1, 1988	\$ 6,037.56
Interest on Acct.	<u>337.52</u>
To Green Mtn. Invest. Inc.	\$ 6,375.08

## Robert &amp; Eleanor Bullock:

Acct. A.B. #390165611	
Balance January 1, 1988	\$ 5,373.40
Interest on Acct.	<u>304.67</u>
Balance December 31, 1988	\$ 5,678.07



Dispatcher Jerry Dyer logs all calls. Plans are being finalized for the 1989 implementation of Dial 911 for fire, rescue and police emergencies.

## TRUST & CAPITAL FUND TOTALS

as of December 31, 1988

### Capital Reserve Funds (Principal & Interest)

Grader	\$134,455.66
Fire Truck	99,998.59
Bulldozer	35,908.70
Tractor-Loader	27,674.29
Dump Truck	<u>1,669.91</u>
Total	\$299,707.15

### Total Capital Reserve Funds

Principal	\$213,400.00
Interest	<u>86,307.15</u>
	\$299,707.15

### Total Trust Funds

Principal	\$108,118.41
Interest	<u>2,865.24</u>
	\$110,983.65

### Grand Total

Capital Reserve Funds	\$299,707.15
Trust Funds	<u>110,983.65</u>
	\$410,690.80

Respectfully submitted,

W.P. Varney, Trustee



Staff members of Town Office Building are front row, left to right: Martha Harris and Lisa Tyrrell; back row, left to right: Chris Poppenga, Nancy McColl, Johnnie Pastore and Muriel Jones. The 1989 Annual Report has significant changes in layout and presentation. It is an attempt to address past concerns expressed by Bedford citizens that the Reports be a more concise picture of past operations and future needs. This Report represents a considerable effort by all of your full time staff. Of particular note were the secretarial and administrative workers who typed the department's submission to make a photo ready copy for the printer.

## BEDFORD TRUST FUNDS

Annual Report of Revenues Collected and Expenses Paid and Unexpended Revenues for the Year Ending December 31, 1988

### Balance of Unexpended Trust Fund Revenues - January 1, 1988

#### Checking Account

School Prize Speaking Fund Rev. 49.89

#### Savings Accounts

Prize Speaking Fund Revenue	1,579.53
Library Funds Revenue	213.14
Church Funds Revenue	401.25
Cemetery Funds Revenue	<u>593.01</u>
	2,836.82

#### Revenues Collected

Interest - Prize Speaking Fund	243.43
Interest - Church Fund	825.29
Interest - Library Fund	502.30
Interest - Cemetery Fund	1,427.86
Interest - Beal Library Bequest	<u>233.71</u>
	3,232.59
	6,069.41

#### Expenses Paid

Bedford Presbyterian Church Fund to Carol A Smith, Treas.	819.82
Bedford Public Library Fund to Geo. J. Fournier, Trustee	502.95
Bedford Center Old Cemetery Fund to Ralph M Wiggin, Jr., Treas.	198.24
Town of Bedford for Cemetery Care to George T Wiggin, Jr., Treas.	1,189.91
Plants for four (4) cemetery lots	40.00
Prize Speaking Contest-McKelvie	<u>453.25</u>
	3,204.17

### Balance of Unexpended Trust Funds Available December 31, 1988

#### Checking Account

School Prize Speaking Fund Rev. 49.89

#### Savings Accounts

Prize Speaking Fund Rev.	1,369.71
Library Funds Revenue	212.49
Church Funds Revenue	406.72
Cemetery Funds Revenue	592.72
Beal Library Bequest	<u>233.71</u>
	2,865.24
	6,069.41

Respectfully submitted,

W.P. Varney, Trustee

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	PRINCIPAL Gains or (Losses)	Capital Gain Dividends	Balance End Year	- INCOME -				
										Beginning Balance	%	Year's Income	Amount Expended	Ending Balance
Jun 05 1908 1. Annie Townsend		Cemetery	Bank/East	5.0	50.00	-	-	-	50.00	1.85	5.0	2.37	2.91	1.31
Mar 16 1912 2. Rufus Parkhurst										1.85		2.37	2.91	1.31
May 23 1921 3. Henry L. Peaslee										1.85		2.37	2.91	1.31
May 05 1925 4. Charles Gage										1.85		2.37	2.91	1.31
Feb 23 1934 5. James N. Mitchell										1.85		2.36	2.91	1.30
Jun 21 1934 6. Nelson Fosher										1.85		2.36	2.91	1.30
Jul 16 1936 7. Sarah L. Witherspoon										1.85		2.36	2.91	1.30
Jun 18 1937 8. Ernestine Wolf										1.85		2.37	2.92	1.30
Jun 18 1937 9. Sabra Dearborn										1.85		2.37	2.92	1.30
	Totals				450.00				450.00	16.65		21.30	26.21	11.74
Mar 18 1901 1. Bursiel Fund		Cemetery	Bank/East	7.50	100.00	-	-	-	100.00	3.17	7.50	7.77	7.77	3.17
Mar 23 1904 2. Walker Fund										3.17		7.77	7.77	3.17
Mar 21 1907 3. Caroline R. Moore										3.17		7.77	7.77	3.17
Mar 10 1909 4. Sarah R. Osgood										3.17		7.77	7.77	3.17
Mar 09 1909 5. Sarah H. Clark										3.17		7.77	7.77	3.17
Jun 27 1914 6. Mary E. Parker										3.17		7.77	7.77	3.17
Nov 05 1914 7. Gilman H. Moore										3.17		7.77	7.77	3.17
Apr 10 1917 8. Clement Fund										3.17		7.77	7.77	3.17
Dec 08 1917 9. Sturtevant & Moore										3.17		7.77	7.77	3.17
Jan 28 1919 10. Moore & Kittredge										3.17		7.77	7.77	3.17
Jul 19 1919 11. Harry R. Shepard										3.17		7.77	7.77	3.17
Feb 03 1920 12. Thomas W. Moore										3.17		7.77	7.77	3.17
May 17 1920 13. George F. Barnard										3.17		7.77	7.77	3.17
May 15 1922 14. Susan S. Fosher										3.17		7.77	7.77	3.17
Apr 13 1922 15. Mary A. Clapp										3.17		7.77	7.77	3.17
Feb 01 1924 16. Lavina Seavey										3.17		7.77	7.77	3.17
Jul 24 1924 17. Frank F. Flint										3.17		7.77	7.77	3.17
Dec 01 1924 18. Julia A. Stevens										3.17		7.77	7.77	3.17
Apr 03 1924 19. Mandana Roby										3.17		7.77	7.77	3.17
May 26 1926 20. Laura E. Cutler										3.17		7.77	7.77	3.17
Mar 21 1928 21. Charles A. Grant										3.17		7.77	7.77	3.17
Oct 03 1929 22. George A. Gookin										3.17		7.77	7.77	3.17
Feb 19 1930 23. Cora N. Beals										3.17		7.77	7.77	3.17
Jun 02 1930 24. Edward E. Schneider		Cemetery	Bank/East	7.50	100.00	-	-	-	100.00	3.17	7.50	7.77	7.77	3.17
Nov 06 1930 25. Charles E. Bursiel										3.18		7.76	7.77	3.17
Apr 02 1931 26. Dennis R. Chase										3.18		7.76	7.77	3.17
Jan 27 1932 27. Harriet J. Parkhurst										3.18		7.75	7.77	3.16
Mar 03 1932 28. Mary L. Osgood										3.18		7.75	7.77	3.16
Jun 23 1932 29. Quincy L. Barnard										3.18		7.76	7.78	3.16
Jun 29 1935 30. Peter Parker										3.18		7.76	7.78	3.16
Jan 24 1936 31. Albert P. Watson										3.18		7.76	7.78	3.16
Feb 13 1936 32. Charles P. Woodbury										3.18		7.76	7.78	3.16
Apr 02 1936 33. John O. Parker										3.18		7.76	7.78	3.16
Dec 05 1936 34. Frank M. Waters										3.18		7.76	7.78	3.16
Apr 03 1940 35. Jennie R. Clapp (& 58-59-60)					400.00				400.00	12.72		31.04	31.12	12.64
May 31 1941 36. Mrs. William E. Felch					100.00				100.00	3.18		7.76	7.78	3.16
Jan 19 1942 37. Mrs. J. G. Dunnington										3.18		7.76	7.78	3.16
Feb 03 1942 38. Gillis & Helen French										3.18		7.76	7.78	3.16
Sep 15 1942 39. Fred H. Merrill										3.18		7.76	7.78	3.16
Apr 01 1943 40. Adeline Huntton										3.18		7.76	7.78	3.16
Aug 10 1943 41. Robert B. McLain										3.18		7.76	7.78	3.16
Oct 25 1943 42. Hicks & McFadden										3.18		7.76	7.78	3.16
May 24 1944 43. R. J. McKelvie										3.18		7.76	7.78	3.16
Nov 29 1944 44. John Leslie										3.18		7.76	7.78	3.16
Mar 18 1945 45. Hattie Beane										3.18		7.76	7.78	3.16
Jan 29 1947 46. Anna G. Holbrook										3.18		7.76	7.78	3.16
Mar 16 1950 47. Grace B. Hodgman										3.18		7.76	7.78	3.16
Dec 18 1950 48. John C. Shaller										3.18		7.76	7.78	3.16
Sep 05 1956 49. Forrest C. Blood										3.18		7.76	7.78	3.16
Apr 24 1957 50. Arthur N. Hodgman										3.18		7.76	7.78	3.16
May 27 1960 51. Robert A. Hanhan										3.18		7.76	7.78	3.16
Nov 24 1961 52. Arthur J. Bennett (& 57)					200.00				200.00	6.36		15.52	15.56	6.32
Feb 05 1963 53. Stanley H. Jaroz					100.00				100.00	3.18		7.76	7.78	3.16
Sep 15 1966 54. Clinton P. Hodgman										3.18		7.76	7.78	3.16
Aug 21 1968 55. Bessie M. Hood										3.18		7.76	7.78	3.16
Feb 19 1969 56. Dorothy Koch										3.18		7.76	7.78	3.16
	Totals				6000.00				6000.00	190.56		465.82	466.52	189.86
Oct 31 1902 1. David Sweet		Cemetery	Bank/East	7.50	150.00	-	-	-	150.00	4.76	7.50	11.65	11.66	4.75
Nov 02 1923 2. Addie L. Gage										4.76		11.65	11.66	4.75
Jan 07 1932 3. Parkhurst & Atwood										4.76		11.65	11.66	4.75
Apr 04 1932 4. Thomas E. Barr										4.76		11.65	11.66	4.75
Rug 07 1933 5. Katherine E. Moore										4.76		11.65	11.66	4.75
May 04 1936 6. George H. Wiggin										4.77		11.64	11.67	4.74
Jun 18 1946 7. Richah A. Snell										4.77		11.64	11.67	4.74
Jul 03 1957 8. Harold G. Tillison										4.77		11.64	11.67	4.74
	Totals				1200.00				1200.00	38.11		93.17	93.31	37.97
Dec 11 1903 1. Shepard Fund		Cemetery	Bank/East	7.50	200.00	-	-	-	200.00	6.35	7.50	15.52	15.55	6.32
Apr 13 1909 2. William M. Patten										6.35		15.53	15.56	6.32
Dec 31 1910 3. Stephen C. Damon										6.35		15.53	15.55	6.33
Sep 21 1917 4. Thomas L. Burns										6.35		15.53	15.55	6.33
Dec 12 1924 5. Charles Beals										6.35		15.53	15.55	6.33
Jul 27 1939 6. John M. Hodgman										6.35		15.53	15.56	6.32
Jun 02 1943 7. Dr. G. E. Hoffses										6.35		15.53	15.55	6.33
Mar 05 1946 8. Charles Lenz										6.35		15.53	15.55	6.33
Mar 30 1946 9. Charles O. Barnard										6.35		15.53	15.55	6.33
Mar 08 1948 10. Charles J. Tinker										6.35		15.53	15.55	6.33
Sep 01 1948 11. William Currie										6.35		15.53	15.55	6.33
Apr 13 1949 12. Jessie P. Howard										6.35		15.53	15.55	6.33
Oct 01 1952 13. Samuel H. Patten										6.35		15.53	15.55	6.33
May 22 1956 14. Paul H. DeNicola										6.35		15.53	15.55	6.33
Apr 16 1957 15. Minnie Esterbrooks										6.35		15.53	15.55	6.33
May 20 1956 16. Abbie C. Gault										6.35		15.53	15.55	6.33
Feb 20 1961 17. Augustus W. Clark										6.35		15.53	15.55	6.33
Mar 22 1966 18. French & Wiggin										6.35		15.53	15.55	6.33
Aug 31 1966 19. E. M. & R. R. Isham										6.35		15.53	15.55	6.33
Nov 29 1968 20. Richard B. Taylor										6.36		15.52	15.55	6.33
Feb 10 1970 21. Mabel A. Wheeler										6.36		15.52	15.55	6.33
Mar 10 1982 22. Ann DeNicola										6.36		15.52	15.55	6.33
Nov 29 1982 23. Louther-Richardson										6.36		15.52	15.55	6.33
	Totals				4600.00				4600.00	146.09		357.14	357.67	145.56

## REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD ON DECEMBER 31, 1988

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL			INCOME		
					Balance Beginning Year	New Funds Created	Gains or (Losses)	Capital Gain Dividends	Balance End Year	Beginning Balance
Oct 22 1891.	Barr Fund	Cemetery	BankEast	7.50	300.00	-	-	-	300.00	9.53
Apr 26 1902.	Susan J. Clark									9.53
Oct 27 1923.	Mary J. Moore									9.53
May 19 1924.	Lucy B. Savage									9.53
Apr 18 1925.	William A. Hobart									9.53
May 22 1936.	Isogene M. Buswell									9.53
Apr 04 1937.	William H. Ward									9.53
Jan 16 1958.	George H. Gault									9.52
Nov 19 1989.	Laura W. Olivier									9.52
Oct 26 19810.	Lucien F. Norrmandin									2.91
	Totals				3000.00				3000.00	88.66
										233.07
										226.80
										94.93
Feb 28 1921.	Angelina Campbell	Cemetery	BankEast	7.50	75.00	-	-	-	75.00	2.38
Jul 24 1952.	Myron L. Stickney				75.00				75.00	2.38
Jul 02 1953.	Frank French				125.00				125.00	3.97
Mar 04 1954.	Lyaan H. Fulton (and 8)				1125.00				1125.00	35.74
Aug 07 1965.	Curtis Pecker				125.00				125.00	3.97
Jan 09 1966.	Darragh-Batchelder				250.00				250.00	7.94
Oct 20 1927.	Charles B. Stowell				500.00				500.00	15.88
	Totals				2275.00				2275.00	72.26
										176.63
										176.90
										71.99
Nov 30 194.	Willis B. Kendall	Cemetery	Reoskeag	8.00	1000.00	-	-	-	1000.00	40.68
Dec 09 1921.	Charles Beal	Library	BankEast	7.50	533.00	-	-	-	533.00	16.93
Oct 31 1862.	Adam Chandler				639.60				639.60	20.31
Nov 29 1943.	Frances E. Woodbury				1595.70				1595.70	50.68
Nov 29 1944.	Frank H. Waters				2128.70				2128.70	67.61
Jun 01 1975.	Edmund & Sarah Hull				533.00				533.00	16.93
	Totals				5430.00				5430.00	172.46
Nov 30 194.	Willis B. Kendall	Library	Reoskeag	8.00	1000.00	-	-	-	1000.00	40.68
Nov 30 194.	Willis B. Kendall	Bedford Pres Church	Reoskeag	8.00	10000.00	-	-	-	10000.00	401.25
Nov 30 194.	Willis B. Kendall	Prize Speaking	Reoskeag	8.00	2000.00	-	-	-	2000.00	1629.42
										8.00
										243.43
										453.25
										1419.60

## REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD ON DECEMBER 31, 1988

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL			INCOME		
					Balance Beginning Year	New Funds Created	Gains or (Losses)	Capital Gain Dividends	Balance End Year	Beginning Balance
Dec 10 1988	Beal Library Bequest	Library	BankEast	Var.	0.00	71163.41	-	-	71163.41	0.00
										233.71
										233.71
Oct 04 1985	Grader	Capital Reserve	BankEast	Var.	97000.00	0.00	-	-	97000.00	30153.38
Oct 10 1960	Fire Truck				63000.00	15000.00	-	-	78000.00	16981.05
Dec 01 1972	Bulldozer				12000.00	0.00	-	-	12000.00	21958.49
Jun 09 1959	Tractor-Loader				25000.00	0.00	-	-	25000.00	1171.32
Dec 01 1974	Dump Truck				1400.00	0.00	-	-	1400.00	183.20
	Capital Reserve Totals				198400.00	15000.00	-	-	213400.00	70447.44
										15659.71
										86307.15

## REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF BEDFORD ON DECEMBER 31, 1988

HOW INVESTED				PRINCIPAL				INCOME		
No. of Shares or Other Units	Description of Investment (Banks, Stocks, Bonds, etc.)	Balance Beginning Year	ADDITIONS	Proceeds From Sales	Gains or (Losses)	Balance End Year	Beginning Year	Income During Year	Expended During Year	Balance End Year
9 Accounts	BankEast Cemetery	450.00	-	-	-	450.00	16.65	21.30	26.21	11.74
56 Accounts		6000.00	-	-	-	6000.00	190.56	465.82	466.52	189.86
8 Accounts		1200.00	-	-	-	1200.00	38.11	93.17	93.31	37.97
23 Accounts		4600.00	-	-	-	4600.00	146.09	357.14	357.67	145.56
10 Accounts		3000.00	-	-	-	3000.00	88.66	233.07	226.80	94.93
7 Accounts		2275.00	-	-	-	2275.00	72.26	176.63	176.90	71.99
5 Accounts	Library	5430.00	-	-	-	5430.00	172.46	421.57	422.21	171.82
	Totals	22955.00	-			22955.00	724.79	1768.70	1769.62	723.87

## BEDFORD POLICE DEPARTMENT

Police Chief: Richard Audette  
Deputy Chief: David Bailey

In the year 1988 we saw most of our statistics stay relatively the same as 1987. The total number of accidents and the total number of injuries has gone down. Through increased traffic enforcement, this has been one of our goals, and we met it despite increased traffic. Motor vehicle complaints, speeding cars, etc., continued to generate one of the largest number of complaints, and we continue to make traffic enforcement a high priority. Thefts and criminal mischief also continue to take a good portion of the complaints. We hope in 1989 to reduce those figures. It is our opinion that motor vehicle complaints, accidents and criminal mischief are in a lot of cases related to underage drinking. Therefore, strict enforcement of the alcohol laws will continue. We are trying to curb the large underage drinking parties, and we are ready to make mass arrests. If anyone had driven by the Police Station during a Fall weekend, they would have seen a school bus parked there, courtesy of the local bus company. This was part of the campaign.

Unfortunately in July, we had a homicide which as of this writing has not been solved, but with the assistance of the New Hampshire Attorney General's Office and the New Hampshire State Police, we are confident that an arrest and conviction will ultimately be made.

We will continue to make our overall goal the preservation of Bedford as a safe place to live and raise a family. This will happen with the continued support of our staff and the various town agencies. We wish to thank them for their dedicated work in 1988. We also wish to thank the Town Manager and Council for their support.

Finally, we wish to thank you the citizens who continue to support us. Without your help and cooperation, we cannot meet our goals. Please do not be afraid to call us - you are our eyes.



Police Department Command Staff  
left to right: Lt. Leo Morency, Lt. Roger Grenier,  
Deputy Chief David Bailey, and Lt. Leon Biscornet.

Plans are being finalized for the 1989 implementation of Dial 911 for fire, rescue and police emergencies.



We wish to recognize Chief Richard Audette, Bedford Police Department for 20 years of service.



Joan Balenski and Leon French are Police Department office staff.



Sgt. David Gladu (right) goes over assignment at roll call for Patrolmen Gary Bartis, Thomas Maille and William Donahue.

POLICE ACTIVITIES FOR 1988

Motor Vehicle Accidents-----	593
Motor Vehicle Accidents w/Inj.-----	127
Motor Vehicle -Fatalities-----	1
School Bus Accidents-----	3
Accidents Assists -----	206
Alarms-----	1,615
Alarm Tests-----	274
Dog Complaints-----	429
Animal Complaints(Otr.than Dogs)	131
Animals Lost-----	200
Arrests (Criminal)-----	673
Arrests (Adult)-----	480
Arrests (Juvenile)-----	193
Arrests (MV)-----	345
Arrests (DWI)-----	99
Arrests (Other)-----	337
MV Summons-----	3,447
Assaults-----	28
Assist Fire Department-----	349
Assist Rescue-----	310
Assist Other Police Depts.-----	189
Assist Utilities-----	55
Bomb Threats-----	8
Bldg.Cks.(Open Doors/Windows)-	138
Burglary-Home-----	49
Burglary-Business-----	53
Attempted Burglary-Home-----	6
Attempted Burglary-Business-----	6
Child Abuse-----	3
Civil Problems-----	70
Criminal Mischief-----	408
Disorderly Subjects-----	379
Drug Problems-----	11
Family Problems-----	118
Fraud/Counterfeit-----	4
Littering-----	28
Gun Complaints-----	46
Harassment-----	37
Highway Conditions-----	411
Homicide-----	1
Missing Persons-----	79
Motor Vehicle Complaints-----	498
Motor Vehicles-Abandoned-----	91
Motor Vehicles-Disabled-----	301
Motor Vehicle Lockouts-----	546
Motor Vehicle Parking Tickets---	229
Lost/Stolen Plates-----	34
Phone Calls (Obscene)-----	127
Police Information-----	1,092
Property Lost-----	44
Property Found-----	109
Prowler-----	17
Robbery-----	1
School Bus Complaint about Drivers-----	5
School Bus Complaint by Drivers-----	11
Service Calls-----	221
Sex Offences-----	15

Shoplifters-----	56
Suicide-----	3
Sudden Deaths-----	8
Suspicious Persons/Vehicles,Etc.-	580
Suspicious Persons/Vehicles Involving a Child-----	6
Theft by Check-----	31
Theft of Bicycles-----	3
Theft of Motor Vehicles-----	29
Thefts-All Others-----	385
Town Ordinance Violations-----	25
Truants-----	0
Miscellaneous-----	14

TOWN OWNED PROPERTY

Property Location	Value
Tirrell Hill Road	28,900
Pulpit & New Boston Road	651,900
Off Wallace Road	767,400
Hazen Road	8,300
Rt. 101 Connector	1,300
Pilgrim Drive	64,100
Constitution Drive	128,500
Nashua & Route 101	25,600
10 Meetinghouse Road	309,700
Golden Drive	63,300
Off Brookview Terrace	10,100
3 Meetinghouse Road	379,400
1 Meetinghouse Road	100,300
Nashua & County Roads	367,300
Nashua Road	568,300
18 North Amherst Road	255,200
Rockwood Court	36,500
North Amherst Road	130,700
North Amherst Road	681,500
Sewer Pumping Station	72,900
Back River Road	78,500
Forest Drive	45,200
Off 101 Behind Pilgrim Pl.	29,500
Bracken Circle	91,600
Route 101 W	200
Route 101	3,500
Ashbog Lane	44,400
Liberty Hill Road	70,000
Meadowcrest Drive	73,300
Liberty Hill Road	67,700
F E Everett Tnpk.	50,700
Back River Road	35,800
Hemlock Dr. & Back River Rd.	27,400
Liberty Hill Road	118,100
Nashua Road	23,500
Beals Road	39,600
Off Maquade Brook Road	15,200
Eastman Avenue	60,800
TOTAL	5,526,200

BEDFORD SCHOOL DISTRICT

Route 114	2,600
55 Old Bedford Road	4,263,300
County Road	7,503,000
180 County Road	3,168,300
TOTAL	14,937,200

## BEDFORD FIRE DEPARTMENT

Fire Chief: Ralph M. Wiggin, Jr.

The Bedford Fire Department has seen an increase in demand for services during 1988, responding to 931 calls. The calls were classified as follows:

Structure Fires	16
Grass/Brush/Woods	16
Vehicle Fires	26
Chimney/Woodstove Fires	11
Hazardous Conditions	44
Rescue/Ambulance Calls	480
Service Calls	168
Malicious False Alarms	9
System Malfunctions/Problems	54
Good Intent Calls	48
Mutual Aid (ambulance)	33
Mutual Aid (fire)	26

Fire inspections for both new and existing structures and plan reviews also increased during the past year. The Fire Prevention Program for the Department was tasked with inspecting a variety of businesses, schools, day care centers, homes, restaurants, wood stoves, gas and oil burners, fire detection and sprinkler systems.

National Fire Prevention Week was one of the busiest weeks ever for the Department. Over 1,250 children from preschool age through the fourth grade participated in fire safety educational programs provided by the permanent firefighters.

The position of Deputy Fire Chief was filled by Robert Fabich in September, bringing the permanent force to eleven men. The Department's call force proved very valuable in augmenting fire suppression and rescue services while its membership remained about the same during the year. Earl Isham was appointed Call Assistant Chief upon the retirement of Call Assistant Chief Fred Wiggin, who served the Department for nearly fifty years. Fred's devoted service is deeply appreciated, and he will be greatly missed.



Call Assistant Chief Fred Wiggin is retiring after nearly fifty years of service to the Fire Department.

The Department's training program also has seen change. Fulfilling state requirements, the increase in hours of training and different types of training programs available provide for both the permanent and call personnel to be highly prepared with facing today's emergency situations.



Fire Chief Ralph Wiggin, Jr. stands beside the 1972 International ambulance which will be retired when we purchase a new rescue unit.

The Bedford Firefighters' Association continued to sponsor the Norman Richards' Memorial Scholarship Fund. This annual program provides financial assistance for college to three students. The recipients in 1988 were Karen C. Nagios, Brian M. Dumont, and Mary Jo Selvoski. \$30,000 has been awarded since 1975.

As Chief of the Department, I am proud of the men who work under me. These men, both permanent and call, are a vital part of our community. Daily they face the risk of endangering their lives while combating fires, hazardous conditions, and aiding the injured and sick. They are the educators for the young and old alike, providing for a fire safe community.

I forecast the coming year as rewarding and challenging. Rewarding because of the never ending dedication of your Department members, and challenging in meeting the increasing needs of emergency services. One new area on which we will be focusing attention is Hazardous Materials. We anticipate developing a plan for hazardous material incidents, responses and clean up.

I take this opportunity to thank the people who have supported the rescue fund through generous contributions in memory of loved ones. Your efforts have enabled us to purchase supplies and new equipment for our rescue units. I also wish to thank the other Town Departments for their support throughout the year.

In closing, I pass on the support of life: "every home and business should have fire extinguishers and smoke detectors."

## FOREST FIRE WARDEN AND STATE FOREST RANGER

Between July 1987 and June 1988, we experienced more fires than normal. The three leading causes of forest fires were again children, fires kindled without written permission of a Forest Fire Warden, and debris burning. All causes are preventable, but only with your help.

Please help our Town and state forest fire officials with forest fire prevention. Contact your Forest Fire Warden for more information.

Enforcement of a state timber harvest regulation is the responsibility of State Forestry officials. Our State has excellent timber harvest regulations; however, your assistance is needed.

If you know of a logging operation and suspect a state timber harvest law may be violated, call your Forest Fire Warden, Concord Forest Protection Headquarters at (603)271-2217, or local Forest Ranger.

On January 1, 1989, the Deceptive Forestry Business Practice Law (RSA 224:54) goes into effect. This law, in summary, states that a person is guilty of a misdemeanor if, in the course of buying or selling a forest product, uses a false weight or measure for falsely determining any quality or quantity of a forest product. For more information, contact your Forest Fire Warden or local Forest Ranger. In Bedford, Fire Chief Wiggin is the Forest Fire Warden. He can be contacted at the Fire Station at 472-3219.

## FOREST FIRE STATISTICS - 1988

# Fires Statewide	Acres Burned Statewide	Cost of Suppression Statewide
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498	509.10	\$78,144.99
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# Fires District	Acres Burned District	Cost of Suppression District
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192	52.25	\$10,444.70
-----	-------	-------------

# Fires Town	Acres Burned Town	Cost of Suppression Town
--------------	-------------------	--------------------------

15	5	\$1200.00
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Deputy Fire Chief Bob Fabich plans personnel training for the department and completes inspections.



Lt. Randy Burbank tests pump on Engine 5.



Firefighter Mark Tetreault tests radio in Rescue 2 ambulance.

### FIRE DEPARTMENT EQUIPMENT

DEPT. ID#	YEAR/MAKE	PUMP CAPACITY	WATER CAPACITY
<u>Trucks:</u>			
Engine 3	1983 Mack	1000 Gal. pump	2500 gal. water
Engine 1	1976 Ford	1000 Gal. pump	1000 gal. water
Engine 4	1972 Int'l	750 Gal. pump	550 gal. water
Tanker 1	1966 Int'l	250 Gal. pump	1000 gal. water
Tanker 2	1964 Int'l Tractor trailer	6300 gal. water	
Engine 5	1963 Int'l	750 Gal. pump [1]	600 gal. water
Ladder 1	1953 Seagraves	- 75 foot Aerial [2]	
Tanker 3	1953 Reo [3]		1600 gal. water
Forestry 1	1951 M37	Cargo Carrier	200 gal. water
Engine 2	1930 Sanford	(out of service)	

### Rescues Vehicles:

Rescue 1	1980 Ford	(Ambulance)
Rescue 3	1979 G.M.C.	Van
Rescue 2	1972 Int'l	(Ambulance) [2]

### Support Vehicles:

Car 2	1986 Dodge
Car 1	1984 Citation [2]

### NOTES:

[1] Also used for heavy rescue; proposed 1990 replacement.

[2] Proposed replacement 1989.

[3] St.of NH owned vehicle.

## DEPARTMENT OF PUBLIC WORKS

Director of Public Works:  
James D. McColl

The Department of Public Works has continued in a very challenging environment in managing our principle areas of responsibility.

These include:

Roads & Drainage	Parks & Recreation
Sewer	Pool - Oper. & Maint.
Landfill	Fields - Construction & Maint.

Engineering and field inspection to all areas above and technical support to all Town offices primarily the Planning Board.

In our efforts to improve roads and more accurately project expenditures, we have implemented several programs which are now operational. Our program maintains a complete description of the road, including condition of the road surface, allowing us to evaluate the need and alternative or repair and projected costs. Additionally, we have vastly improved our capabilities in evaluating intersection capacities and their design as well as drainage networks and culverts related to road layout and repair.

Our construction and maintenance work for Parks & Recreation has progressed fairly well. In addition to operating and maintaining the pool facilities and general field maintenance, we have expanded the Parks & Recreation parking facilities and constructed a new softball field at Riley Field. We anticipate constructing their soccer field beginning in the spring of this year.

Ground water investigations at our landfill were expanded including drilling several wells varying in depths from shallow to deeper bed rock wells. Monitoring of all wells continued in an effort to track the migration of any leachate emanating from the landfill. These efforts were expanded slightly to include sampling and analysis of well supplies in selected private residences down gradient of our landfill for any trace of leachate at more distant points from the well system. No trace has been found at any home. Most Bedford residents are aware that our present site is rapidly filling. Efforts are being implemented to fully utilize the land available to us, control and manage the waste stream coming in, and evaluate all measures including selected recycling to reduce the waste stream required to be buried. Additionally, we are looking at all alternatives for longer range solutions relative to the handling and disposal of

our solid waste materials. A recommendation has been given to the Town Council and Manager relative to the acquisition of a tract of land southeast of the landfill to provide us with an additional buffer zone from our present property line. Our property line at the entrance of the landfill is very close to the actual fill site.

The sewer division was transferred to the Department of Public Works with the implementation of the Town Charter during the summer of 1988.

Projects in this division approved during the year included Village Green and Colby Court. Village Green will extend the sewer from Jordan Marsh along South River Road to Back River Road. Extensions shall be made by the developer to serve Peter Woodbury and McKelvie Schools in approximately one year from the initial installation of sewers to the Village Green Project. Colby Court will extend the sewer up Wathen Road, crossing South River Road and into proposed Colby Court. This area was formerly Bedford Grove.

Sewer design has been completed on Contract 3, which is the extension of an interceptor sewer along the Merrimack River from the siphon South to Commerce Park. Implementation of the construction phase is dependent on financing and is expected to occur in conjunction with planned development projects along the river.

In general, I feel that we have measurably improved our services in the field and in technical support activities to the Town. We continue with those goals in mind and welcome constructive comments.



Public Works Director James McColl.



Town Landfill

## BUILDING DEPARTMENT

Building Inspector: Merritt J. Peasley

In 1988 the Building Department issued sixty-one (61) single family dwelling permits, a fifty-one percent (51%) decrease from last year.

Permits issued this year ranged from a waterfall to be erected at 10 Corporate Drive, to a one hundred thousand (100,000) square foot office building being erected at 15 Constitution Drive.

The Building Department is connected with the Assessing Department through computerization, with the hopes of becoming completely computerized by mid-year.



Head Mechanic, Victor Edgecomb, repairing body of town truck in body shop.

The 1988 year end totals break down as follows:

New Homes	61
Residential Additions	50
Commercial Bldgs.	07
Commercial Renovations	46
Signs	18
Porches/decks	57
Miscellaneous Residential	59
Sheds	16
Septics/Leach Fields	44
Garages	16
Electrical	48
Pools	47
Demolitions	08
Chimney/Fireplaces	09
Commercial Additions	02
Tents	17
Fences	01
Commercial Utility Bldgs.	01
Miscellaneous Commercial	05
Barns	02

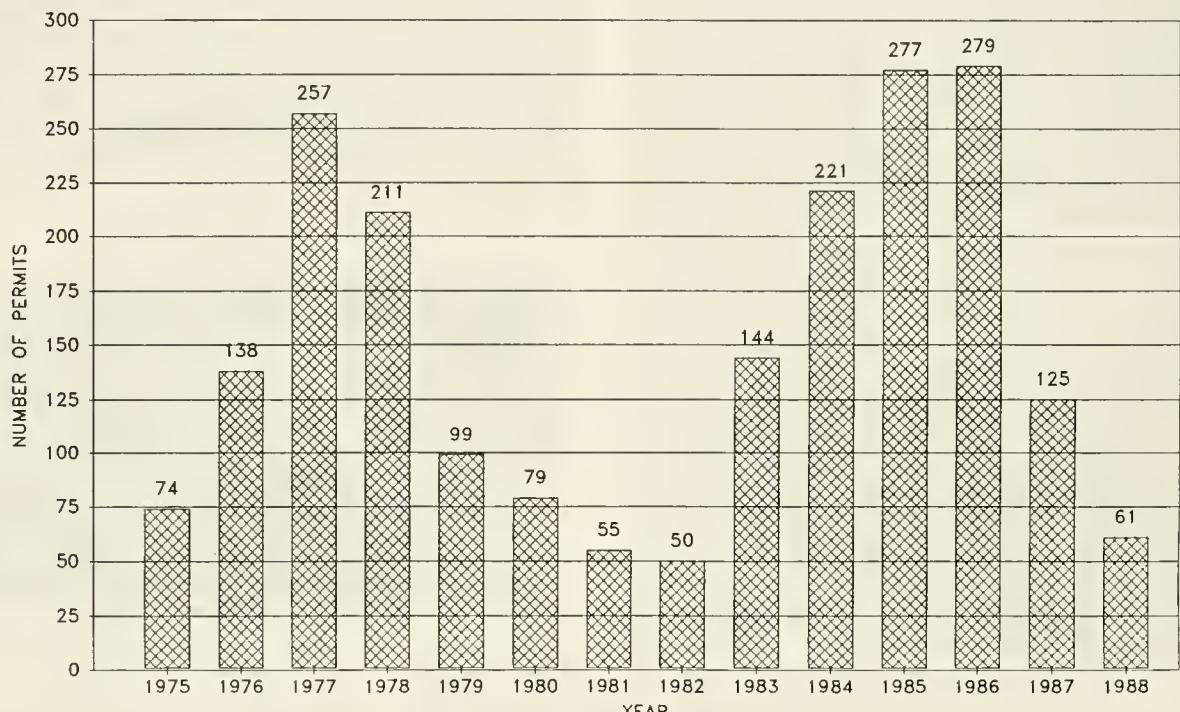
The Building Department found fifteen construction projects started without building permits. Building without a permit is punishable with a twenty-five dollar (\$25.00) fine.

In general, building has slowed down to a controllable pace and will continue at this pace throughout 1989.

Town of Bedford, NH

## BUILDING PERMITS ISSUED

1975 - 1988



## ASSESSING DEPARTMENT

John H. Temchack, C.N.H.A.

Assessor

The Bedford Assessor's Office has made tremendous advances during the 1988 year.

\* The town has grown from 5675 to 5915 parcels, an increase of 240 parcels.

\* Bedford's total taxable value has increased from \$1,017,811,574 in 1987 to \$1,069,695,745 for 1988 or an increase of \$51,884,171 in value.

\* We have installed an IBM Personal System/2 Model 80 computer system with "Mitas" appraisal software and networked the IBM Personal System/2 Model 25 computers in the Building Inspector's and Assessor's offices.

\* We now have the ability to print computer generated reports listing various information about the Town. Examples of some of the types of reports that are available are: alphabetical, map-block-lot, property location, and owner mailing address.

\* We are hoping to start the initial phases of a GIS (Geographic Information System) computer generated mapping of the Town in 1989.

The following is a listing by class of the different types of properties in Bedford:

Residential	5299	\$ 834,687,849	75.28%
Commercial	428	\$ 216,498,931	19.52%
Industrial	98	\$ 19,922,400	1.80%
Exempt	90	\$ 37,746,900	3.40%
<b>Total</b>	<b>5915</b>	<b>\$1,108,856,080</b>	<b>100.00%</b>

Total	\$1,108,856,080
Less Exempt - churches, schools, gov't owed	37,746,900
Less Exempt - elderly, veterans, solar, blind	1,413,435
<b>Net valuation on which the tax rate is computed</b>	<b>\$1,069,695,745</b>



Loader operator Ron Roy brush cutting at side of town road.

The following is a breakdown of residential properties in Bedford:

Ranches . . . . .	697
Split/Tri-Levels . . . . .	90
Colonials . . . . .	1531
Capes . . . . .	689
Bungalows . . . . .	62
Conventional . . . . .	254
Modern/Contemp . . . . .	215
Raised Ranches . . . . .	400
Family Conversions . . . . .	29
Mobile Homes . . . . .	16
Camps . . . . .	5
Residential Condos . . . . .	116
Vacant Land . . . . .	1195
<b>Total Residential . . . . .</b>	<b>5299</b>

The Assessor's Office is open Monday through Friday from 8:00 to 4:30 and Wednesday's from 8:00 to 7:30. If you should have any questions, please feel free to stop by the Assessor's Office or call 472-5242.

## HEALTH DEPARTMENT

Health Officer: Gerard J. Vallee

The Bedford Health Department is responsible for the public health of its citizens in all food service establishments, nursing homes, preschools, foster homes and all public kitchens in the Town of Bedford.

The Bedford Health Officer inspects each of the following food service units twice each year; restaurants, supermarkets, convenience and grocery stores, retail mini-marts, wholesale food outlets, cafeterias, mobile and catering units, public kitchens in nursing homes and retirement units. Each unit is licensed on an annual basis providing that the State of New Hampshire Health and Sanitation Code requirements (HE-P-2300) and specifications are met.

In addition, the Health Officer inspects pre-schools such as kindergartens and nursery schools, and foster homes to insure that State requirements are followed concerning the health care of younger children. Also, over and above the state responsibilities, the Health Officer responds to and investigates any complaints pertaining to the food establishment units licensed in the Town. A report of each inspection is filed in the Health Office.

A genuine spirit of cooperation exists between the above stated establishments and the Bedford Health Office in maintaining the high standards of cleanliness, refrigeration, good storage and delivery.

The Town Council formally adopted the State Sanitation Code in December 1988.

## BEDFORD PUBLIC LIBRARY

Librarian: Frances Wiggin

Library Trustee: Alan Brennan

Library Trustee: Patricia Holland

Library Trustee: George Fournier

The year of 1988 has been one of the most momentous in the 199 years of library service in Bedford.

After eight years of preparation, December 28th marked the inauguration of the automated circulation system, a milestone in library development. The project required much hard work by both staff and volunteers. Bedford is the first town library in the state to operate such a system as part of the New Hampshire Automated Network. The Trustees are especially pleased to note and honor our library volunteer program. The twenty-five volunteers help us daily to keep our library one of the most efficient and on the cutting edge of library technology.

Another major event was the creation of a new Children's Room utilizing the former Community Room. The room is almost complete and will be dedicated early in 1989. Presiding over the room is the new Children's Librarian, Ellen Zinni. Ellen had previously been the Children's Assistant. She replaces Kay Klein who now works in the Bedford School library program. Kay did an outstanding job, and we thank her for her service and dedication. Ellen received her library degree from State University of New York at Geneseo and worked previously as a young people's librarian in the Olean, New York Public Library. She is a wonderful children's librarian, and we are most fortunate to have her on the staff. Assisting her very capably is Lucia Albertson. We invite the public to visit the new facility and meet the staff. Visitors will find a most attractive room with new shelving, furniture and a pre-school area. The old children's room now houses the adult music and biographies and the young adult collection. The room is available as a small meeting room after library hours.

Along with a full children's program, the library offers much for adults. Many events take place such as lectures, courses and art shows. The reference room continues to grow and compact discs, videos and audio books are adding new dimensions to the collection.

Continuing the long-range maintenance plan for the building, new carpeting was installed in the old wing and new air conditioners were made operable.

A major gift to the Library this year was the beautiful, hand-crafted sign that stands in front of the building. This sign was made possible by the generosity of the Bedford Rotary Club. Many thanks to the club for such a significant contribution.

The two computer terminals used at the main desk are the gift of Citicorp Mortgage, Inc. of Bedford. Our thanks to Citicorp for another very important gift.

Many other people have contributed to our Library in some way. Our thanks to them.

This year several people remembered loved ones by giving memorial books, either to honor them or to express sympathy. The Library welcomes such contributions. They are a lasting memorial and benefit many people.

The other staff change this year was Laurie Jensen who resigned a few months ago to assume a full-time position. Our best wishes to her. We were fortunate to hire Barbara (Brynn) Rehnborg to replace her. Brynn is a valuable addition to the staff. This has been a taxing year for all the staff as we finalized our commitment to the new system. Kudos to them all!

The year 1989 marks the 200th anniversary of a library in Bedford. Special events will mark this accomplishment.



Library Trustees George Fournier, Alan Brennan and Patricia Holland watch as Librarian Fran Wiggin starts the state's first automatic circulation system. Shirley Adamovich, Commissioner of Libraries, Art and Historic Resources of N. H. attended the ribbon cutting.

## LIBRARY STATISTICS

Books on Access December 31, 1987 41,157

Acquisition during year

Books (including reference)	1,892
Gifts	404
Subtotal	43,453
Withdrawals	1,270

Books Owned December 31, 1988 42,183

Total other media owned by the Library

Magazines	
Circulation (includes fiche)	181
Professional	10
Gifts	15
Newspapers	10
Records owned 12-31-87	1,537
Records purchased	0
Records discarded	7
Records owned 12-31-88	1,530
 Cassettes owned 12-31-87	323
Cassettes purchased	11
Cassettes discarded	1
Gifts	0
Cassettes owned 12-31-88	333
 Videos owned 12-31-87	41
Videos purchased	53
Gifts	0
Videos discarded	0
Videos owned 12/31/88	94
 Compact discs owned 12/31/87	37
Compact discs purchased	37
Gifts	5
Compact discs owned 12-31-88	79
 Audio books owned 12/31/87	148
Audio books purchased	60
Gifts	1
Audio books discarded	13
Audio books owned 12-31-88	196
 Prints owned 12-31-87	137
Prints purchased	13
Prints owned 12-31-88	150
 Films and filmstrips	174
Total library holdings	45,080
 Circulation Report	
Adult Fiction	27,659
Adult Non-Fiction	27,486
Juvenile Fiction	26,780
Juvenile Non-Fiction	8,409
Magazines	17,259
Recordings, cassettes, videos, films and filmstrips	7,502
Art Prints	460
Total	115,555
 Inter-Library Loans (incl. in ct)	691
 Registered patrons ( over 5 yrs. of age )	7,208



New Children's Room with shelving on castors.

**BEDFORD PUBLIC LIBRARY  
TREASURER'S REPORT  
YEAR ENDING DECEMBER 31, 1988**

**RECEIPTS**

Balance on hand January 1, 1988	\$ 65.87
Town Appropriation	176,892.00
Interest	209.10
Rotary Club (sign)	1,025.00
Checks returned	125.80
	-----
	\$178,317.77

Children's Library	25,000.00
Total Appropriation	\$ 203,317.77

**EXPENDITURES**

Salaries	105,864.05
Books(incl.all media)	40,224.96
Operating Expenses	18,169.54
Repairs & Maint.	9,579.15
Computer Maint.	3,412.67
Bank A/C	9.00
Rotary Club Sign	1,025.00
	-----
	\$ 178,284.37

**CHILDREN'S LIBRARY**

Expenses	24,962.10
Bal. on hand reg.acct. 12/31/88	33.40
Bal. on hand child's acct. 12/31/88	37.90

Total	115,555	\$ 203,317.77
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Respectfully submitted,  
George Fournier  
Treasurer



BEDFORD PUBLIC LIBRARY  
SPECIAL ACCOUNT

Cash on Hand 1/1/88	\$	32.61
<b>INCOME</b>		
Fines	\$	5,332.07
Room Rental		210.90
Trust Funds		502.95
Book Sales		1,404.19
Gifts		445.82
Other		150.00
State Grant in Aid		109.44
Interest		94.63
<b>Subtotal 1988 Income</b>	\$	<b>8,249.10</b>
<b>TOTAL INCOME</b>		
	\$	8,281.71

## **EXPENDITURES**

Books	472.99
Reference Books	4,485.34
Prints	682.61
Audio Visual	2,385.33
Children's Programs	77.00
A/C	8.00
<hr/>	
Subtotal 1988 Expenditures	\$ 8,109.27
Cash on Hand December 31, 1988	172.44
<hr/>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,281.71</b>

Respectfully Submitted,  
George Fournier  
Treasurer

LIBRARY INFORMATION

**Library Trustees      Term Expires**

Patricia Holland 1989 (2 year)  
George Fournier 1989  
Alan Brennan 1990

### Library Staff

**Library Director**  
**Frances M. Wiggin**

**Head of Technical Services**  
**Arlene Ackerson**

**Director, Children's Services  
Ellen Zinni**

**Head, Adult Services**  
**Theresa Trott**

**Head, Reference**  
**Mary Edwards**

## Head, Circulation Betty Folsom

LIBRARY ASSISTANT  
Barbara Rehnborg

**Children's Assistant**  
**Lucia Albertson**

Library Page Anna Marie Salinas

**Substitute** **Betty Clock**

### Library Hours

Monday	9:00 a.m. - 8:00 p.m.
Tuesday	9:00 a.m. - 8:00 p.m.
Wednesday	9:00 a.m. - 8:00 p.m.
Thursday	9:00 a.m. - 8:00 p.m.
Friday	9:00 a.m. - 5:00 p.m.
Saturday	10:00 a.m. - 3:00 p.m.
Sunday	12 noon - 2:00 p.m. (manned by Kiwanians)

## BEDFORD PLANNING BOARD

Chairman: Gary A. Howard

In 1988 the Planning Board had another busy year. Not only with the continuing orderly growth of Bedford, but with many other projects as well. The Board approved a total of 156 residential lots and a total of 210,098 square feet of commercial space.

After the Town Meeting vote to change the form of government in Bedford, the Planning Board was in for some changes too. The Board is now appointed by the Town Council and enlarges by two members to nine. The Town Manager, David Crawford, and the Director of Public Works, James McColl, are the two additional members, and with the terms of two members up, the Council appointed Dennis Balog and Larry Wolter to fill their posts. The two members whose terms expired were former Chairman Robert Gendron and Vice Chairperson Marsha Stewart. Their many hours of work have been appreciated, and we look forward to seeing them in town government again.

Considerable time was spent on the revival of the reworking of the Route 114 and 101 interchange. Planning Board thanks go to Governor's Councilor Earl Rinker III who was instrumental in bringing the project to the forefront again. Also, strong effort on the parts of Highway Commissioner Wallace Stickney, Chief of Design Gil Rogers, and Hiram Morrill Assistant District 5 engineer. This project is now underway, and the next couple of years will show a genuine easing of that traffic problem.

Your Planning Board is again addressing the affordable housing issue, knowing that our children and people working in Town may not be able to afford to live here because of the high property values. Please read over carefully all of the items on the ballot and help us alleviate some of these problems. There are a number of housekeeping items associated with the change in form of government and a large number of petitioned items. Your Planning Board has studied these, and a recommendation follows each petitioned article.

In closing, I have been proud to represent you and all of the Town residents on the Bedford Planning Board, and I am looking forward to a busy 1989 to help bring Bedford into the 90's.



Town Engineer Craig St. Peter reviewing plans for Planning Board.



Det. Sgt. John Glennon, a member of the Det. Div. does investigations. John was also the photographer for the Town Report.

## BOARD OF ADJUSTMENT

Chairman: Richard Como

The Board of Adjustment, which meets on the third Tuesday of the month at 7:30 p.m. in the Town Office Building, had a busy year in 1988.

The Board heard 52 applications for appeals from administrative orders of town officers, departments and boards. Fourteen commercial variances were approved and thirty residential variances were approved. Five commercial requests were denied and three residential requests were denied. One request was withdrawn and one was tabled.

When an applicant or his/her representative makes a presentation before the Board seeking a variance, the following five criteria which must be present in order for a variance to be granted, should be addressed:

They are:

1. A hardship must exist which is inherent in the land in question.
2. The spirit and intent of the ordinance must not be broken by granting the variance.
3. The granting of the variance will not adversely affect other property in the district.
4. Not to grant the variance would result in an injustice.
5. Granting the variance would be of benefit to the public interest.

Any party can appeal the Board's ruling in writing within twenty days. The Board then has ten days to determine if it should grant or deny a rehearing on the new evidence presented in the written request by the petitioner.

Board of Adjustment members include: Richard Como, Chairman; Susan Tufts Moore, Secretary; Nancy Pieretti, Richard Young and James Rodier. Alternate members include Donald Folsom, Paul Harrington and Leonard Gerzon.

## BEDFORD CONSERVATION COMMISSION

Chairman: Clark S. Gott

Conservation is the wise use of natural resources while preservation is the act of retaining. In Bedford, we need to conserve and preserve. We need to make reasonable use of our land and water resources while retaining water quality, ecological diversity and aesthetic beauty. The Town needs to develop a master plan to assess the amount of growth we can handle and still preserve the heritage that draws us here.

The Conservation Commission has seen a rather difficult year during 1988. With a limited number of active members, communication gaps, and the need for specific direction, we have tried to hold our own. We have reviewed plans and worked with the Planning Board, NH Wetlands Board, Army Corps of Engineers, Town Council, Public Works Department and property owners.

After considerable discussion of the merits of basing lot size partially upon the capabilities of the soils, the Planning Board adopted a "Soils and Slopes" regulation. This is part of their Subdivision Regulations.

We continue to enforce our Wetland Ordinance which is part of the Town Zoning Ordinance. Although our ordinance is not perfect, it does limit the uses of both poorly and very poorly drained soils. We have had some enforcement problems which we hope to be able to correct. It should be noted that our interest in wetland protection is to maintain diverse functions - wildlife, flood control, water purification, groundwater recharge, and aesthetic diversity.

The Pulpit Rock Conservation area continues to be our pride and joy. The 143.6 acre tract is located on the south side of New Boston Road at the New Boston town line. Visitors are welcome and brochures about the area are available at the Town Office Building. We appreciate the support of those that came to our spring annual work-day picnic.

We regret that Col. Harry Tufts, a former Commission member and devoted supporter of the Pulpit Rock area passed away earlier this year. He worked diligently on the acquisition and development of the property. We are planning an appropriate memorial to him.



Pulpit Rock work day with friends and Conservation Committee members left to right: Michael Gott, Harry Tufts, Jim Sheehan, Clark Gott, Jake Morrison, Jeff Nelson and Janis Gott.

## PARKS & RECREATION

Chairman: Richard E. Fortin

The Commission met at the Town Office Building monthly during 1988 usually the first or second Monday of the month.

During the spring, our attention was focused on preparing the athletic facilities. The Commission provided loam, stone dust, paint, stain, wood and grass seed to Little League volunteers for maintenance to the fields. In addition, the Commission repaired the backstop at the West Little League field, raised the height of the gate and repaired damage to the fence. New wind-screens were also installed at the tennis courts.

Requirements for use of the Riverfront Park along the Merrimack River were completed in April. This included the installation of fencing and recording of the temporary use agreement. A picnic table and trash can were provided in an open area and used throughout the summer and fall. Due to construction on Interstate 293, further use of the property has been restricted until 1993. The Commission feels that the long-term benefits to the Town will be well worth the wait.

The basement of the pool was sandblasted this year, and the new parking lot completed and striped. Income from the pool this year was \$15,598 and swimming lessons were given to 554 people. It was a safe summer at the pool with no reported accidents occurring.

A new softball field was built and seeded beside the tennis courts. During the spring of 1989 the infield will be skinned and fenced, and a backstop will be erected. The soccer field scheduled to be built this year was delayed due to conservation concerns. It is expected that the fields will also be built in the spring of 1989.

We would like to provide many more recreational events for the children, teenagers and adults of the Town. This has been the subject of discussion at many of our meetings. In July, we had the pleasure of being addressed by Charles Christy of the NH Office of Recreation Services. He pointed out that Bedford is one of the larger communities in the state that does not have a full time director for Parks and Recreation. In addition to coordinating the day-to-day activities, a full time director normally is involved in applying for grants, planning trips, educational and recreational programs, arts and crafts and risk reduction programs. These activities complement or supplement existing volunteer efforts rather than replace them. The Commission feels that such an individual is needed by the Town and accordingly has budgeted for a director starting in the middle of next year.

I would like to take this opportunity to thank the other Commissioners. Without the efforts of Chrystal Ruszenas, John Pedone, Barbara Upton and Pam Crouch, my job would have been a lot more difficult.

## HISTORIC DISTRICT COMMISSION

Chairman: Elizabeth Lessard

The Bedford Historic District Commission met on the first Tuesday of each month. In April, Urban Landini stepped down as Chairman but continued as a member of the Commission. Elizabeth Lessard was named in his place. During the transition period in Town Government, all Commission members were requested to continue in office.

Nine applications for building, for structural changes and for site changes were heard from owners of property in the District.

The Historic District is defined as "that area enclosed by an outer boundary beginning at a point in the centerline of Wallace Road 400 feet north of the centerline of Church Road; thence in an easterly direction along a line 400 feet north of and parallel to the centerline of Church Road to the intersection with a line 400 feet west of and parallel to Ministerial Road; thence in a northerly direction along said line to the intersection with a line 400 feet north of and parallel to Chandler Road; thence in an easterly direction along said line to the intersection with a line 400 feet northwest and parallel to Bedford Center Road; thence in a northeasterly direction along said line to the intersection with a line 400 feet easterly of and parallel to Liberty Hill Road; thence in a southerly direction along said line to the intersection with a line 400 feet southerly of and parallel to Meetinghouse Road; thence in a westerly direction along said line to the intersection with a line 400 feet southeasterly of and parallel to Route 101; thence in a southwesterly direction along said line to the intersection with the easterly edge of the power line of the power line right-of-way to the west of Wallace Road; thence in a northerly direction along said right-of-way to the intersection with a line 400 feet north of and parallel to Church Road; thence in an easterly direction to the point of beginning."

A special meeting was convened in April to inspect the house and barn on the Polson property on Ministerial Road to determine if it should be demolished in favor of modern construction in the traditional style sited with a more spacious set-back to the road. No fault was found with the structures except the situation so close to the road. The Historic District Commission members, with one exception, voted with the Bedford Board of Adjustment to allow the demolition of the house, barn and garage.

One public hearing was held on re-defining the section titled Landscape in the Historic District Regulations. This will control the installation of fences, satellite discs, flag poles, fountains, sculpture, gazebos, etc. (Article VII, section C.)

A very significant project has been completed this year. Kazys Daugela, engineer/photographer, has made a photo survey of the structures within the Bedford Historic District. This professional work was done at minimal cost to the Town and was completed under budget due to Mr. Daugela's generosity. The photos are on view at the Town Office.

In November the Town Council reappointed Elizabeth Lessard to continue in office. Charles Colpitts was named as Town Council Representative and Marilyn Otterson and Robert Tarbell as Alternates. The members of the Commission have been responsive to the duties of the office they hold.

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## SUPERVISORS OF THE CHECKLIST

Chairman: Betty Folsom  
Doris Peck Spurway  
Beatrice Miller

The Supervisors of the Checklist report the updated checklist shows registered Democrats at 2089, Republicans at 4676 and Independents at 2043 for a total of 8808 voters, thus showing an increase of 963 voters in 1988, which was undoubtedly because it was a Presidential Election year.

Open sessions held in 1988 by the Supervisors for registration, corrections and/or change of party total 12. These sessions are held on Tuesday evenings, Saturday mornings and at special times as deemed necessary. Notices of dates and times are posted on the Town Office Information Board, the Town Library Bulletin Board and published in the Bedford Bulletin and Union Leader.

Residents may also register or change their party affiliation at the Town Offices during office hours with the Town Clerk. Proof of age and residency is always a requisite.

The Supervisors thank Edith Schmidtchen, Town Clerk and her staff for handling the majority of the registrations.

## SOUTHERN NH PLANNING COMMISSION

Director: Moni Sharma

The Southern New Hampshire Planning Commission offers a wide variety of services, resources and technical assistance to all towns that are dues-paying members of the Commission. A professional planning staff, assisted by consultants in certain specialized fields for which the Commission is unable to employ a full-time staff, work under the direction of your representatives to the Commission in developing and carrying out planning programs that require a regional perspective as well as which pertain to your community.

Local planning assistance requests are normally made by the Planning Board and/or the Town Council or your Town based on your local priorities. However, certain general studies, notifications or acquisition of resources that are deemed essential for all member municipalities of the Commission are also conducted with the concurrence of the Commission.

Services that were performed for the Town of Bedford during the past year are as follows:

1. Provided testimonies to the House and Senate committees of the 1988 session of the General Court on the HB 889, 928, 1045, 1104, 1069, and 1072; and SB 338 and 326. These bills pertain to planning and zoning issues which were relevant for the municipalities.
2. Co-sponsored the Municipal Law Lecture Series to which Bedford officials were invited.
3. At the request of the Board of Selectmen, updated the Town's road and zoning maps. This necessitated the drafting of new roads and zoning district boundaries since the last update and preparing the artwork for printing.
4. Provided a written critique of the proposed "Traditional Neighborhood Development Ordinance".
5. Provided assistance in developing a sketch plan for the recreational complex of the Town of Bedford.
6. Provided comments on the proposed zoning change concerning the former Hidden Oaks project site.
7. Provided comments on "home occupation" and the proposed condominium project near US Route 3 and Back River Road intersection area.

Bedford's Representatives to the Commission are:

Mr. Eugene M. Van Loan, Jr.  
Mr. Edward Moran  
Ms. Elizabeth Corell - Alternate

Executive Committee Member: Mr. Eugene M. Van Loan, Jr.

Metropolitan Manchester Transportation Planning Policy Committee:

Mr. Eugene M. Van Loan, Jr.

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## VISITING NURSE ASSOCIATION

President: Sarah Hubbard

The Visiting Nurse Association has been providing the residents of Bedford with a full range of home health services since 1965. VNA Board of Trustees and staff take this opportunity to reaffirm their commitment to excellence in health care, and to provision of services designed to ensure that being cared for at home is safe, comfortable and convenient. VNA home care and community health services are provided through its affiliates.

VNA Home Health Services, Inc. is Medicare and Medicaid certified, provides skilled nursing care; physical, occupational and speech therapies; nutrition care for the terminally ill; and long term care for the elderly and the handicapped. Medical equipment, such as beds and wheelchairs, is also available. Payment for services includes health insurances and private payment. Fees are explained to our patients at the first visit to the home and for those unable to pay the usual fees, adjustments are made on an individual basis.

VNA Community Services, Inc. provides free Immunization Clinics for all age groups monthly and free blood pressure screening clinics. Watch your local paper for date and place. Foot care clinics are held monthly at our 194 Concord Street office by appointment, and blood pressure checks are done weekdays from 1:30 to 4:00 p.m. Occupational Health programs are provided to business and industry on site. Parent-Child Health Services include the Teenage Pregnancy Program, and the Parent-Baby (ad) Venture Program for children at risk of abuse and neglect, the Body Shop-Teen Weight Control Program, and the Child Care Connection for child care providers.

VNA Personal Services, Inc. provides private duty nurses, home health aides, homemakers, companions, personal care assistants, and child care in the home.

Town appropriations, grants, United Way allocation and donations are a vital part of the funds that help to defray the cost of unpaid services. Representatives of the Town of Bedford serving on the VNA Board of Trustees are Linda Girard and Attorney William Thornton.

BIRTHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

DATE OF BIRTH	WHERE BORN	NAME OF CHILD	NAME OF FATHER	NAME OF MOTHER
<b>JANUARY</b>				
1	Manchester, NH	Alyssa Marjorie Bissonnette	David E. Bissonnette	Sheila Dawn Conley
5	Manchester, NH	Bridget Clare Nicholson	James M. Nicholson	Mary Dolan
6	Manchester, NH	Ashley Paige Sleath	Todd Alan Sleath	April Mae Canter
8	Manchester, NH	Tracy Jackson Kleeman	Thomas J. Kleeman	Cynthia Bunce
15	Manchester, NH	Tara Anne O'Connell	Michael J. O'Connell	Ellen Marie McCafferty
16	Manchester, NH	Charles Ryan Watson	Gary Watson	Nancy Ann Nassoura
21	Manchester, NH	Laura Emily Baldassarre	Marshall Baldassarre	Pamela Zigelbaum
23	Nashua, NH	Nathan Joseph Brunelle	Arthur J. Brunelle, Jr.	Diane Lucille Prince
<b>FEBRUARY</b>				
2	Manchester, NH	Jessica Lynn Grande	Darrell M. Grande	Kathleen M. Kellermann
4	Manchester, NH	Brianna Lynn Kounelas	William A. Kounelas	Claire L. Gamelin
12	Manchester, NH	Matthew Stephen Pelletier	Mark S. Pelletier	Barbara J. Miller
16	Manchester, NH	Krystal Rose Jakows	John S. Jakows	Mary E. Gortney
18	Manchester, NH	Samantha Wiley Guertin	Stephen E. Guertin	Gail F. Wiley
22	Manchester, NH	Timothy D. MacDougall	Steven H. MacDougall	Ruth Ann Newshan
23	Manchester, NH	Scott Paul Hendrickson	Paul E. Hendrickson	Norma Jean Berg
24	Manchester, NH	Michael E. Zotto	Daniel T. Zotto	Elizabeth A. Stevener
26	Manchester, NH	Esra Karamehmet	Mehmet Resat Karamehmet	Elisabeth P. Halle
28	Concord, NH	John David Barnes	David H. Barnes	Valerie Van Arsdell
29	Manchester, NH	Adam J. Straub	Andrew D. Straub	Melanie P. McKee
<b>MARCH</b>				
1	Manchester, NH	Andrew J. Czyzowski	Janusz J. Czyzowski	Constance Marie Roy
2	Manchester, NH	Jessica E. Moore	Walter R. Moore, Jr.	Rosanne Lucille Simard
3	Manchester, NH	Michela E. Berry	William P. Berry	Elizabeth Ann Wohler
3	Manchester, NH	Stephanie M. Shatney	Gary P. Shatney	Pamela Jane Inglis
4	Manchester, NH	Tanya A. Daly	Jim M. Daly	Peggy Marie Dixey
4	Manchester, NH	Alyssa M. Constantino	Mark A. Constantino	Janice M. Bergonzi
10	Manchester, NH	Andrew J. Schnaars	William B. Schnaars	Denise J. Lagasse
15	Manchester, NH	Elizabeth B. Forbes	Eugene J. Forbes	Judith Sanborn
16	Manchester, NH	Mark T. Olsen	Mark C. Olsen	Michaela M. Jakob
18	Manchester, NH	Robert H. Weinstein	Stanton D. Weinstein	Maxine Belmont
20	Nashua, NH	Daniel P. Cafferty	Sean McKenna Cafferty	Sharon J. Casson
24	Manchester, NH	Emily Kathryn Monty	Edward M. Monty	Robin Marie Lombard
29	Manchester, NH	Abby Crystal Camarota	Michael A. Camarota	Linda Susan Rea
29	Manchester, NH	Brett Thomas Gabriel	Scott L. Gabriel	Christine M. Cloutier
29	Manchester, NH	Matthew Alexander Usenia	Michael A. Usenia	Wanda Kay Saunders
<b>APRIL</b>				
1	Concord, NH	Gareth Mitchell	Martin L. Mitchell	Vivien F. Hunt
2	Nashua, NH	Talia Rose Eisenberg	Steven R. Eisenberg	Sandra C. Chariton
2	Manchester, NH	Ashley Katelyn Smith	Hugh Michael Smith	Deborah Lee Chamberlain
3	Manchester, NH	Gregory Daniel Albert	Scott Michael Albert	Maryanne Stasio
6	Manchester, NH	Meredith Leigh Milnes	Peter Robert Milnes	Cynthia Marie Meyer
10	Manchester, NH	Jared Trammell Sears	Christopher John Sears	Scarlett Stewart
12	Manchester, NH	Gregory Kennedy Sheldon	Thomas Andrew Sheldon	Lisa Kennedy
12	Manchester, NH	Jessie Sara Zamichow	David L. Zamichow	Carolyn Ruth Jabs
14	Manchester, NH	Erin Dorrie Danielson	Scott Barclay Danielson	Susan Louise Janas
20	Manchester, NH	Conor Brennan Keavany	Michael James Keavany	Linda Jean Bellefeuille
20	Manchester, NH	Lianne Devin McClaughlin	Robert G. McClaughlin	Morir Joan FitzMaurice
22	Manchester, NH	Danielle C. King	Robert L. King	Deborah Ann Burdick
24	Nashua, NH	Joseph R. Marzbanian	Robert D. Marzbanian	Diana Marie Dornik
24	Manchester, NH	Nicole E. Wrobel	John Andrew Wrobel	Donna Ciasco
26	Bedford, NH	Samuel Israel Saidel-Goley	Gregory James Goley	Joanna Maura Saidel
<b>MAY</b>				
1	Manchester, NH	Ryan Hann	Marcus Hann	Judith Ellen Donovan
3	Manchester, NH	Anna Doris Dionne	Marc Ernest Dionne	Doris Andrea Gelinas
3	Manchester, NH	Dennis Patrick Mitchell	David Merle Mitchell	Maxine Roseanne Rivard
4	Concord, NH	Sarah E. Baddeley	Mark A. Baddeley	Ida Frances Stone
4	Manchester, NH	Krista E. Glencross	Darrell E. Glencross	Sharon Crowley
7	Manchester, NH	Thomas F. Bellefeuille	Kenneth W. Bellefeuille	Karen B. Evans
8	Concord, NH	Hale Hanna Melnick	Rowell Shep Melnick	Katherine Hanna
13	Manchester, NH	Stephen M. Hauck	Frank M. Hauck	Marion S. Sheahan
16	Manchester, NH	Meggin K. Petrain	Paul A. Petrain	Laura Gareri
18	Manchester, NH	John R. Wallace	Gary F. Wallace	Karen Lee Goodwin
23	Manchester, NH	Juline Diane Jeffrey	Maurice Roger Jeffrey	Claire Marie Petrin
26	Manchester, NH	Allyson Marie Bellemore	Albert J. Bellemore, Jr.	Diane Marie Dubois
30	Manchester, NH	Corey Robert Ranfos	Kenneth N. Ranfos	Kimberley Ann Sullivan

BIRTHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

<u>DATE OF BIRTH</u>	<u>WHERE BORN</u>	<u>NAME OF CHILD</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>
<b>JUNE</b>				
1	Manchester, NH	----- Lafond	Michael R. Lafond	Gretchen Anne Booth
7	Manchester, NH	Kaila Ashley Konides	Mark S. Konides	Lori Ellen Renyon
16	Manchester, NH	Kristen M. Boucher	Donald L. Boucher	Diane P. Lemay
18	Concord, NH	Matthew T. Kitsis	Theodore Kitsis	Pamela D. Dudka
22	Manchester, NH	Allison Kimball Smyrl	Charles J. Smyrl	Wendy Carnahan
22	Manchester, NH	Leanne M. Vaillancourt	John R. Vaillancourt	Terri J. Albert
23	Manchester, NH	Deniz Marie Kelekci	Bulent T. Kelekci	Mary K. Mascari
23	Manchester, NH	Lauren E. Black	John D. Black	Karen K. Kimmerie
25	Manchester, NH	Amanda Rose Dudziak	John F. Dudziak	Ingrid E. Raymond
27	Manchester, NH	David Glen Desfosses	Gary A. Desfosses	Patricia Stone
29	Haverhill, MA	Brittney C. Bannon	Lawrence Bannon	Mary F. Radulski
30	Manchester, NH	Gregory A. DelGiudice	Paul F. DelGiudice	Valerie Rucidlo
<b>JULY</b>				
2	Manchester, NH	Patrick M. Medeiros	Michael Medeiros	Gail Hybl
4	Manchester, NH	----- Croteau	Dennis Croteau	Deborah Jean Pratte
7	Manchester, NH	Brendan J. Dessanti	Giglio D. Dessanti	Christine L. Hebert
7	Manchester, NH	David M. Dessanti	Giglio D. Dessanti	Christine L. Hebert
7	Manchester, NH	Joseph M. Robinson	Michael W. Robinson	Mary Beth Lehan
13	Manchester, NH	Victoria L. Clement	Richard U. Clement, Sr.	Andrea F. Berg
13	Manchester, NH	Thomas R. Donat	Robert C. Donat	Carey C. Cook
13	Manchester, NH	Nathan A. Starr	William J. Starr	Jane Atkins
15	Concord, NH	Briston G. Sullivan	Thomas F. Sullivan	Dorothy A. Schreiber
19	Manchester, NH	Kevin W. Pickowicz	William J. Pickowicz	Marian E. Heaps
21	Manchester, NH	William P. Andreycak	William M. Andreycak	Caren J. Kairys
25	Manchester, NH	Remy Christman Lee	Stephen S. Lee	Kim D. Dregallo
25	Manchester, NH	Chelsey Paula Thompson	Charles E. Thompson III	Susan Marie Greenia
29	Nashua, NH	Mary Ellen Morris	Frank Morris III	Mariette L. Blais
29	Manchester, NH	Jeffrey D. Murray	Mark L. Murray	Nancy J. Corcoran
31	Manchester, NH	Kristen E. Hughes	David G. Hughes	Kimberly A. Millos
<b>AUGUST</b>				
2	Manchester, NH	----- Kramer	Mark T. Kramer	Nancy A. Wegener
5	Manchester, NH	Meghan R. Perry	Paul B. Perry	Paula T. Nolet
8	Nashua, NH	Alexander J. Ashe	William M. Ashe	Wendy Jean Stone
12	Manchester, NH	Daniel J. Murphy	Daniel J. Murphy	Marguerite Cote
15	Manchester, NH	Christen H. Scanlon	Michael J. Scanlon	Anne S. Dalrymple
15	Manchester, NH	Danielle M. Bouchard	david R. Bouchard	Rebecca A. Isakson
16	Nashua, NH	Justin P. Griffin	Patrick W. Griffin	Celina Tamposi
17	Manchester, NH	Gwendolyn G. Vito	Steven M. Vito	Teresa A. Harbour
21	Manchester, NH	Eric M. Chauvette	Marc J. Chauvette	Darleen J. Pare
22	Bedford, NH	Elizabeth Ruth Metilly	Gary P. Metilly	Nancy Ann Cobb
25	Manchester, NH	Kristen L. Paglia	Robert L. Paglia	Lorraine McCarthy
31	Manchester, NH	Amy Lynn Riley	Steven R. Riley	Joan T. Croteau
<b>SEPTEMBER</b>				
2	Manchester, NH	Alice E. Palazzolo	Richard J. Palazzolo II	Doris A. Wiemer
7	Manchester, NH	Sarah M. Johnson	George H. Johnson	Mary Dunn
7	Manchester, NH	Daniel P. Tavares	Philip H. Tavares	Jacqueline M. DeMaras
7	Manchester, NH	Kathleen O'Donnell Coy	Thomas A. Coy	Theresa O'Donnell
9	Manchester, NH	Taylor J. Finley	David W. Finley	Jeanne P. Fortier
12	Concord, NH	Emily L. Patch	Douglas L. Patch	Donna Lee Schwartz
14	Manchester, NH	Andrew E. Silvia	Edward A. Silvia	Jacqueline A. Robert
14	Manchester, NH	Taylor M. Harrington	Terrence N. Harrington	Martine Y. Smith
15	Manchester, NH	Peter Ian W. Smith	Peter Ian Smith	Deborah R. Mulholland
18	Manchester, NH	Kelly Rose Audley	Samuel S. Audley	Caryl M. Gagnon
20	Manchester, NH	Todd P. Turski	Todd P. Turski	Lisa Marie Colby
24	Manchester, NH	Ryan D. Martin	Daniel E. Martin	April Ann Parente
25	Manchester, NH	Jillian M. Descoteaux	Gerry A. Descoteaux	Lynn Marie Kelley
26	Manchester, NH	Alexandra K. Shakra	Nicholas L. Shakra	Emily K. Dalrymple
26	Manchester, NH	Nicholas A. Travelyn	Edmund A. Travelyn	Jean Rose Valletta
27	Nashua, NH	Andrew R. Gordon	Robert M. Gordon	Lisa A. Maronski
<b>OCTOBER</b>				
7	Manchester, NH	Edward Z. Stefanik	John E. Stefanik	Cynthia Lou Barber
11	Manchester, NH	Richard J. Walsh IV	Richard J. Walsh III	Carol Struckmeyer
14	Manchester, NH	Lauren E. Gancarz	Robert J. Gancarz	Nancy Ann Senuta
15	Manchester, NH	Heather L. Lawton	R. Douglas Lawton	Lynn Ann Scott
17	Concord, NH	Shannon B. O'Donnell	Daniel F. O'Donnell	Maureen G. Gardner

BIRTHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

<u>DATE OF BIRTH</u>	<u>WHERE BORN</u>	<u>NAME OF CHILD</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>
20	Nashua, NH	Cassandra L. Brooks	James M. Brooks	Joy Lee Hendren
21	Manchester, NH	Dana E. Vallee	Steve R. Vallee	Cheryl Boland
22	Manchester, NH	Jonathan A. Nelson	Richard A. Nelson	Kathleen M. Jones
24	Manchester, NH	Brandon J. Miller	James D. Miller	Donna Lee Johnson
27	Manchester, NH	----- Quinn	R. Michael Quinn	Mary E. Bowe
29	Manchester, NH	Ryan M.R. Anctil	Michael S. Anctil	Donna M. Carvalho
29	Manchester, NH	John A. Hallett	Matthew S. Hallett	Christine A. Baradziej
29	Manchester, NH	Michael W. Healey	William K. Healey	Linda L. Fogg
31	Manchester, NH	Joshua M.M. Benton	Michael S. Benton	Jean Pickett
31	Manchester, NH	Daniel J. Harkins	Edward J. Harkins	Kathleen Ann Martin
<b>NOVEMBER</b>				
1	Manchester, NH	Nicholas J. Marcucci	Richard A. Marcucci	Barbara J. Zimmerman
2	Manchester, NH	Gregory R. Chiocca	Richard P. Chiocca	Susan Leonard
3	Manchester, NH	Tara C. Mead	John E. Mead	Karen Ann Read
8	Nashua, NH	Eric A. Williams	Robert A. Williams	Elizabeth Coleman
11	Manchester, NH	Chiara M. Arcidy	Michael J. Arcidy	Candid Maldonado
23	Manchester, NH	Victoria C. Hagen	Grant A. Hagen	Elizabeth Currin
28	Concord, NH	Craig A. Yergeau	Paul A. Yergeau	Sharon Apgar
28	Manchester, NH	Michael A. Gagnon	Normand G. Gagnon	Walda V. Ciesla
28	Exeter, NH	Meghan Ann Houghton	Roger T. Houghton	Deborah Ann Clement
<b>DECEMBER</b>				
1	Manchester, NH	Lea T. Ziemianski	William A. Ziemianski	Lisa G. Moody
3	Manchester, NH	Tiffany Elyse Dean	Thomas E. Dean	Linda Ann Petty
7	Manchester, NH	Rachel E. Wallace	Brian K. Wallace	Sandra Lee Czupruk
9	Manchester, NH	Jason M. Young	Lawrence C. Young	Lynda H. Lavoie
14	Manchester, NH	Philip J. Hedstrom	Jay J. Hedstrom	Nancy B. Baratta
20	Manchester, NH	Ashton Rose Levis	John J. Levis	Dawn L. Redman

MARRIAGES REGISTERED IN THE TOWN OF BEDFORD, NH ENDING FOR THE YEAR DECEMBER 31, 1988

<u>DATE OF MARRIAGE</u>	<u>WHERE MARRIED</u>	<u>NAME OF GROOM &amp; BRIDE</u>	<u>BY WHOM MARRIED</u>	
<b>JANUARY</b>				
2	Bedford, NH	Russell D. Harvey III & Diane E. McCabe	Edward J. Osborne, JP	
16	Bedford, NH	Parrish A. Jernigan & Julie M. Philibert	Stanley J. Morton Sr., JP	
23	Bedford, NH	Joseph G. Eaton & Jan L. Daly	Rev. Hubert J. Topliff, Minister	
<b>FEBRUARY</b>				
12	Bedford, NH	Marcus David Gould & Judith P. Rose	Edith P. Schmidtchen, J.P.	
14	Bedford, NH	Oliver Jackson Edwards & Leigh F. Nielson	Joan E. Freeman, J.P.	
20	Bedford, NH	Patrick D. Kleve & Janice M. Waters	Joyce E. McCaffery, J.P.	
28	Bedford, NH	Matthew R. Lindi & Trisha M. Scott	Ryk Bullock, J.P.	
<b>MARCH</b>				
12	Bedford, NH	Robert Lloyd Mojave, Jr. & Lynn Alison Healy	Rev. C.J. Goggin, Roman Cath. Priest	
19	Bedford, NH	Terence O'Neill & Bonnie Jean Dambach	Rev. C.J. Goggin, Roman Cath. Priest	
26	Manchester, NH	Douglas Vail Mueller & Judith Lynne Power	Rev. David Robinson, Rector	
<b>APRIL</b>				
16	Derry, NH	William P. Straw & Karen L. Minton	Diane T. Vickers, J.P.	
16	Hopkinton, NH	Lowell S.N. Beebe-Center & Dana W. Williams	Edward G. Horstmann, Minister	
16	Bedford, NH	Leo C. Driscoll III & Ann K. Beaver	Rev. Marc R. Gagne, Roman Cath. Priest	
23	Bedford, NH	Michael W. Dunn & Kathleen P. Neilson	Edith P. Schmidtchen, J.P.	
23	Bedford, NH	Ernest Robert, Jr. & Mariane T. Hastings	Rev. C.J. Goggin, Roman Cath. Priest	
23	Manchester, NH	Bruce H. Stevens & Susan L. Baldoumas	Edith P. Schmidtchen, J.P.	
23	Bedford, NH	Ralph W. Skogland, Jr. & Catherine D. Psaledas	Jonathan T. Lange, Pres. Pastor	
23	Bedford, NH	Stephen J. Covino & Suzanne M. Pillion	Rev. Marc R. Gagne, Roman Cath. Priest	
30	Bedford, NH	Michael W. Krar & Dawn Laliberte	Louise A. Kathan, J.P.	
<b>MAY</b>				
1	Manchester, NH	Jeffrey Scott Morey & June Marie Parker	Katherine J. Lalos, J.P.	
7	Bedford, NH	Frank A. DiFazio, III & Maraja Ward Bent	Charles W. Swiger, Rev. Msgr.	
8	Bedford, NH	Carlo Ignazio Carluccio & Bobbi Lisa Booth	Rev. Marc Gagne, Roman Cath. Priest	
14	Milford, NH	Dale R. Johnson & Karen VonDerstine Hoffman	Rev. David L Clarke	
14	Bedford, NH	Paul A. Cote & Patricia M. Hanna	Rev. Francis Gasparik, Priest	
19	Merrimack, NH	Subhankar Chatterjee & Suzanne J. Pirozzi	Claire P. Monier, J.P.	
21	Bedford, NH	Joseph A. Donovan, III & Robin A. Bonner	Rev. Marc Gagne, Roman Cath. Priest	
21	Bedford, NH	Harold K. Hoffman & Adelaide M. Derkacz	James Scotland, Jr. Pastor Emeritus	

MARRIAGES REGISTERED IN THE TOWN OF BEDFORD, NH ENDING FOR THE YEAR DECEMBER 31, 1988

<u>DATE OF MARRIAGE</u>	<u>WHERE MARRIED</u>	<u>NAME OF GROOM &amp; BRIDE</u>	<u>BY WHOM MARRIED</u>
27	Raymond, NH	Carl D. Underwood & Laura A. LeBreton	Rev. Neil L. Iverson, Ord. Clergy
27	Bedford, NH	Ronald Stephen Randall & Gia Sofia Milo	Rev. C.J. Goggin, Catholic Priest
28	Bedford, NH	Thomas Joseph Ruo, Jr. & Debra A. Bourgeois	Rev C.J. Goggin, Catholic Priest
28	Bedford, NH	Michael E. Sims & Diane M. Carlin	Rev. Denis F. Horan, Pastor
<b>JUNE</b>			
4	Manchester, NH	Matthew J. Nealon & Kristen J. Power	Rev. Eamon R. Carroll, Roman Cath. Priest
4	Bedford, NH	Randy Thomas Naylor & Debra Ann Pinard	Rev. Marc Gagne, Roman Catholic Priest
5	Bedford, NH	Victor A. Edgecomb & Ann Davis Allen	Martha Harris, J.P.
11	Bedford, NH	Joseph M. Hanafin & Debra Jo Marks	Beth Ann Salzman, J.P.
11	Berlin, NH	Stanley W. Dudka, II & Colette M. Bouchard	Rev. Raymond Gagnon
12	Bedford, NH	Brian J. Jesse & Karen J. Kozyra	William R. Drescher, J.P.
14	Bedford, NH	Raymond G. Duhaime & Jill Ann Taylor	Nancy Grant, J.P.
17	Manchester, NH	Stephane J. Leclerc & Karen L. Pinard	Robin J. Dionne, J.P.
18	Manchester, NH	Bruce M. Wilson & Michele P. Martineau	John P. Potter, Senior Pastor
18	Bedford, NH	William C. Broder & Lauren S. Fardy	Jonathan T. Lange, Pres. Pastor
19	Manchester, NH	Jeffrey P. Ribeiro & Carol Ann Coble	Rev. James Christon, Ord. Clergy
25	Bedford, NH	Philip J. Wald & Donna L. Pastor	Edith P. Schmidtchen, J.P.
25	Bedford, NH	John D. Brantley, Jr. & Betsy J. Thomas	Jonathan T. Lange, Pres. Pastor
26	Bedford, NH	Denis J. Looney, Jr. & Tracie M.D. MacDonald	Rev. Donald B. Gothing, Priest
	Bedford, NH	Jonathan P. Kelley & Donna J. Warren	Richard A. Gader, J.P.
<b>JULY</b>			
1	Bedford, NH	Paul Z. Meyer, Jr. & Sarena E. Diamond	Harold E. Small, Minister
3	Hudson, NH	Joseph T. Dixon & Joan Ann M. Sweet	Rev. Edward D. Schott., Priest
9	Bedford, NH	Jefferson T. Guild & Leslie J. Putney	Rev. Marc R. Gagne, Rom Cath. Pr.
16	Bedford, NH	Andre P. Pelletier & Michelle A. Wetzler	Rev. Donald F. Gauthier Jr, R.C. Pr
16	Bedford, NH	Colm D. Mullankey & Sandra J. Cobb	Rev. Marc R. Gagne, Rom.Cath.Pr.
23	Bedford, NH	Robert B. Piejahl & Maria C. Van Loan	Jonathan T. Lange, Presb. Pastor
23	Bedford, NH	David J. Kachavos & Shannon M. McCarthy	Louise A. Kathan, J.P.
25	Bedford, NH	Yu-Shu Wei & Mei Ke	Edith P. Schmidtchen, J.P.
30	Bedford, NH	Kenneth R. Wade & Lisa A. Capobianco	Marie D. Dionne, J.P.
30	Bedford, NH	William J. Farrell & Mary E. Ottaway	Rev. Marc R. Gagne, R.C. Priest
30	Bedford, NH	Thomas H. Brisson & Sylvie M. Dusseault	Rev. Marc R. Gagne, R. C. Priest
<b>AUGUST</b>			
5	Manchester, NH	David A. Jandris & Lisa A. Kinson	Katherine J. Lalos, J.P.
5	Manchester, NH	Daniel A. Auger & Christine C. Boisvert	Rev. Gary Belliveau, Priest
6	Manchester, NH	David J. Brasells & Lizabeth Roberts	Paul D. Hughey, Blder/Pastor
8	Bedford, NH	Richard N. Marier & Susan L. Llewellyn	Carleen-Mitchell Stevens, J.P.
6	Manchester, NH	Scott R. Chabot & Kandi B. Nowakowski	Andrew W. Cryans, Assoc. Pastor
8	Chichester, NH	Paul A. Taylor & Debora G. Cofran	Rev. Woodward & Rev. Christopherson, Min.
6	Manchester, NH	William A. Ziemianski & Lisa G. Hammond	Joseph Desmond, Rev.
8	Manchester, NH	James R. Brown & Elizabeth B. Winthrop	Steven V. Weaver, Clgyman
12	Manchester, NH	Alan F. Nutter & Linda C. Newman	Robert K. Glasgow, R.C. Priest
14	Bedford, NH	David W. Stearns & Kimberly K. Straffin	Fr. Albert Zanatta, R. C. Priest
18	Dixville Notch, NH	Mark A. Peters & Wallis Garnet Rahamanop	Rev. Frederick A. Champion, Clgyman
27	Bedford, NH	Jeffrey S. Kantor & Evelyn P. Albrewczynski	Leo R. Bernier, J.P.
27	Bedford, NH	Timothy A. Arel & Lorriann E. Brisson	Rev. Humbert Oliveira, R. C. Priest
27	Bedford, NH	Richmond A. Brittingham & Marissa P. Levine	Allan Press, Rabbi
27	New Boston, NH	Jeffrey N. Banks & Joanne M. Hermann	Rev. Robert N. Woodland, Presb. Min.
27	Bedford, NH	William F. LeFrancois & Pamela J. Spaulding	Reive C. LeClerc, J.P.
<b>SEPTEMBER</b>			
3	Bedford, NH	David G. Udelsman & Lisa J. Gagnon	Rev. Marc R. Gagne, R.C. Priest
3	Manchester, NH	James A. Whitmore & Linda L. Levesque	Rev. G.J. Belliveau, Rev.
4	Bedford, NH	Kevin Cate & Virginia E. Pyszka	Rev. C.J. Goggin, R.C. Priest
16	Bedford, NH	Peter R. St. Onge & Christine C. VanUden	Rev. Daniel R. Deveau, Priest
17	Derry, NH	Daniel J. Blanchette & Lynda M. Marceau	John W. Ouzen, J.P.
17	Bedford, NH	Marc S. Levine & Kathleen A. Papineau	William G. Thornton, J.P.
19	Nashua, NH	Steven J. Kubilius & Tina M. Wiegandt	Rev. Francis Spencer, M.S., R. C. Priest
23	Bedford, NH	Thomas J. Connell & Sherri A. Ayotte	Carmen M. Canney, J.P.
24	Raymond, NH	William H. Davenport & Gail Bennett	Rev. Everett E. Palmer, Min.
24	Bedford, NH	James S. Williams II & Susan M. Hansberry	Rev. Humbert M. Oliveira, Cath. Pr.
24	Bedford, NH	Douglas W. Emmons & Cheryl A. North	Jonathan T. Lange, Presb. Pastor
24	Bedford, NH	Andrew A. Kieffer & Audrey M. Dudka	Rev. Marc R. Gagne, R.C. Pries
24	Bedford, NH	Douglas R. Chaput & Carla Ann Weibel	Rev. Roland O. Blais, R.C. Priest

MARRIAGES REGISTERED IN THE TOWN OF BEDFORD, NH ENDING FOR THE YEAR DECEMBER 31, 1988

<u>DATE OF MARRIAGE</u>	<u>WHERE MARRIED</u>	<u>NAME OF GROOM &amp; BRIDE</u>	<u>BY WHOM MARRIED</u>
<b>OCTOBER</b>			
1	Manchester, NH	Michael P. Pion & Lee-Ann M. Roberge	Rev. Maurice Laroche, R.C. Priest
1	Bedford, NH	Hugh T. Marlor & Deborah J. Johnson	Rev. Roger W. Palmquist, Min.
1	Bedford, NH	Barry S. Wageline & Karen A. Henault	Rev. Marc R. Gagne, Cath. Priest
4	Tamworth, NH	Mark F. Piaseczny & Letitia T. Tullis	Ronald O. Brembt, J.P.
7	Manchester, NH	Jeffrey A. Tarbell & Lisa S. Wood	John P Potter, Sr. Pastor
8	Bedford, NH	Leonard Garzon & Nancy J. Eschenbrenner	Ann M. Urban, J.P.
8	Manchester, NH	Nichel J. Ouellet & Lelie B. Kinson	Rev. Leonard R. Foisy, R. C. Clergy
8	Manchester, NH	James N. Tyson & Barbara Ann Gefvert	Gayle Davis, Assoc. Pastor
8	Manchester, NH	Arthur W. Perkins & Cheryl A. Serodio	Roger B. Phillips, J.P.
8	Bedford, NH	Robert K. Moores, Jr. & Wendy Ann White	Rev. Paul C. Klose, Min. of the Gospel
8	Bedford, NH	Peter J. Hilchey & Susan E. Cote	Rev. Humbert M. Oliveira, Cath. Pr.
9	Bedford, NH	James B. Corsi & Diane M. Nolen	Rev. George E. Ham, R.C. Priest
15	Bedford, NH	Alan J. Laliberti & Donna D. Champagne	Rev. Roger W. Palmquist, Min.
16	Bedford, NH	Mark T. Kieras & Jacqueline A. Jeffreys	Joyce E. McCaffery, J.P.
21	Bedford, NH	James V. Astarita & Peggy A. Doucet	Rev. C.J. Goggin, R. C. Priest
25	Manchester, NH	Marcel P. Fontaine & Wendy L. Flori	Katherine J. Lalois, J.P.
27	Manchester, NH	Henry E. Pineault & Holly A. Mitchell	Louise A. Kathen, J.P.
<b>NOVEMBER</b>			
5	Bedford, NH	Edward P. Moriarty & Pamela J. Moffatt	Rev. Marc R. Gagne, R. C. Priest
12	Manchester, NH	Richard S. Melendy & Brenda R. Hull	William T. Yates, Pastor
12	Londonderry, NH	Thomas J. Hopkins & Pamela J. Hussey	Rev. Christopher Ives, Meth. Pastor
12	Bedford, NH	David R. Lacasse & Kathryn J. Park	James Scotland, Jr., Pas. Emeritus
12	Manchester, NH	Thomas C. Reed & Kathleen Ann Pinard	Patrick Glavin, Cath. Priest
<b>DECEMBER</b>			
10	Hooksett, NH	Christopher Lee Hooper & Melaine M. McDonald	Leon J. Hebert, Pastor
10	Bedford, NH	Russell S. Griffith & Lori M. Leo	Pamela R. Regal, J.P.
30	Manchester, NH	Daniel Benabou & Caroline Porter Akeson	Rev. David B. Shirley, Min.

DEATHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>	<u>NAME OF DECEASED</u>	<u>AGE</u>	<u>PLACE OF BURIAL OR CREMATION</u>
<b>JANUARY</b>				
8	Bedford, NH	Lucia B. LaPorte	81	Milwaukee, WI
13	Bedford, NH	Flavia Hardy	78	Goffstown, NH
13	Bedford, NH	Hilde Anna Muller	80	Derry, NH
14	Manchester, NH	Patricia Dionne	56	Manchester, NH
14	Manchester, NH	Ingeborg Swenson	91	Lexington, MA
17	Bedford, NH	Maurice R. Hebert	40	Manchester, NH
19	Bedford, NH	Evelyn Ellen Dubois	78	Bedford, NH
20	Bedford, NH	Barbara Switser Boyle	82	Bradford, VT
22	Manchester, NH	Yvon C. Gagne	44	Concord, NH
24	Manchester, NH	Juliette R. Goodhue	63	Augusta, ME
25	Bedford, NH	Raymond Douglas Bates	92	Concord, NH
27	Bedford, NH	Michael James Reed	48	Manchester, NH
27	Manchester, NH	Ruth Allen	102	Concord, NH
<b>FEBRUARY</b>				
1	Bedford, NH	Margaret W. Griffin	94	Bedford, NH
2	Bedford, NH	Florene Turrekens	95	Bedford, NH
3	Bedford, NH	Jane Montgomery Warren	78	Concord, NH
4	Manchester, NH	Frank J. Sommer	67	Manchester, NH
5	Bedford, NH	Edmond J. Labore	91	Manchester, NH
8	Bedford, NH	Sonia Krauzer	92	Manchester, NH
10	Bedford, NH	Joseph M. Poirier	86	Manchester, NH
12	Bedford, NH	Anthony Robert Streuli	43	Concord, NH
13	Bedford, NH	Gertrude A. Stevens	92	Weare, NH
15	Bedford, NH	Jeannette E. Bouchard	71	Suncook, NH
19	Bedford, NH	Charles Sherman Philbrook	70	Goffstown, NH
22	Bedford, NH	Priscilla Dunlap	80	Lowell, MA
23	Bedford, NH	Marie Jeanne Prince	84	Manchester, NH
26	Bedford, NH	Cecelia Hozier	60	Bedford, NH
27	Bedford, NH	Harry Reynolds	72	Manchester, NH
29	Goffstown, NH	Mildred Firman	74	Bedford, NH

DEATHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

DATE OF DEATH	PLACE OF DEATH	NAME OF DECEASED	AGE	PLACE OF BURIAL OR CREMATION
<b>MARCH</b>				
3	Bedford, NH	Evelyn R. Morrison	93	Dartmouth Med., Hanover, NH
5	Bedford, NH	Katherine Langan	85	Manchester, NH
6	Bedford, NH	Anna M. Quimby	89	Bedford, NH
7	Manchester, NH	Germaine A. Gelinas	52	Manchester, NH
9	Bedford, NH	Katherine M. Restaino	76	Hawthorne, NY
13	Bedford, NH	Ruth A. Mattson	95	Manchester, NH
14	Bedford, NH	Odile M. Lottinger	91	Dartmouth Med., Hanover, NH
16	Manchester, NH	Christina B. Hudson	95	Boston, MA
17	Bedford, NH	Eva Urban	83	Nashua, NH
18	Bedford, NH	Stella A. Szarek	78	Manchester, NH
21	Manchester, NH	Gustav Ottis Sabrowsky	86	Bedford, NH
23	Bedford, NH	Mary Henriette Enwright	88	Bedford, NH
25	Bedford, NH	Amanda Irene Merrow	85	Winslow, ME
27	Manchester, NH	Mariam Frame Oakes	80	Center Barnstead, NH
29	Bedford, NH	Julia P. Kleinschmager	91	Manchester, NH
31	Manchester, NH	Adelard Lamy	82	Manchester, NH
<b>APRIL</b>				
4	Auburn, NH	Robert A. Letheren	36	Bedford, NH
6	Bedford, NH	Cecile Y. Fournier	78	Manchester, NH
6	Bedford, NH	Rosina Smith	87	Bedford, NH
14	Bedford, NH	Violet M. Simmons	75	Manchester, NH
14	Bedford, NH	Ida Belle Latulippe	91	Manchester, NH
15	Manchester, NH	Frances M. McKee	64	No. Andover, MA
16	Bedford, NH	John L. Fosher	90	Bedford, NH
18	Bedford, NH	Rose Alma Dusseault	94	Manchester, NH
18	Bedford, NH	Allan Leslie Spurr	80	Concord, MA
22	Concord, NH	John Howard Thompson	78	Middletown, RI
29	Bedford, NH	Irene R. Cloutier	81	Manchester, NH
29	Manchester, NH	Gordon A. Sherwin	63	Quincy, MA
29	Manchester, NH	Rose Ronzio	88	Bedford, NH
<b>MAY</b>				
3	Bedford, NH	Herve Maher	83	Manchester, NH
3	Bedford, NH	Alida Belanger	85	Nashua, NH
4	Bedford, NH	Antonio Wilk	92	Bedford, NH
7	Bedford, NH	Phyllis M. Liotta	83	Bedford, NH
10	Bedford, NH	Richard Maurice Beaudet	54	Manchester, NH
10	Bedford, NH	Aldea Gagne	88	Manchester, NH
11	Goffstown, NH	Bertha H. Andrych	90	Candia, NH
14	Bedford, NH	Charles William Wishart	65	Saugus, MA
17	Manchester, NH	Verna Armstrong	80	Wellesley, MA
22	Manchester, NH	Arthur Joseph Lafond	64	Manchester, NH
24	Bedford, NH	James E. Leugel	93	Bedford, NH
25	Bedford, NH	Hannah Pauline Dukeshire	76	Manchester, NH
31	Manchester, NH	Arthur F. Bostwick, Jr.	79	Bedford, NH
31	Bedford, NH	Helen C. Lane	86	Tufts Med. Sch., Boston, MA
<b>JUNE</b>				
5	Manchester, NH	Helen C. Veziris	68	Manchester, NH
9	Manchester, NH	Neil A. Stewart	54	Manchester, NH
9	Bedford, NH	Julia Malatos	84	Marlboro, MA
18	Bedford, NH	Dorothy H. Schulhofer	81	Bedford, NH
22	Bedford, NH	May Agnes Sargent	87	Everett, MA
26	Bedford, NH	James C. Lianos	54	Manchester, NH
28	Bedford, NH	Beatrice (Hill) Taggart	89	Goffstown, NH
<b>JULY</b>				
2	Manchester, NH	John H. Melocik	77	Baltimore, MD
3	Manchester, NH	P. Grace Park	81	Peabody, MA
3	Bedford, NH	Valeda Lessard	93	Manchester, NH
4	Bedford, NH	Lucille M. Chandonnet	86	Manchester, NH
9	Bedford, NH	Marcel Raymond Rheault	31	Manchester, NH
12	Bedford, NH	Alice Simard	85	Manchester, NH
13	Bedford, NH	Adrien C. Dionne, Sr.	84	Manchester, NH
21	Bedford, NH	LeRoy C. Brown	94	Manchester, NH
23	Manchester, NH	Charles R. Frank	71	Bedford, NH
23	Bedford, NH	Irene B. Olson	78	Manchester, NH
25	Bedford, NH	Antonia D. Boisse	91	Manchester, NH
25	Bedford, NH	Arthur True Gerrish	94	Nottingham, NH

DEATHS REGISTERED IN THE TOWN OF BEDFORD, NH FOR THE YEAR ENDING DECEMBER 31, 1988

<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>	<u>NAME OF DECEASED</u>	<u>AGE</u>	<u>PLACE OF BURIAL OR CREMATION</u>
<b>JULY</b>				
25	Manchester, NH	Paul C. Lashua	63	Ashburnham, MA
28	Bedford, NH	Sharon G. Johnson	36	Manchester, NH
30	Manchester, NH	Patrick Henry Harty, Jr.	71	Bedford, NH
31	Bedford, NH	Beatic M. Lenehan	77	Bedford, NH
<b>AUGUST</b>				
2	Bedford, NH	Robert A. Boivin	79	Manchester, NH
3	Bedford, NH	Antonia F. Catalano	87	White Plains, NY
4	Bedford, NH	Viola Bradford	76	Manchester, NH
12	Manchester, NH	Harry N. Tufts	70	Bedford, NH
14	Bedford, NH	Neree Gelinas	82	Manchester, NH
21	Manchester, NH	Normand Camille Dube	56	Boston, MA
27	Manchester, NH	Catherine M. White	85	Bedford, NH
<b>SEPTEMBER</b>				
2	Manchester, NH	Carol Ann Smith	56	Concord, NH
6	Bedford, NH	Mary Elizabeth Raymond	93	New Boston, NH
12	Bedford, NH	Violette Y. Bouchard	75	Manchester, NH
17	Bedford, NH	Hazel L. Freese	78	Manchester, NH
18	Manchester, NH	Elizabeth Ann Gammell	88	Methuen, MA
19	Bedford, NH	Theodore Boivin	84	Manchester, NH
21	Bedford, NH	Beatrice T. Murchie	91	Candia, NH
23	Manchester, NH	Irene Beauregard DeCato	87	Canaan, NH
23	Manchester, NH	Charles F. Lenz	98	Bedford, NH
28	Bedford, NH	Anna F. Kotekas	98	Manchester, NH
<b>OCTOBER</b>				
3	Bedford, NH	Stanley F. Dudka, Sr.	77	Goffstown, NH
6	Manchester, NH	Fernard J. Cote	62	Bedford, NH
10	Manchester, NH	Gracia L. Villiard	79	Manchester, NH
11	Bedford, NH	Bertha F. Collins	75	Manchester, NH
11	Manchester, NH	Patricia Pothier	48	Bedford, NH
15	Bedford, NH	Corona N. Therriault	90	Claremont, NH
21	Manchester, NH	Kathleen M. Crawford	84	Dedham, MA
22	Bedford, NH	Lea M. Faucher	86	Manchester, NH
31	Bedford, NH	Kerry K. O'Connor	35	Concord, NH
<b>NOVEMBER</b>				
8	Manchester, NH	Lena Jolicoeur	86	Manchester, NH
9	Bedford, NH	Kathleen T. Cote	80	Bedford, NH
17	Bedford, NH	Pearl E. Cameron	102	Bedford, NH
<b>DECEMBER</b>				
2	Bedford, NH	Evelyn W. Marcotte	72	Bedford, NH
8	Manchester, NH	William T. Call, III	23	West Point, NY
8	Manchester, NH	Laird H. Amery	47	Concord, NH
11	Bedford, NH	Sophie Perras	78	Bedford, NH
12	Bedford, NH	Lena G. Torrisi	74	Bedford, NH
18	Bedford, NH	Agnes A. Dionne	85	Nashua, NH
20	Bedford, NH	Vivian Earl Heselton	92	Rochester, NH
25	Manchester, NH	Martha Laplante	69	Manchester, NH
26	Bedford, NH	Wallace V. Moody	73	Newfields, NH



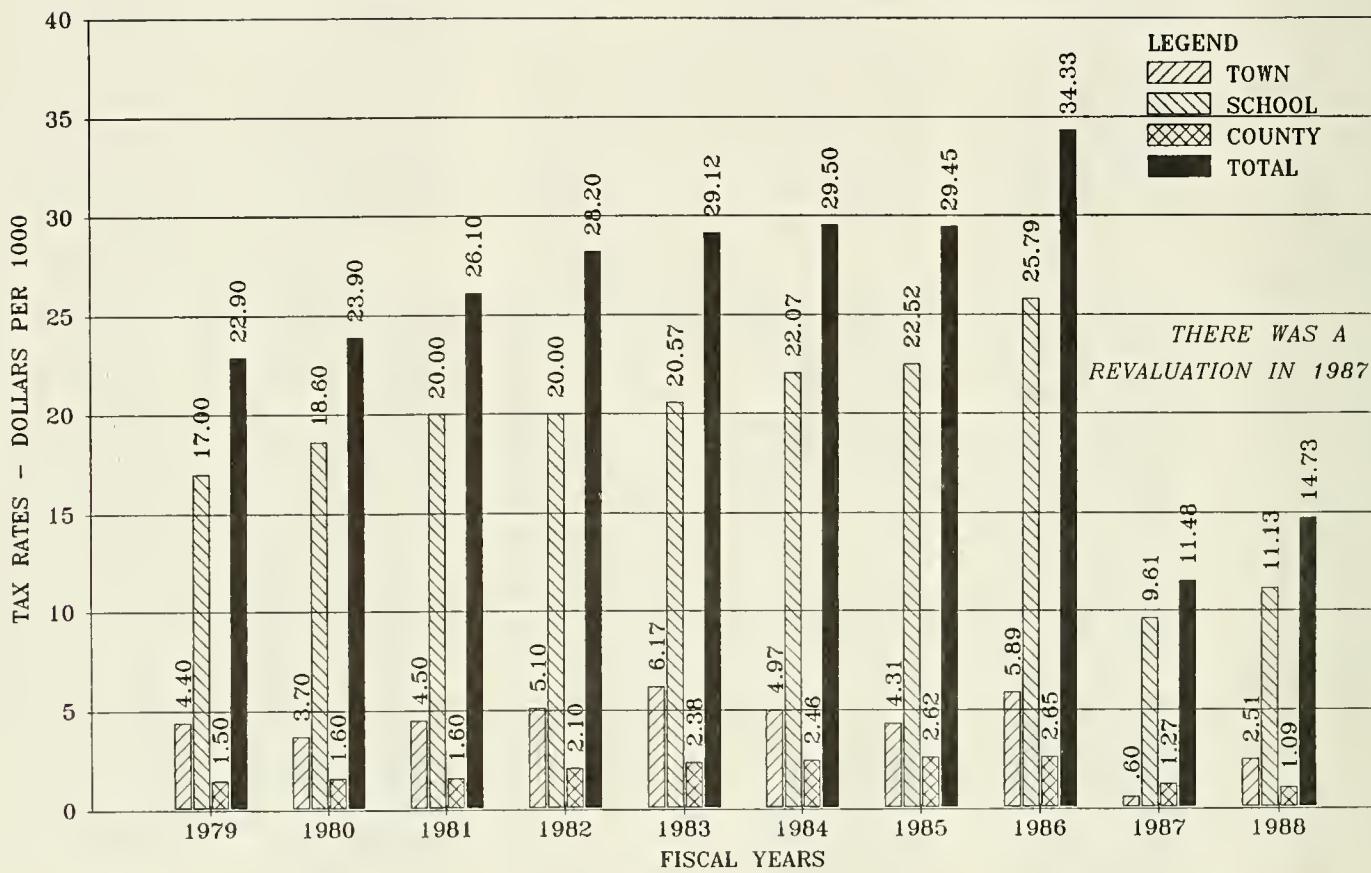
Firefighter Chris Ladue checks cables on aerial ladder truck.



Stephen Crean, Wastewater Superintendent

# TAX RATE COMPARISION

## 1979 - 1988



TOWN OF BEDFORD, N. H.

ANNUAL REPORTS

Year Ending December 31, 1988

SCHOOL

SCHOOL DISTRICT REPORTS

Year Ending June 30, 1988

DISTRICT OFFICERS

MODERATOR

Eugene M. Van Loan, III - 1989

CLERK

Martha P. Harris - 1989

TREASURER

H. Richard Spurway - 1989

SCHOOL BOARD

Maureen K. Spector, Chairperson . . . . .	1989
Ann G. Remus, Vice Chairperson . . . . .	1990
Margaret G. Comiskey . . . . .	1990
Richard E. Mandeville . . . . .	1991
Myra Z. Webster . . . . .	1991



THIS ANNUAL SCHOOL DISTRICT REPORT IS DEDICATED TO  
CLAUDE H. LEAVITT  
SUPERINTENDENT OF SCHOOLS  
1963 - 1988

## REPORT OF THE SCHOOL BOARD

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This past year has been one of change for the Bedford School District. After 24 years, Superintendent Claude Leavitt retired from School Administrative Unit (SAU) 26, Bedford and Merrimack, and a search began for a new superintendent. After a national search, both boards were pleased to announce the appointment of Assistant Superintendent James O'Neil to the position. Dennis Pope, then Principal of Merrimack High School, was named Assistant Superintendent for Finance. Ray Raudonis, Assistant Superintendent for Curriculum and Instruction, was bid a fond farewell as he was appointed Superintendent of SAU 28, and Marjorie Chiafery, Principal of Merrimack's Masticola Middle School was named to fill his position.

In the fall of 1988, the School Boards of Bedford and Merrimack voted unanimously to petition the State Board of Education for a split of the SAU and this petition was granted by a unanimous vote of the State Board. The two towns have grown tremendously and the job of administering both from one central office has become very difficult. As a result, the Bedford School Board has begun a search for a superintendent and plans to have that position filled by July 1, 1989, at which time the division of the SAU will be official and Bedford will become SAU 25.

Our association with the town of Merrimack and with SAU 26 has been a very successful one. Both communities have enjoyed very professional leadership and the consequent reputation as two of the finest school districts in the state. We look forward, then, to becoming a single district SAU and are grateful for our many years association with SAU 26 and for our amicable parting with them.

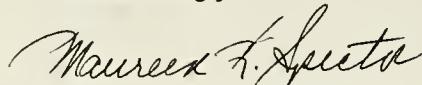
In other business, the school board is hopeful that the bond issue proposal to upgrade and add to our primary schools will receive the approval of the School District Meeting. We believe that this will solve our present housing problems for the primary unit and enable us to begin Kindergarten in September of 1990, as voted by the 1988 School District Meeting.

We continue to wrestle with the question---"Is it time for a Bedford High School?" The Center for Educational Field Services of the University of New Hampshire recommended that "...Bedford continue to educate its high school students at West High only if Manchester agrees to a contract under state law called "Authorized Regional Enrollment Area" (AREA) plan, found in RSA 195-A." Article VI at the 1988 School District Meeting addressed this issue and was approved by the meeting. They further recommended that such an agreement include provisions for: quarterly meetings of the school boards; a guarantee that West High would be "Bedford's High School"; involvement of the Bedford School Board in the choice of a principal of West High;

and a Manchester School Board policy re parental voice in school governance. The Manchester School Board rejected this recommendation.

We continue to be grateful to the dedicated staff and administration of our schools and to the many volunteer organizations who contribute in so many ways to enhance and support the education of Bedford's youth.

Sincerely,



Maureen K. Spector  
Chairperson

Report of the Superintendent of Schools  
to the  
Citizens of Bedford

This past school year saw many changes take place in the Bedford School District. Superintendent of Schools Claude H. Leavitt retired on June 30, 1988, after having served Bedford for twenty four years as Superintendent of Schools. A testimonial for Superintendent Leavitt was held on June 12, 1988, at the Sheraton Wayfarer in Bedford at which time over three hundred and fifty of his friends and colleagues honored him for his years of dedicated service to public education.

On September 2, 1987, a new addition to the McKelvie Middle School opened on schedule. This addition allowed the crowding at the primary grades to be somewhat relieved when the entire fifth grade was transferred from the Memorial School to McKelvie. The staff, students and administration of the McKelvie School are to be commended for the smooth transit that took place when an additional 224 students were added to the enrollment of the McKelvie School. The new addition not only provided much needed regular classroom space, but additional space for Library, Computer Education, Art, both Instrumental and Vocal Music, and Technology Education.

During the Fall of 1987, a number of negotiation sessions between the Bedford Education Association and the Bedford School Board were held. This time both the Bedford Education Association and the Bedford School Board negotiated without the assistance of paid professional negotiators. The negotiations were successful and resulted in a three year agreement covering the period from July 1, 1988 to June 30, 1991. Items that were effected by these negotiations are salaries, extra curricular positions, health, life and dental insurance, and retirement benefits.

The Center for Educational Field Services (CEFS) issued its final report after having done complete studies of the elementary and middle school programs and the education of Bedford high school students. The report recommended a number of building alternatives to house the growing primary age student population. The report, in addition, also recommended that the Bedford School Board approach the Manchester School Board to see if they would agree to an Authorized Regional Enrollment Area (AREA) agreement with Bedford. This agreement would provide Bedford with direct governance over the education of their high school students. The Manchester School Board in early June, 1988, voted not to enter into such an agreement with Bedford thus closing the door to Bedford sharing with Manchester any control over or participation in policy development or policy implementation at the high school level. Each citizen of Bedford is encouraged to read the entire CEFS report, copies of which are available at all schools and the Town library.

The Spring of 1988 saw the beginning of an Adult Education Program offered by the School District for residents of Bedford. The first session of the program was a success with 65 people attending the eight courses offered. The program will be offered on a three session basis beginning in the Fall of 1988, with Winter and Spring sessions to follow. The director of this program, Mary Lou Wilson, is to be commended for getting the program off and started this year.

The curriculum areas that have been addressed this year in the district are a gifted and talented (S.E.E.D.) program in the initial stages of development and implementation, a substance abuse program (Here's Looking at You, 2000), a study of the current mathematics curriculum by our Mathematics Curriculum Committee, the study of alternative compensation programs for staff by our Curriculum Committee, and the implementation of a comprehensive program at the Middle School in computer education.

The voters of the district authorized at the March 22, 1988 Annual School District Meeting an additional \$420,000 to be used with the already approved \$80,000 to secure additional site(s) for future school needs. This is a project which the School Board has approached with renewed vigor and diligence. The School Board is hopeful that it will be successful in the near future in its search for land to be used for future school facilities.

In closing, I would like to take this opportunity to thank both Joseph Flaherty and William Earnshaw for their years of dedicated service to the Bedford School District as board members during the past three years.

Sincerely yours,

James M. O'Neil

Superintendent of Schools



First grade students watch eggs hatch and care for newly hatched chicks.



Field Day Festivities

## BEDFORD SCHOOL DISTRICT

## SCHOOL WARRANT

## THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Bedford, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the McKelvie School in said District on the 14th day of March, 1989, at 7:00 in the forenoon, to act upon the following questions:

1. To choose one member of the School Board for the ensuing three years.
2. To choose a Moderator for the ensuing three years.
3. To choose a Clerk for the ensuing three years.
4. To choose a Treasurer for the ensuing three years.

The polls will be open from 7:00 a.m. and will close no earlier than 7:00 p.m.

Given under our hands at said Bedford this 8<sup>th</sup> day of February, 1989.

Maurice F. Spector  
Ann H. Remond  
Myra Z. Webster  
Elizabeth G. Conshay

## SCHOOL BOARD

A true copy of warrant - attest: Maurice F. Spector  
Ann H. Remond  
Myra Z. Webster  
Elizabeth G. Conshay

## SCHOOL BOARD

## BEDFORD SCHOOL DISTRICT

## SCHOOL WARRANT

## THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Bedford, New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the McKelvie School in said district on Thursday, March 9, 1989, at 7:30 p.m. in the evening, to act upon the following subjects:

ARTICLE I. To see if the District will vote to raise and appropriate the sum of Three Million Two Hundred Fifty Thousand Dollars (\$3,250,000.00) for the purpose of the construction of additions to and alternations of the Memorial and Peter Woodbury Schools; Three Million Two Hundred Fifty Thousand Dollars (\$3,250,000.00) of such sum to be raised through the issuance of bonds or notes under and in compliance with the municipal Finance Act, RSA 33:1 et seq, as amended; to authorize the School Board to invest said monies and to use the earnings thereon for said project; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) as a deficiency appropriation, said sum to be made available to the School Board and School District prior to June 15, 1989. Said sum to exceed the 1988-89 appropriation by One Hundred Thousand Dollars (\$100,000.00) for the purpose of paying the increased cost of premiums for health and accident insurance (New Hampshire Blue Cross and Blue Shield).

ARTICLE III. To see if the district will vote to authorize the School Board to apply for, accept and expend, without further action by the school district meeting, money from any source which becomes available during the fiscal year provided it meets all conditions of RSA 198:20-b.

ARTICLE IV. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries of the school district and agents, and for the statutory obligations of the district.

Given under our hands at said Bedford this 8<sup>th</sup> day of February, 1989.

*Maurice H. Fletcher*

*Ann H. Remond*

*Myra Z. Webster*

*Elizabeth G. Conisbee*

SCHOOL BOARD

*Maurice H. Fletcher*

*Ann H. Remond*

*Myra Z. Webster*

*Elizabeth G. Conisbee*

A true copy of warrant - attest:

## SECTION I

## APPROPRIATIONS

## SECTION II—APPROPRIATIONS ACTUAL

FUNC-TION	PURPOSE OF APPROPRIATION	APPROVED	SCHOOL BOARD	TOTAL AMOUNT ACTUALLY VOTED 1989-90	DISTRIBUTE ALL ITEMS	
		BUDGET 1988-89	BUDGET 1989-90		ELEMENTARY SCHOOL	JR. H.
1000	INSTRUCTION	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
1100	Regular Programs	6,535,661	7,453,310			
1200	Special Program	1,092,402	1,279,746			
1300	Vocational Programs					
1400	Other Instructional Programs	42,490	46,450			
1600	Adult/Continuing Education	2,000	2,000		xxxxxxxxxxxx	xxx
2000	SUPPORT SERVICES	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2100	Pupil Services	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2110	Attendance & Social Work	1,050	3,800			
2120	Guidance	170,979	203,044			
2130	Health	60,950	59,570			
2140	Psychological	26,000	33,990			
2150	Speech Path. & Audiology	94,982	106,901			
2190	Other Pupil Services	105,032	118,702			
2200	Instructional Staff Services	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2210	Improvement of Instruction	77,766	84,284			
2220	Educational Media	109,253	128,435			
2290	Other Inst. Staff Services					
2300	General Administration	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2310	School Board	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2310 870	Contingency					
2310	All Other Objects	26,023	32,015			
2320	Office of Superintendent	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2320 351	S.A.U. Management Serv.	220,851	305,929			
2320	All Other Objects					
2330	Special Area Adm. Services	61,445	89,408			
2390	Other Gen. Adm. Services					
2400	School Administration Services	308,554	353,163			
2500	Business Services	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
2520	Fiscal					
2540	Operation & Maintenance of Plant	869,891	1,219,705			
2550	Pupil Transportation	882,024	1,034,910			
2570	Procurement					
2590	Other Business Services					
	Food Services	256,475	304,200			
2600	Managerial Services	21,799	3,482			
2900	Other Support Services	841,041	1,158,150			
3000	COMMUNITIES SERVICES				xxxxxxxxxxxx	xxx
4000	FACILITIES ACQUISITIONS & CONST.	430,100	3,260,000		xxxxxxxxxxxx	xxx
5000	OTHER OUTLAYS	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
5100	Debt Service	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
5100 830	Principal	315,000	315,000		xxxxxxxxxxxx	xxx
5100 840	Interest	128,128	226,923		xxxxxxxxxxxx	xxx
5200	Fund Transfers	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxx
5220	To Federal Projects Fund	27,600	95,360			
5240	To Food Service Fund	1	1			
5250	To Capital Reserve Fund					
1122	Deficit Appropriation	35,000	100,000			
—	Supplemental Appropriation (OFFSET BY LIKE AMOUNT BY REVENUE)					
	TOTAL APPROPRIATIONS	12,742,497	18,018,478			

Complete "REQUIRED SUPPLEMENTARY INFORMATION" on page 4

VOTED & DISTRIBUTED		SECTION III		ESTIMATED REVENUES				
CEPT GENERAL EXPENSE		REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES		REVISED REVENUES 1988-89	SCHOOL BOARD'S BUDGET 1989-90			
ED SCHOOL	HIGH SCHOOL				FOR USE BY DEPT. OF REVENUE			
XXXXXX	XXXXXXXXXXXX	770	Unreserved Fund Balance	98,596				
		3000	Revenue from State Sources	XXXXXXXXXXXX	XXXXXXXXXXXX			
		3110	Foundation Aid					
		3120						
		3130						
XXXXXX	XXXXXXX	3140						
		3210	School Building Aid	65,602	94,500			
XXXXXX	XXXXXXXXXXXX	3220	Area Vocational School					
XXXXXX	XXXXXXXXXXXX	3230	Driver Education					
		3240	Catastrophic Aid	59,469	75,000			
		3250	Adult Education					
		3270	Child Nutrition	10,000	8,600			
			Other (Identify)					
		4000	Revenue From Federal Source	XXXXXXXXXXXX	XXXXXXXXXXXX			
XXXXXX	XXXXXXXXXXXX	4410	ECIA - I & II	15,000	15,000			
		4430	Vocational Education					
		4450	Adult Education					
		4460	Child Nutrition Program	30,000	42,000			
		4470	Handicapped Program	64,938	80,360			
XXXXXX	XXXXXXXXXXXX		Other (Identify)					
XXXXXX	XXXXXXXXXXXX	5000	Other Sources	XXXXXXXXXXXX	XXXXXXXXXXXX			
		5220	Trans. From Cap. Projects Fund					
XXXXXX	XXXXXXXXXXXX	5230	Trans. From Cap. Reserve Fund					
		5100	Sale of Bonds or Notes		3,250,000			
		1000	Local Rev. other than Taxes	XXXXXXXXXXXX	XXXXXXXXXXXX			
		1300	Tuition	40,300	54,700			
		1500	Earnings on Investments	25,000	26,000			
		1700	Pupil Activities					
XXXXXX	XXXXXXXXXXXX		Other (Identify)	21,000	167,831			
		—	SUPPLEMENTAL APPROPRIATION (CONTRA)					
			Food Services	216,474	253,599			
			TOTAL SCHOOL REVENUES & CREDITS	646,379	4,067,590			
			DISTRICT ASSESSMENT	12,096,118	13,950,888			
			TOTAL REVENUES & DISTRICT ASSESSMENT	12,742,497	18,018,478			
			(School portion of the Business Profits Tax \$ 191,993 to be applied to the District Assessment when computing the School Tax Rate.)					
<b>BUDGET OF THE SCHOOL DISTRICT</b>								
OF <u>BEDFORD</u> , N.H.								
Certified That Budget Was Posted With Warrant on <u>2/9/1989</u>								
XXXXXX	XXXXXXXXXXXX	<u>Marcell F. Lester</u>						
XXXXXX	XXXXXXXXXXXX	<u>Ann M. Remond</u>						
XXXXXX	XXXXXXXXXXXX	<u>Myra Z. Webster</u>						
XXXXXX	XXXXXXXXXXXX	<u>Donald G. Crowley</u>						
SPACE ABOVE FOR SIGNATURES OF SCHOOL BOARD MEMBERS (Please sign in ink)								

# BUDGET OF THE SCHOOL DISTRICT OF BEDFORD N H

Certified That Budget Was Posted With Warrant on

1989

Certified That Budget Was Posted With Warrant on 2/9/1989

CE ABOVE FOR SIGNATURES OF SCHOOL BOARD MEMBERS (Please sign in ink)

BEDFORD SCHOOL DISTRICT  
 Bedford, New Hampshire  
 PROPOSED BUDGET  
 1989-90

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		1988-89 <u>Approved Budget</u>	1989-90 <u>Administration</u>	1989-90 <u>School Board</u>
1000 INSTRUCTION				
1100 Regular Program				
Salaries	3,228,715	3,692,338	3,662,601	
Assemblies	1,800	2,050	2,050	
Equipment Repairs	4,673	6,525	6,525	
Tuition - High School	3,169,100	3,653,720	3,613,720	
Supplies	63,500	78,913	78,913	
Textbooks	54,454	57,701	57,701	
Equipment/Furniture - New	2,748	23,305	20,775	
Equipment/Furniture - Replacement	10,671	11,025	11,025	
TOTAL REGULAR PROGRAMS	6,535,661	7,525,577	7,453,310	
1200 Special Education				
Salaries	490,515	620,193	585,636	
Tuition	594,737	683,750	683,750	
Supplies	6,400	8,900	8,250	
Textbooks	750	2410	2110	
TOTAL SPECIAL EDUCATION	1,092,402	1,315,253	1,279,746	
1400 Other Instruction				
Salaries				
Coaching & Curricula	25,375	27,175	27,175	
Summer School	6,900	10,400	9,900	
Athletic Officials	3,840	3,300	3,300	
Athletic Supplies & Dues	5,275	5,275	5,275	
Summer School Supplies	1,100	1,992	800	
TOTAL OTHER INSTRUCTION	42,490	48,142	46,450	
1600 TOTAL ADULT EDUCATION	2,000	2,000	2,000	
2000 SUPPORT SERVICES				
2100 Pupil Services				
Salaries				
Counselors	165,293	193,668	193,668	
Nurses	60,000	58,620	58,620	
Specialists	192,703	187,536	187,536	
SERESC & Psychological Serv.	15,211	45,817	45,817	
Census	1,050	3,800	3,800	
Testing & Scoring	21,636	31,016	31,016	
Supplies	3,100	5,550	5,550	
TOTAL PUPIL SERVICES	458,993	526,007	526,007	
2200 Improve of Instruction & Educ Media				
Salaries	95,706	109,416	109,416	
Staff Improvement Courses	14,000	15,000	20,000	
Staff Development	16,000	17,000	17,000	
Library Materials & Equipment	31,307	36,279	36,279	
Computer Education	30,006	30,024	30,024	
TOTAL IMPROV INSTRUCT & EDUC MEDIA	187,019	207,719	212,719	
2300 General Administration				
Salaries	37,745	77,013	83,151	
School Administrative Unit #26	220,851	305,929	305,929	
Audit	2,500	2,600	2,600	
Legal Services	10,000	15,000	15,000	
Supplies	12,300	19,114	17,457	
Dues	2,923	3,215	3,215	
SEP Transfer	22,000	0	0	
TOTAL GENERAL ADMINISTRATION	308,319	422,871	427,352	

	1988-89 <u>Approved Budget</u>	1989-90 <u>Administration</u>	1989-90 <u>School Board</u>
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2400	School Administrative Services		
	Salaries	261,294	313,215
	Equipment Repairs	2,950	2,950
	Supplies	6,310	6,580
	Postage	2,100	2,170
	Telephone	21,200	21,575
	Equipment	4,300	12,430
	Travel	1,750	1,850
	Memberships	1,550	1,600
	Meetings	1,300	1,350
	Graduation	1,500	1,500
	Printing	4,300	5,500
	<b>TOTAL SCHOOL ADMIN SERVICES</b>	<b>308,554</b>	<b>370,720</b>
			<b>353,163</b>
2540	Operation & Maintenance of Plant		
	Salaries	304,833	366,940
	Rubbish Removal	7,600	8,500
	Repairs	325,646	347,542
	Water	880	1,100
	Oil	28,500	25,500
	Gas	100	100
	Electricity	156,302	185,544
	Supplies	29,500	34,600
	Equipment Replacement	16,530	19,429
	<b>TOTAL OPERATION &amp; MAINT OF PLANT</b>	<b>869,891</b>	<b>989,255</b>
			<b>1,219,705</b>
2550	<b>TOTAL PUPIL TRANSPORTATION</b>	<b>882,024</b>	<b>1,034,910</b>
2560	<b>TOTAL SCHOOL LUNCH</b>	<b>256,475</b>	<b>304,200</b>
2600	Managerial Services		
	Salaries	16,899	0
	Supplies and Printing	2,025	950
	Postage	275	0
	Telephone	500	0
	Computer	2,100	2,532
	<b>TOTAL MANAGERIAL SERVICES</b>	<b>21,799</b>	<b>3,482</b>
			<b>3,482</b>
2900	Other Support Services		
	Insurance		
	Property & Liability	70,000	73,870
	BC/BS	291,223	497,729
	Dental	57,290	67,389
	FICA	346,738	424,445
	Unemployment Compensation	6,419	7,350
	Retirement	37,371	72,446
	Workmen's Compensation	32,000	24,852
	<b>TOTAL OTHER SUPPORT SERVICES</b>	<b>841,041</b>	<b>1,168,081</b>
			<b>1,158,150</b>
4000	<b>TOTAL FACILITIES-ACQUISITION AND CONSTRUCTION</b>	<b>430,100</b>	<b>3,400,000</b>
			<b>3,260,000</b>
5000	<b>TOTAL OTHER OUTLAYS - DEBT SERVICE Prin &amp; Interest</b>	<b>443,128</b>	<b>428,173</b>
			<b>541,923</b>
5220	<b>TOTAL FEDERAL FUNDS</b>	<b>27,600</b>	<b>95,360</b>
5240	<b>TOTAL TRANSFER - FOOD SERVICE</b>	<b>1</b>	<b>1</b>
1122	Deficit Appropriation -		
	Transportation	35,000	0
	BC/BS - 88/89	0	100,000
	<b>TOTAL DEFICIT APPROPRIATION</b>	<b>35,000</b>	<b>100,000</b>
			<b>100,000</b>
	<b>GRAND TOTAL REVENUE</b>	<b>12,742,497</b>	<b>17,941,751</b>
		<b>- 646,379</b>	<b>18,018,478</b>
			<b>-4,067,590</b>
	<b>DISTRICT ASSESSMENT</b>	<b>12,096,118</b>	<b>13,950,888</b>

**BEDFORD SCHOOL DISTRICT**  
**Preliminary Revenues and Credits**  
**1989-90**

SCHOOL

<u>Account Number</u>	<u>Description</u>	<u>1988-89</u>	<u>Proposed 1989-90</u>
770	Unreserved Fund Balance	\$ 98,596	- 0 -
3000	Revenues From State Sources		
3210	School Building Aid	65,602	94,500
3240	Handicapped Aid - Catastrophic	59,469	75,000
3270	Child Nutrition	10,000	8,600
4000	Revenues from Federal Sources		
4410	ECIA - Chapt. I & II	15,000	15,000
4460	Child Nutrition Program	30,000	42,000
4470	Handicapped Program		
4470	P.L. 94:142	64,938	80,360
	Other		
5000	Other Sources		
5220	Trans. from Cap. Projects Fund		
5230	Trans. from Cap. Reserve Fund		
5100	Sale of Bonds or Notes		3,250,000
1000	Local Revenue Other Than Taxes		
1300	Tuition		
1320	Summer School	6,500	8,700
1332	Other LEA's	31,800	44,000
1361	Adult Education	2,000	2,000
1500	Earnings on Investments		
1510	Interest	25,000	26,000
1700	Pupil Activities		
1900	Other		
1910	Rental of Facilities	1,000	1,000
1911	Transportation Fees	20,000	20,000
1941	SAU Transfer		71,831
1991	Gas Reimbursement		75,000
1600	Milk & Lunch Program	216,474	253,599
	<b>Total School Revenues &amp; Credits</b>	<b>\$646,379</b>	<b>\$4,067,590</b>
	<b>DISTRICT ASSESSMENT</b>	<b>\$12,096,118</b>	<b>\$13,950,888</b>
	<b>Total Rev. &amp; District Assessment</b>	<b>\$12,742,497</b>	<b>\$18,018,478</b>

# McKelvie Middle School

108 LIBERTY HILL ROAD  
BEDFORD, NEW HAMPSHIRE 03102  
603-472-3951

ARNOLD MACDONALD  
Principal

Town Report  
McKelvie Middle School  
Arnold M. MacDonald, Principal  
December 1988

CHARLENE CARPER  
Assistant Principal

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Dear Citizens:

McKelvie School opened its doors to 860 students for the start of school on September 6, 1988. Unlike last year when we were still in the midst of construction for the McKelvie addition, the building was in great shape. Thanks are due to Don Desrocher, head of maintenance, and his custodial staff for the buildings excellent condition.

The budgetary process has allowed us to implement the SEED Program (Gifted and Talented) into the McKelvie School curriculum. This program follows the same basic model that was implemented and has been in place in the Primary Unit for the last two years.

Several staff members have been actively involved in the math curriculum development over the last year. The final phases for that program's revision are now in place. Basic recommendations for change in the curriculum will be instituted over the next six months.

One of the outstanding programs in education for developing awareness of drug and alcohol abuse is the "Here's Looking at You 2000" program. This program requires extensive training on the part of staff. I am pleased to report that two-thirds of the McKelvie staff now have that training and are in the process of initiating the program here at McKelvie.

In the spring of 1988, the McKelvie Middle School received a Certificate of Merit from the United States Department of Education for its progress toward excellence in education. The recommendation of McKelvie Middle School by the state of New Hampshire signified great confidence on the part of the state regarding the quality of the school's programs, practices and policies. It further indicated the commitment by the administration and staff to continually seek ways to make the school even more successful.

A major task of any parent is the responsibility of raising children. It is a job for which we receive no prior training. A great deal is learned by trial and error. In an effort to improve on the trial and error method, a program is being instituted in Bedford to provide parents with information related to parenting skills as well as information related to drug and alcohol awareness. Mike Hague, Community Youth Counselor, and I have worked closely in conjunction with the Bedford PTG and The Bedford Bank to put together a series of presentations to assist parents with this major responsibility. This program, entitled "Parent Survival Skills", will commence with the beginning of the new year and run through the spring. We feel that the information shared through this program will prove beneficial to all parents.

The administrative objectives for the 1988-89 school year include:

1. To facilitate the training and implementation of the "Here's Looking at You 2000" program drug and alcohol abuse program.
2. To continue to place emphasis on strengthening the reading program at McKelvie School.
3. To assist and monitor the implementation of the SEED program.
4. To work toward implementation of more flexible grouping of students as it relates to their learning styles, abilities and needs.
5. To work with community agencies and Mike Hague to provide to parents the knowledge of parenting skills needed to raise pre-adolescents.

The new staff this year at McKelvie School include; Mark Vallone, sixth grade teacher and Social Studies Coordinator; Georgia Brussard, seventh grade language arts teacher; Kay Burns, seventh grade math teacher; Melissa Rice, guidance counselor; Carolyn Mehlhorn, sixth grade teacher who moved over from Memorial School; Jennifer Dolloff, eighth grade resource room teacher; Nancy Harrison, seventh grade resource room aide; Suzanne Hogan, eighth grade resource room aide; Diane Balduc, computer lab aide; and Laurel Kuehneman, guidance secretary. I would like to thank all who have contributed in making the educational program offered to our students at McKelvie School successful.

Sincerely,



Arnold M. MacDonald



Pupils listen to Patrolman Gary Bartis at school.



McKelvie students Suzanne Leary, Tina Yeaton, Pamela Sullivant, and Merle Wagner.

# MEMORIAL SCHOOL

OLD BEDFORD ROAD

BEDFORD, NEW HAMPSHIRE 03102

(603) 627-1776

**ROBERT COOK**  
*Principal*

**MAYNARD CONTOIS**  
*Assistant Principal*

## ANNUAL REPORT OF THE PRIMARY UNIT PRINCIPAL

The Memorial and Peter Woodbury Schools opened in September, 1988 with a total enrollment of 900. 408 were housed at the Peter Woodbury School in readiness, grade one and grade two. 492 were housed in the Memorial School in grade two, grade three and grade four.

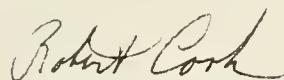
The need for additional space continues to be a concern in both schools. There is not room for any additional classes and some programs are housed in spaces not designed for instructional purposes. These are resource classes in storage spaces and offices, the Memorial School gymnasium holds two third grade classes and part of the Peter Woodbury School library houses resource rooms.

In the area of curriculum, the "Here's Looking at You 2000" program is being implemented in the classroom by teachers who have been trained to do so. This curriculum is now the foundation of our substance abuse program.

The mathematics curriculum is being revised for all grade levels. The process involved a needs assessment last spring and a rewriting of the existing curriculum during the summer. Implementation of the revised curriculum will take place during the 1989-1990 school year. This effort has involved teachers from all grades, parents, administrators and school board members.

In September, we welcomed new staff members at each school. Ellen McNulty is teaching first grade and Karen Reed is teaching second grade at the Peter Woodbury School. Kathryn Medeiros and Carol Francoeur are special educators, Amy Mires is the gifted and talented teacher and Barbara Humm is the guidance counselor at the Memorial School. Working in both schools are Kay Klein as librarian and Carolyn Richmond as learning resource specialist.

In conclusion, I would like to thank the Bedford Parent Teacher Group and many other organizations for the assistance extended to the two primary schools.



Robert Cook  
Principal

9/88

## BEDFORD SCHOOL DISTRICT

## Resident School Enrollments

SCHOOL	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	9/87
Peter Woodbury	255	153											408	409
Memorial		60	212	220									492	475
McKelvie					215	222	190	207					834	826
West High									185	176	200	176	737	729
Central										1	2	3	3	4
W. Side Catholic	2	3	2	2	5	3	2	4					23	20
Villa Augusta	1	1	1	1	1	1	1	1					7	6
Derryfield							3	6	13	5	10	9	46	44
Memorial High									1	1	1	3	1	
Trinity									8	12	21	20	61	79
Calvary Christian									1	1	1		3	4
Faith Christian	3	2	1	4	3	7	3	2	2	3			30	29
Grace Christian									1				1	4
Choate-Rosemary Hall													1	1
Phillips-Exeter													2	1
Gould (Maine)													1	1
Holdderness													1	1
Kimball Union										2			2	2
St. Paul's										2	1		3	3
Tilton										2	1	2	5	4
Phillips Academy													1	-
Portsmouth Abbey													1	-
Bishop Guertin													1	-
Pinehill, Wilton													4	-
Faye Sch., Southboro													1	-
<b>TOTAL</b>	<b>261</b>	<b>219</b>	<b>216</b>	<b>228</b>	<b>223</b>	<b>233</b>	<b>200</b>	<b>221</b>	<b>216</b>	<b>205</b>	<b>236</b>	<b>214</b>	<b>2672</b>	<b>2643</b>

## Bedford School District

## Comparative Enrollments

<u>Grade</u>	<u>Enrolled 9/88</u>	<u>Enrolled 1/9/89</u>	<u>Estimated 9/89</u>
R	38	43	41
1	217	212	231
2	213	211	221
3	212	209	224
4	<u>220</u>	<u>221</u>	<u>229</u>
<b>Sub Total</b>	<b>900</b>	<b>896</b>	<b>946</b>
5	215	217	233
6	222	223	221
7	190	192	232
8	<u>207</u>	<u>208</u>	<u>194</u>
<b>Sub Total</b>	<b>834</b>	<b>840</b>	<b>880</b>
	<u>=====</u>	<u>=====</u>	<u>=====</u>
<b>TOTAL</b>	<b>1734</b>	<b>1736</b>	<b>1826</b>

1987-88

Distribution of One  
Superintendent's Salary

Bedford	\$ 21,729
Merrimack	<u>38,645</u>
	\$ 60,374

Distribution of One  
Assistant Superintendent's Salary

Bedford	\$ 18,547
Merrimack	<u>32,986</u>
	\$ 51,533

Distribution of One  
Assistant Superintendent's Salary

Bedford	\$ 18,547
Merrimack	<u>32,986</u>
	\$ 51,533

SCHOOL

The Bedford annual School District Meeting was held on Tuesday, March 22, 1988 at the McKelvie School.

School Board members present were Chairman, William Earnshaw, Ann Remus and Maureen Spector. Also, Supt. Claude Leavitt and Asst. Supt. Raymond Raudonis. Budget Committee members present included James Tyrie, Chairman, Thomas Riley, John Wood, Lorraine Sanford, Frank Bettencourt and Dorothy Bowers.

School District Moderator, Eugene Van Loan, III called the meeting to order at 7:40 p.m. A moment of silence was held for former School Board member, Mary Ann Strong, and former Director of Maintenance for 23 years, Donald Flanders, followed by the salute to the flag. Moderator Van Loan gave the results of the School District Election.

Mr. Earnshaw offered a resolution in recognition of 24 years of outstanding service to the Bedford School District by Superintendent Claude Leavitt upon his announced retirement: "Whereas: no one has brought more integrity, more sound judgement and patience to the position of Superintendent of Schools than Mr. Claude Leavitt, WHEREAS: students, teachers, administrators and board members have been made richer by the privilege of knowing you, working with you and sharing some of your joys, hopes and triumphs which have built an excellent educational experience for Bedford; RESOLVE: we want you to know how much we have admired and benefitted from your steadfastness of purpose, your sincere concern for education and your deep sense of dedication. We wish you and Mrs. Leavitt an enjoyable retirement as you close this chapter of your professional career and move on to other challenges." The resolution was seconded and passed. Mr. Earnshaw presented Mr. Leavitt with a plaque.

Mr. Leavitt said he does not know where the past 24 years have gone. He expressed his appreciation to the assembly.

Moderator Van Loan announced that the warrant shown in the Town Report book was preliminary only and is not the warrant to be voted on. A handout was given to each person tonight containing the posted warrant and the budget. Moderator Van Loan reviewed the rules of procedure for the meeting. He said he has received two written petitions for secret written ballots on Article X and XIII. In addition, if a vote is taken on Article II, state statute requires a secret ballot because it is a bond issue, and it must pass by a 2/3 vote with polls to remain open for 1 hour.

Article I will not be voted on because the Budget Committee did not recommend it which by statute means it cannot be voted on.

Article I. To see if the district will vote to authorize the construction and equipping of a new elementary school and to appropriate a sum of \$6,000,000 for the aforesaid purpose, said sum to be in addition to any bond investment interest and other local, State or Federal funds made available therefor, and to

raise the same by issuance of bonds or Serial Notes in accordance with the provisions of the Municipal Finance Act, Chapter 33 of the Revised Statutes Annotated of New Hampshire, as amended, and to authorize the Bedford School Board to issue and negotiate said bonds or notes in the name of or on the credit of the district, said board to have discretionary powers described in Section 8 of said Chapter 33 in respect to said notes or bonds.

Article I was passed over.

Mr. Earnshaw moved to advance Article IV before Article II and Article III before Article II; motion seconded. Mr. Earnshaw said Article IV is to raise \$420,000 for the purchase of land without a bond issue, and the board wants to find out the wishes of the meeting before proceeding. Article III removes \$80,000 from the Land Fund to purchase land. If these two articles pass, the board will move to dismiss Article II as being unnecessary. Vote on the motion to advance passed.

Article IV - To see if the District will vote to raise and appropriate the sum of \$420,000 for the purchase of land for future school construction. Said sum to be in addition to the \$80,000 to be transferred from the Land Fund in the General Fund. Mr. Earnshaw moved Article IV; motion seconded. Mr. Earnshaw said the School Board would like to have this passed. The growth in town has caused us to require more facilities.

Jim Dias, South Hills Drive, said he would like to see the town approve Article II because we do not have any long range plans. Chuck Colpitts, Green Meadow Lane, believes the wording of this article assumes Article III has been passed. Mr. Earnshaw asked to have the last sentence deleted. The seconder of the motion agrees. Paul MacEwen, Jr., Gage Girls Road, feels since the land McKelvie School is on is available, it should be used. Mrs. Remus said the Board did a feasibility study which listed the pros and cons, which they discussed and as a board voted not to use the land remaining at McKelvie at this time. Some of the reasons were that the curriculum would be significantly impacted if they lost that land since 5 major units use the environment. Another concern was the loss of Little League and soccer fields. Carol Lewis, Rundlett Hill Road, asked about money the School Board had which was returned to the general fund. Mrs. Spector said in 1983 they returned \$219,000 to reduce taxes. Mrs. Lewis feels a sum of money should be allocated for purchase of land. Marge Henrichon, Blanford Place, asked if we are voting on whether to spend the money outright instead of a bond issue, and which is the better course of action. Mrs. Remus said there is some wisdom in biting off the sum in one year, saving money. A bond requires significant bond counsel fees. The Board would prefer to pay for it in 1 year.

Jerry Hanna, Highland Farms Drive, asked if a site has been identified and what is the status of negotiations. Supt. Leavitt said the School Board is considering several sites. They have made no decision as to which site is first, second or third, and no fixed price has been established. The land that is public knowledge is the county land on Pulpit Road but no firm figures have been received on this. If this is approved, the money can only be spent for the purpose it is raised. Mr. Hanna asked if this means the School Board will have the authority to buy without further school district authority. Supt. Leavitt said yes. Drew Gillett, Holbrook Road, spoke against the motion. He said you are spending money for students who are not even in town yet. Karen Panelli, York Road, said the children are already here and she feels we should save the \$154,000 on interest by voting on this. Eugene Van Loan, Jr., Wallace Road, said some years ago there was \$100,000 for the purchase of land but the money was not used. Land was available at that time directly across Liberty Hill Road. The more we sit, the less there is to buy. He urged adoption. Susan Krolikowski, asked the tax impact from Article IV, combined with III and II. Mrs. Spector said 42¢ on the tax rate/thousand. Jerry Hanna made an amendment to the motion that "no purchase of land may be consummated by the District without the specific approval of the School District Meeting." Motion seconded. Mr. Hanna said he favors the district buying land as soon as possible but is uncomfortable seating that much power with the School Board, not knowing where it will be or how much it will cost. Paul MacEwen, Daniel Webster Highway, is in favor of the amendment. He feels money should be spent for land but feels the people should have some say in what piece of land it is. He said you couldn't have any ball fields on the county piece of land because it is so hilly. He said you will spend more money on buses because that land is in the far corner of the town. He thinks it is a poor site. Richard Mandeville, 40 Hearthside Circle. spoke against the amendment. He suggested purchasing the land now so we can come back to the voters next year with plans to build a school. He said this amendment would delay everything by at least a full year. Karen Panelli is against the amendment and said let's not tie the School Board's hands. Vote on the amendment failed. Gus Garceau, North Amherst Road, asked if the state will pick up at least 30% of this cost. Mrs. Spector said over a 5-year period they pay back 30% of the principal. Drew Gillett asked if this is 30% of the principal and interest. Mrs. Spector said 30% of the \$500,000. Vote on the motion passed.

Article III - To see if the District will vote to authorize the School Board to transfer \$80,000.00 from the Land Fund in the General Fund for the purpose of purchasing land for future school construction. (The sum of \$80,000.00 has been reserved in the General Fund for this purpose and carried over from prior years.) Mr. Earnshaw moved the article; seconded. He spoke in favor of the motion stating that the \$80,000 would be added to the \$420,000. Gus Garceau made an amendment to add "and for preliminary preparation of plans." Amendment seconded. Mr. Garceau does not think the \$10,000 in Article VI is enough. Moderator Van Loan said this money was set aside in a separate warrant which means it can only be used for the purchase of land. He ruled that the amendment was not in order. Vote on original motion passed.

Article II - To see if the District will vote to authorize the purchase of land for future school use and appropriate the sum of \$500,000.00 for the aforesaid purpose, said sum to be in addition to any bond investment interest and other local, State or Federal funds made available therefor, and to raise the same by issuance of Bonds or Serial Notes in accordance with the provisions of the Municipal Finance Act, Chapter 33 of the Revised Statutes Annotated of New Hampshire, as amended, and to authorize the Bedford School Board to issue and negotiate said bonds or notes in the name of or on the credit of the district, said board to have discretionary powers described in Section 8 of said Chapter 33 in respect to said notes or bonds. Mr. Earnshaw moved to dismiss the article; motion seconded. Vote on motion passed.

Article V - To see if the district will vote to raise and appropriate the sum of \$50,000.00 for the school board to secure options on land for future school use. Mrs. Spector moved to dismiss the article; motion seconded. Mrs. Spector said if the board had not been able to raise enough money to purchase land, they would have used this for options. Vote on motion passed.

Article VI - To see if the district will vote to raise and appropriate the sum of \$10,000.00 for preliminary plans for a new elementary school. Mrs. Remus moved the article; motion seconded. Mrs. Remus said this money is to come back with preliminary drawings and cost figures if the board is successful in finding a piece of land. Gus Garceau does not think \$10,000 is going to do it and thinks there should be more money to come back with a better set of plans than with the last addition. Supt. Leavitt said the \$10,000 is predicated on the experience factor when they built Memorial School. The board feels \$10,000 will do it. Rick Fortin, Old Mill Road, said if we increase this article, and the board felt it was not necessary to spend the money, could it not be spent on something else. That is true. Mrs. Remus said the board is comfortable with the \$10,000. Gail Garceau,

North Amherst Road, feels the public should be well informed. She does not think the bare minimum will support the cause. She feels people are going to want more than a minimum schematic on a \$6,000,000 issue. Mr. Garceau amended the motion to \$60,000; no second to the motion. The question was moved, seconded and passed. Vote on motion to approve Article VI passed.

Article VII - To see if the district will vote to authorize the school board to receive gifts or grants of land for future school use on behalf of the district. Mr. Earnshaw moved the article; seconded. He said this is to allow the district to receive gifts from any source. Vote on motion passed.

Article VIII - To see if the district will vote to authorize the creation of an Authorized Regional Enrollment Area (AREA) planning committee as recommended by the Center for Educational Field Services (CEFS) of the University of New Hampshire in accordance with the provisions of the New Hampshire Revised Statutes Annotated, Chapter 195-A:3. Said committee to be appointed by the moderator. Mrs. Remus moved the article; seconded. She said this will allow us to enter into talks with Manchester to discuss areas of concern such as quarterly meetings, policy implementation. This would allow the board to participate in an advisory capacity in the selection of any future West High School principal. Also, a guarantee that Manchester will continue to provide space for Bedford students at West High. Denise Royal asked why we can't vote on anything in West High School when we pay so much to send students there. Moderator Van Loan said that is the law. Dan Botsford, Regency Drive, said Central High and Memorial High are crowded to saturation. Sue Holstein, Ministerial Branch, thinks the present situation is deplorable and anything would be an improvement, but she thinks the board should look very carefully at any area agreement. Mrs. Remus said there has to be a school district meeting to vote on an area agreement. Vote on motion passed.

Article IX - To see if the district will vote to include non-certified employees in the New Hampshire Retirement System in accordance with Chapter 134 of the New Hampshire Revised Statutes Annotated 100:A (Supp.) to become effective July 1, 1988. Mr. Earnshaw moved the article; seconded. He said the School Board recommends this pass to allow the support staff to be covered by the retirement system. This includes paraprofessionals, secretaries, aids and lunchroom workers who are currently not covered. The cost in the coming year would be \$15,613. Vote on article IX passed.

Article X - To see if the district will vote to add kindergarten to the educational program of the schools and instruct the school board to provide classroom space for same in future school construction. Mrs. Remus moved the article; seconded. Ralph Sidore, 24 Gage Road, Chairman of the Kindergarten Committee, said this is the result of a study over 4 years. The School Board voted unanimously in favor.

He said children are coming in from a variety of private kindergartens and it takes valuable time for the teacher to get them all acclimated. This will bring Bedford into full compliance with State Board of Education standards. CEFS strongly recommended this be included. 7 teachers and 7 classrooms could handle the enrollment now. Construction would add \$774,900 to the price of a new school, \$28,500 for equipment and furniture, annual outlay of \$229,000 would be required to run the program. This would not begin until space is available with new construction. He urged everyone to support this article. Paul MacEwen, Jr. said he sends his kids to private school, so why should he have to support public kindergarten. He feels this should be passed by. Karen Panelli feels the town is divided between the old timers and the new people. She said let's make it a wonderful Bedford. She will not use public kindergarten but will support it. Sue Holstein discussed back to basics in education and said the basics start in first grade. If teachers lose 2 months getting children acclimated, you are starting children with a handicap. Joan Wood, Hitching Post Lane, asked how many kindergartens in the study are local and are the rest because people move in from out of state. Frank Zito, South Hills Drive, said this proposal will cost one million dollars the first year. He asked for data in terms of children who never attended kindergarten versus those who did attend. Ray Raudonis said approximately 99% of the children in this town have been to some kindergarten. He said it is a fact that these children do better in school. Dick Duffy, Highland Farms Drive, questions how many people would actually use the program. He wonders if families with 2 working parents could use a half day program. He asked if they took a poll of Bedford parents who would use this program, and how many would continue to use private. Gus Garceau asked what effect this will have on the Readiness program. Mrs. Remus said a minimal effect. Readiness is not a replacement for kindergarten or vice versa. A secret ballot vote on was held with the results 241 yes and 118 no.

Article XI - To see if the district will vote to raise and appropriate the sum of \$35,000.00 as a deficiency appropriation, said sum to be made available to the school board and school district prior to June 15, 1988. Said sum to exceed the 1987-88 appropriation by \$35,000.00 for the purpose of providing additional regular transportation for the school year. Mr. Earnshaw moved the article; seconded. He explained this is the expenditure to cover two additional buses which were added after the beginning of the school year. Vote on article passed.

Article XII - To see if the district will vote to authorize the school board to apply for, accept and expend, without further action by the school district meeting, money from any source which becomes available during the fiscal year provided it meets all conditions of RSA 198:20-b. Mr. Earnshaw moved the article; seconded.

Mr. Earnshaw said this is a housekeeping article to allow the board to receive and expend funds without further action of this meeting. Vote on motion passed.

SCHOOL

Article XIII - To see if the district will vote to raise and appropriate the sum of \$531,420.00 to fund the cost items related to an increase in teachers' salaries and benefits attributable to the Collective Bargaining Agreement being entered into by the Bedford School Board and the Bedford Education Association for the 1988-89 fiscal year. Such sum of money represents the additional costs attributable to an increase in salaries and benefits over those obligations payable under the prior Collective Bargaining Agreement. Mrs. Spector moved the article; seconded. Mrs. Spector said this represents the money attributable to collective bargaining and represents a 14% salary increase. Eugene Van Loan, Jr. asked why this is a separate article and not part of the budget. Mrs. Spector said it was done at the request of the Budget Committee. Jim Tyrie, Chairman of the Budget Committee, said they requested this because it is spread out through the budget and this is so the town could see the net effect of negotiations. Ed Moran, Ministerial Road, asked if the board would be willing to involve themselves in performance based pay. Mrs. Spector said they have discussed this and will continue to meet and discuss it. Also, an in depth research study will be undertaken. A secret ballot vote was taken on this article with 260 yes and 61 no.

Article XIV - To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries of the school district and agents, and for the statutory obligations of the district. Mr. Tyrie moved \$12,595,018; seconded. Moderator Van Loan went down each line item.

#### 1100 - Regular Programs

Salaries - \$3,228,715

Assemblies - \$1,800

Equipment Repairs - \$4,673

Tuition - High School - \$3,169,100

Supplies - \$63,500. Pam Cohen, Quincy Drive, asked why the School Board figure is higher than the Budget Committee. Mrs. Spector said the School Board figure is based on per pupil costs. Mr. Tyrie said the difference is an adjustment relative to the cost of living, or 10% over last year's budget.

Textbooks - \$54,454

Equipment - new - \$2,748

Equipment - replacement - \$10,671

1200 - Special Education

Salaries - \$490,515  
Tuition - \$594,737  
Supplies - \$6,400  
Textbooks - \$750

1400 - Other Instruction

Salaries  
Coaching & Curricula - \$25,375  
Summer School - \$6,900  
Athletic Officials - \$3,840  
Athletic Supplies & Dues - \$5,275  
Summer School Supplies - \$1,100

1600 - Total Adult Education - \$2,000

2100 - Pupil Services

Salaries  
Counselors - \$165,293  
Nurses - \$44,271. Ann Scott, Belmont Court, former school nurse, said she couldn't afford to stay as a nurse. She thinks they deserve the minimum of a new teacher \$18,500. She does not feel they are compensated for their responsibilities. Mrs. Scott made a motion the nurses get a minimum of \$18,500 in September. Moderator Van Loan said we need a total figure for the budget. Mrs. Scott amended her motion to \$60,000, an increase in the account of \$15,729; seconded. Mary Dambach, Horizon Drive, was a substitute school nurse and could not afford to take the full time position when Mrs. Scott left. Mrs. Dambach said she made \$5.37 an hour as a substitute nurse. Michelle Driscoll, Ministerial Branch, said it costs the same to educate a nurse as a teacher. Paul MacEwen, Jr. said the nurses only work 180 days and have vacations during the year. Mrs. Dambach said nurses go to classes during the year. The nurse is legally responsible for every person in the school. Carol Lewis, thinks the nurses deserve a pay increase but should earn it on merit not on comparison with the teachers. Vote on motion to increase by \$15,729 passed.

Specialists - \$192,703  
SERESC & Psychological Ser. - \$15,211  
Census - \$1,050  
Testing & Scoring - \$21,636  
Supplies - \$3,100

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2200 - Improve of Instruction & Educ Media

Salaries - \$95,706

Staff Improvement Courses - \$14,000

Staff Development - \$17,000. Frank Zito asked for an explanation of the different between staff improvement and staff development. Ray Raudonis explained the difference is what the Master Contract calls the two categories. Mr Zito said teachers attend workshops and seminars and they are paid \$18 for a hotel room and \$12 a day for meals. He said the school year is not over and the money is already gone. Mrs. Spector said this is covered by the collective bargaining agreement. Mr. Zito asked if they can add a sum to this and what sum might be added. Mrs. Spector said these figures are determined by the districtwide staff development committee and administrators. Mr. Raudonis said staff development funds were never intended to totally subsidize professional activites but are to offset the cost. Mr. Zito made a motion to add \$6,000 for staff development; no seconded to the motion. Roger Morin, Mulberry Lane, asked if there is any way to add something so if teachers are invited to participate in a particular activity, we can pay them to go. Mr. Morin made a motion to add \$2,000 as discretionary funds for teachers who are invited to represent the district; motion seconded. Mrs. Garceau asked if the \$18 is negotiated. Mrs. Spector said no, how they are dispersed is determined by the Staff Development Committee. Mrs. Remus suggested as long as both these areas have been increased since last year, we go with this and see how they do this year. Vote on motion to increase by \$2,000 failed.

Library Materials & Equipment - \$30,307

Computer Education - \$30,006. Paul MacEwen asked for an explanation on the increase from last year. Mrs. Spector said a good portion of this is to purchase computer equipment.

2300 - General Administration

Salaries - \$37,745

School Administrative Unit # 26 - \$220,851

Audit - \$2,500

Legal Services - \$10,000

Supplies - \$12,300

Dues - \$2,923

SEP Transfer - \$22,000

2400 - School Administrative Services

Salaries - \$261,294  
Equipment Repairs - \$2,950  
Supplies - \$2,310. Dan Botsford asked about the difference. Mrs. Spector said the School Board's higher figure is based on a per pupil cost. Mr. Botsford made an amendment to add \$4,000 to supplies; seconded. Dick Janelle, said their supplies are running short and they have 3 months to go. Vote on motion to increase by \$4,000 passed.

Postage - \$2,100  
Telephone - \$21,200  
Equipment - \$4,300  
Travel - \$1,750  
Memberships - \$1,550  
Meetings - \$1,300  
Graduation - \$1,500  
Printing - \$4,300

2540 - Operation & Maintenance of Plant

Salaries - \$304,833  
Rubbish Removal - \$7,600  
Repairs - \$323,646. Mr. Botsford asked what are the major increases. Mrs. Spector said a new roof at Peter Woodbury for \$192,000; \$37,000 for a portion of Memorial's roof; \$32,500 for removal of the oil tanks at Memorial.

Water - \$880  
Oil - \$28,500  
Gas - \$100  
Electricity - \$156,302  
Supplies - \$31,500  
Equipment Replacement - \$16,530

2550 - Total Pupil Transportation - \$882,024

2590 - Total School Lunch - \$256,475

2600 - Managerial Services

Salaries - \$16,899  
Supplies and Printing - \$2,025  
Postage - \$275  
Telephone - \$500  
Computer - \$2,100

2900 - Other Support Services  
Insurance

Property & Liability - \$70,000  
BC/BS - \$291,223  
Dental - \$57,290  
FICA - \$346,738  
Unemployment Compensation - \$6,419  
Retirement - \$37,371  
Workmen's Compensation - \$32,000

4000 - Total Facilities - Acquistion and Construction - \$560,100

Mr. Tyrie said this has been impacted by the \$80,000 taken out in Article V. He moved a reduction of \$50,000; vote on motion passed.

5000 - Total Other Outlays - Debt Service Prin & Interest - \$460,378

5220 - Total Federal Funds - \$27,600

5240 - Total Transfer - Food Service - \$1

1122 - Deficit Appropriation - Transportation - \$35,000

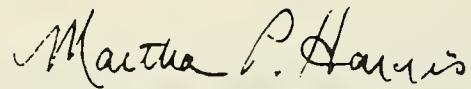
The total of the Budget Committee budget was \$12,870,018. Mr Tyrie said his motion of \$12,595,018 took into account the reduction of the bond principal and interest because Article II was dismissed.

The total budget to be voted on is \$12,564,747. Vote on motion to pass the budget passed.

Karen Panelli offered the following resolution and moved its adoption: Whereas, the Bedford Budget Committee has in its majority vote of 4-3 disapproved a bond issue for a new elementary school recommended by the Bedford School Board thereby denying the residents of Bedford an opportunity to vote on the school; and whereas, the elementary schools are currently overcrowded and the recent study of demographics completed by the Center for Educational Field Studies in Durham, N. H. gives every reason to believe this overcrowding will continue and become more severe; and whereas, the basic commitment for quality education in Bedford is threatened by an unreasonable ratio of pupils to teachers; and whereas, an emergency condition exists by delaying the opportunity to vote for a new school; now, therefore, be it resolved that we the voters of Bedford, New Hampshire, direct our school board representatives to petition the Superior Court of Hillsborough County for the purpose of securing permission to hold a Special School District Meeting for the purpose of allowing the school board to present plans and specifications for a new school to the voters of the district; seconded.

Moderator Van Loan explained this is a resolution only, not on the warrant, and not binding. It is only a resolution of this meeting and can only be advisory to the School Board and cannot bind the board in any fashion. Ruth Klesper, Cambridge Road, said the present condition in our schools should warrant a special election. There is no gym at Peter Woodbury or Memorial, closets are being used as classrooms at Peter Woodbury, and there is a ventilation problem. The capacity of Peter Woodbury is 360 students and there are 407 students; the capacity of Memorial is 360 and there are 477 students there. She said there is no room for growth in these facilities. Jim Dias said no one can deny what has been said, but this is no time to vote when we only have a few voters left. Mrs. Panelli said this is the only time she was allowed to put forth this motion. Vote on the resolution passed. Paul MacEwen asked if this says that this body recommends this. If so, he would like a division vote.

Motion made, seconded and passed to adjourn at 11:05 p.m.



Martha P. Harris  
School District Clerk

Sworn to and subscribed to  
before me

STEPHEN R. CREAN, Justice of the Peace  
My Commission Expires December 2, 1992

Stephen R. Crean  
Stephen R. Crean  
Justice of the Peace

BEDFORD SCHOOL DISTRICT

FINANCIAL STATEMENTS

AND SUPPLEMENTAL SCHEDULE

JUNE 30, 1988

**AUDITOR'S REPORT ON FINANCIAL PRESENTATION . . . . .**

**GENERAL PURPOSE FINANCIAL STATEMENTS**

**EXHIBIT**

A Combined Balance Sheet - All Fund Types and Account Groups . . . . .  
B Combined Statement of Revenues, Expenditures and  
Changes in Fund Balances - All Governmental Fund Types . . . . .  
C Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances - Budget and  
Actual - General and Special Revenue Fund Types. . . . .

**NOTES TO THE FINANCIAL STATEMENTS. . . . .**

**COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS**

**EXHIBIT**

**GENERAL FUND**

A-1 Statement of Estimated and Actual Revenues . . . . .  
A-2 Statement of Appropriations, Expenditures and Encumbrances . . . . .  
A-3 Statement of Changes in Unreserved - Undesignated Fund Balance . . . . .

**SPECIAL REVENUE FUNDS**

B-1 Combining Balance Sheet. . . . .  
B-2 Combining Statement of Revenues,  
Expenditures and Changes in Fund Balances. . . . .  
B-3 Food Service Fund - Statement of Revenues,  
Expenditures and Changes in Fund Balance . . . . .

**AGENCY FUND**

*Statement of Changes in Assets and Liabilities*  
C-1 McKelvie School Student Activities Fund. . . . .

**SINGLE AUDIT ACT**  
**AUDITOR'S REPORTS AND SCHEDULE**

**AUDITOR'S REPORT ON INTERNAL CONTROLS (ACCOUNTING AND  
ADMINISTRATIVE) - BASED ON A STUDY AND EVALUATION MADE  
AS A PART OF AN EXAMINATION OF THE GENERAL PURPOSE FINANCIAL  
STATEMENTS AND THE ADDITIONAL TESTS REQUIRED BY THE SINGLE AUDIT ACT . . .**

**AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS  
RELATED TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS IN  
CIRCUMSTANCES IN WHICH THE RECIPIENT RECEIVED NO MAJOR PROGRAM FUNDING . . .**

**AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION  
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE . . . . .**

**SCHEDULE**

I - Schedule of Federal Financial Assistance . . . . .

**NOTES TO SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE. . . . .**

**AUDITOR'S REPORT ON FINANCIAL PRESENTATION**

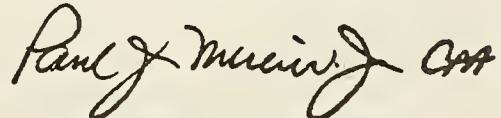
To the Members of the School Board  
Bedford School District  
Bedford, New Hampshire

We have examined the general purpose financial statements of the Bedford School District as of and for the year ended June 30, 1988, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly the financial position of the Bedford School District at June 30, 1988, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedule listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Bedford School District. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.



September 23, 1988

CARRI PLODZIK SANDERSON  
Professional Association

## GENERAL PURPOSE

## FINANCIAL STATEMENTS

SCHOOL

## EXHIBIT A

## BEDFORD SCHOOL DISTRICT

Combined Balance Sheet - All Fund Types and Account Groups  
June 30, 1988

<u>ASSETS</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
Cash and Equivalents	\$135,019	\$ 397	\$57,388
Due From Other Governments	51,219	44,795	
Due From Other Funds	28,171		
Due From Other Sources	5,426		
Amount To Be Provided For Retirement of General Long-term Debt	_____	_____	_____
 <u>TOTAL ASSETS</u>	<u>\$219,835</u>	<u>\$45,192</u>	<u>\$57,388</u>
 <u>LIABILITIES AND FUND EQUITY</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 41,240	\$ 9,180	\$ 8,086
Contracts Payable			32,232
Due To Other Governments			
Due To Other Funds		28,171	
Due To Student Groups			
Bonds Payable			
Total Liabilities	<u>41,240</u>	<u>37,351</u>	<u>40,318</u>
 <u>Fund Equity</u>			
<u>Fund Balances</u>			
Reserved For Encumbrances	80,000	6,771	8,016
Reserved For Debt Retirement			
<u>Unreserved</u>			
Designated For Capital Acquisitions			9,054
Undesignated	<u>98,595</u>	<u>1,070</u>	
Total Fund Equity	<u>178,595</u>	<u>7,841</u>	<u>17,070</u>
 <u>TOTAL LIABILITIES AND FUND EQUITY</u>	<u>\$219,835</u>	<u>\$45,192</u>	<u>\$57,388</u>

<u>Fiduciary</u> <u>Fund Type</u>	<u>Account</u> <u>Groups</u>	<u>Totals</u>	
		<u>(Memorandum Only)</u>	
<u>Agency</u> <u>Fund</u>	<u>General Long-</u> <u>Term Debt</u>	<u>June 30,</u> <u>1988</u>	<u>June 30,</u> <u>1987</u>
\$ 9,598	\$	\$ 202,402	\$ 1,266,605
		96,014	12,755
		28,171	
		5,426	33,172
	<u>2,575,000</u>	<u>2,575,000</u>	<u>2,970,000</u>
<u>\$ 9,598</u>	<u>\$2,575,000</u>	<u>\$2,907,013</u>	<u>\$4,282,532</u>
\$	\$	\$ 58,506	\$ 48,443
9,598		32,232	374,115
		28,171	523
		9,598	10,739
	<u>2,575,000</u>	<u>2,575,000</u>	<u>2,970,000</u>
<u>9,598</u>	<u>2,575,000</u>	<u>2,703,507</u>	<u>3,403,820</u>
		94,787	80,618
			1,734
		9,054	750,962
		99,665	45,398
		<u>203,506</u>	<u>878,712</u>
<u>\$ 9,598</u>	<u>\$2,575,000</u>	<u>\$2,907,013</u>	<u>\$4,282,532</u>

The accompanying notes are an integral part of these financial statements.

## EXHIBIT B

## BEDFORD SCHOOL DISTRICT

Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types  
For the Fiscal Year Ended June 30, 1988S  
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	Governmental Fund Types		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Revenues</u>			
School District Assessment	\$ 9,998,225	\$	\$
Intergovernmental Revenues	290,574	173,017	
Local Sources	153,019	1,500	38,506
Lunch and Milk Sales		191,112	
<u>Other Financing Sources</u>			
Operating Transfers In			
Long-term Bonds Proceeds			
Premium on Sale of Bonds			
<u>Total Revenues and Other Sources</u>	<u>10,441,818</u>	<u>365,629</u>	<u>38,506</u>
<u>Expenditures</u>			
Instruction	6,646,216		
<u>Supporting Services</u>			
Pupils	376,549		
Instructional	109,869		
General Administration	303,716		
School Administration	258,665		
Business	2,123,348		
Debt Service	540,962		
Facilities Acquisition and Construction			772,398
Food Service	274,033		
Federal Projects	115,403		
<u>Other Financing Uses</u>			
Operating Transfers Out			
<u>Total Expenditures and Other Uses</u>	<u>10,359,325</u>	<u>389,436</u>	<u>772,398</u>
<u>Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses</u>			
	82,493	( 23,807)	( 733,892)
<u>Fund Balances - July 1</u>	<u>96,102</u>	<u>31,648</u>	<u>750,962</u>
<u>Fund Balances - June 30</u>	<u>\$ 178,595</u>	<u>\$ 7,841</u>	<u>\$ 17,070</u>

<b>Totals</b> <u>(Memorandum Only)</u>	
<u>June 30,</u> <u>1988</u>	<u>June 30,</u> <u>1987</u>
\$ 9,998,225	\$ 8,335,784
463,591	350,944
193,025	122,302
191,112	167,228
	14,322
	2,435,000
	1,734
<u>10,845,953</u>	<u>11,427,314</u>
 6,646,216	 5,566,257
376,549	296,708
109,869	94,165
303,716	219,597
258,665	232,551
2,123,348	1,930,946
540,962	178,428
772,398	1,777,354
274,033	251,343
115,403	113,965
	14,322
<u>11,521,159</u>	<u>10,675,636</u>
 ( 675,206)	 751,678
<u>878,712</u>	<u>127,034</u>
<u>\$ 203,506</u>	<u>\$ 878,712</u>

The accompanying notes are  
an integral part of these financial statements.

**EXHIBIT C**  
**BEDFORD SCHOOL DISTRICT**  
*Combined Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Budget and Actual*  
*General and Special Revenue Fund Types*  
*For the Fiscal Year Ended June 30, 1988*

SCHOOL

	<u>General Fund</u>		Variance Favorable (Unfavorable)
	<u>Budget</u>	<u>Actual</u>	
<u>Revenues</u>			
School District Assessment	\$ 9,998,225	\$ 9,998,225	\$
Intergovernmental Revenues	260,457	290,574	30,117
Local Sources	89,750	153,019	63,269
Lunch and Milk Sales	<u>                  </u>	<u>                  </u>	<u>                  </u>
<u>Total Revenues</u>	<u>10,348,432</u>	<u>10,441,818</u>	<u>93,386</u>
<u>Expenditures</u>			
Instruction	6,777,994	6,646,216	131,778
<u>Supporting Services</u>			
Pupils	388,709	376,549	12,160
Instructional	113,509	109,869	3,640
General Administration	276,183	303,716	( 27,533)
School Administration	248,787	258,665	( 9,878)
Business	1,983,161	2,123,348	( 140,187)
Facilities Acquisition and Construction	80,100		80,100
Debt Service	541,089	540,962	127
Food Service	2		2
Federal Projects			
Deficit Assessment - Transportation	<u>35,000</u>	<u>                  </u>	<u>35,000</u>
<u>Total Expenditures</u>	<u>10,444,534</u>	<u>10,359,325</u>	<u>85,209</u>
<u>Excess of Revenues Over (Under) Expenditures</u>	<u>( 96,102)</u>	<u>82,493</u>	<u>178,595</u>
<u>Fund Balances - July 1</u>	<u>96,102</u>	<u>96,102</u>	<u>                  </u>
<u>Fund Balances - June 30</u>	<u>\$ -0-</u>	<u>\$ 178,595</u>	<u>\$178,595</u>

Special Revenue Funds			Totals (Memorandum Only)		
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
\$ 115,500	\$ 173,017	\$ 57,517	\$ 9,998,225	\$ 9,998,225	\$ 87,634
1,500	1,500	1,500	375,957	463,591	64,769
<u>188,470</u>	<u>191,112</u>	<u>2,642</u>	<u>188,470</u>	<u>191,112</u>	<u>2,642</u>
<u>303,970</u>	<u>365,629</u>	<u>61,659</u>	<u>10,652,402</u>	<u>10,807,447</u>	<u>155,045</u>
			6,777,994	6,646,216	131,778
			388,709	376,549	12,160
			113,509	109,869	3,640
			276,183	303,716	( 27,533)
			248,787	258,665	( 9,878)
			1,983,161	2,123,348	( 140,187)
			80,100		80,100
			541,089	540,962	127
236,470	274,033	( 37,563)	236,472	274,033	( 37,561)
67,500	115,403	( 47,903)	67,500	115,403	( 47,903)
			35,000		35,000
<u>303,970</u>	<u>389,436</u>	<u>( 85,466)</u>	<u>10,748,504</u>	<u>10,748,761</u>	<u>( 257)</u>
	( 23,807)	( 23,807)	( 96,102)	58,686	154,788
<u>31,648</u>	<u>31,648</u>		<u>127,750</u>	<u>127,750</u>	
<u>\$ 31,648</u>	<u>\$ 7,841</u>	<u>(\$23,807)</u>	<u>\$ 31,648</u>	<u>\$ 186,436</u>	<u>\$154,788</u>

The accompanying notes are  
an integral part of these financial statements.

BEDFORD SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

*A. Fund Accounting*

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

**GOVERNMENTAL FUNDS**

**General Fund** - The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Included in this fund type are the Food Service and Federal/State Projects Funds.

**Capital Projects Funds** - Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds and from Federal and State grants.

**FIDUCIARY FUNDS**

**Agency Funds** - Agency Funds are used to account for the assets held as an agent for others by the School District. The Student Activities Funds are shown in this fund type.

*B. Account Groups (Fixed Assets and Long-Term Liabilities)*

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their

BEDFORD SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the School District does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. This account group is not a fund. It is concerned only with the measurement of financial position and not results of operations. Since they do not affect net current assets, such long-term liabilities are not recognized as governmental fund type liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

*C. Basis of Accounting*

The accounts of the General, Special Revenue, and Capital Projects Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the School District when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include: 1) accumulated unpaid vacation and sick pay, and 2) principal and interest on general long-term debt which is recognized when due. Agency Funds are accounted for using the accrual basis of accounting.

*D. Budgetary Accounting*

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. State Statutes require balanced budgets and the use of beginning general fund unreserved fund balance to reduce District

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BEDFORD SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

**SCHOOL**  
assessments. In 1987-88, the beginning fund balance was applied as follows:

Unreserved Fund Balance Used To Reduce District Assessment	\$16,102
Beginning Fund Balance - Reserved For Encumbrances	<u>80,000</u>
Total Use of Beginning Fund Balance	<u>\$96,102</u>

**E. Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30, 1988 and are carried forward to supplement appropriations of the subsequent year.

The General Fund reserve for encumbrances at June 30, 1988 is detailed in Exhibit A-2 and totals \$80,000.

The Special Revenue and Capital Projects Funds reserve for encumbrances are detailed as follows:

<u>Special Revenue Fund</u> Federal Projects	<u>\$ 6,771</u>
Capital Projects Fund	<u>\$ 8,016</u>

**F. Cash and Investments**

At year end, the carrying amount of the District's deposits was \$202,402 and the bank balance was \$394,873. Of the bank balance, \$172,379 was covered by Federal depository insurance and \$222,494 was uninsured.

State Statutes authorize the District to invest excess funds in the custody of the Treasurer in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

**G. Accumulated Unpaid Vacation and Sick Pay**

Accumulated unpaid vacation and sick pay is not accrued in the governmental funds using the modified accrual basis of accounting.

BEDFORD SCHOOL DISTRICT

*NOTES TO THE FINANCIAL STATEMENTS*

JUNE 30, 1988

Employees may accumulate various amounts of sick and vacation leave based on length of service. Vacation pay accumulation does not exceed a normal year's allowance. Accumulated sick leave is indeterminable.

*H. Interfund Transactions*

During the course of normal operations, the School District has numerous transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental fund financial statements reflect such transactions as transfers.

*I. Inventories*

Inventory in the General and Special Revenue Funds consists of expendable supplies held for consumption. The cost thereof has been recorded as an expenditure at the time individual inventory items were purchased.

*J. Total Columns (Memorandum Only) on Combined Statements*

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

*NOTE 2 - CHANGES IN LONG-TERM DEBT*

The following is a summary of long-term debt transactions of the School District for the fiscal year ended June 30, 1988.

<u>General Obligation Debt</u>	
Long-Term Debt Payable July 1, 1987	\$2,970,000
Long-Term Debt Retired	<u>395,000</u>
Long-Term Debt Payable June 30, 1988	<u>\$2,575,000</u>

Long-term debt payable at June 30, 1988 is comprised of the following individual issues:

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## BEDFORD SCHOOL DISTRICT

## NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

SCHOOL

General Obligation Debt

\$1,000,000 1978 Memorial School Addition Bonds due in annual installments of \$70,000 through November 15, 1983 and \$65,000 through November 15, 1993; interest at 5.70%	390,000
\$2,435,000 1987 McKelvie School Addition Bonds due in annual installments of \$250,000 through February 1, 1996 and \$185,000 through February 1, 1997; interest at variable rates	<u>2,185,000</u>
<b>Total</b>	<b><u>\$2,575,000</u></b>

The annual requirements to amortize all debt outstanding as of June 30, 1988, including interest payments, are as follows:

Annual Requirements To Amortize Long-Term Debt

Fiscal Year Ending June 30	General Obligation Debt		
	Principal	Interest	Total
1989	\$ 315,000	\$128,128	\$ 443,128
1990	315,000	112,172	427,172
1991	315,000	96,218	411,218
1992	315,000	80,262	395,262
1993	315,000	64,308	379,308
<b>1994-1997</b>	<b><u>1,000,000</u></b>	<b><u>113,602</u></b>	<b><u>1,113,602</u></b>
<b>Totals</b>	<b><u>\$2,575,000</u></b>	<b><u>\$594,690</u></b>	<b><u>\$3,169,690</u></b>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

*Legal Debt Margin*

According to State Law, School District borrowing may not exceed seven percent (7%) of the valuation of property based upon the applicable last locally assessed valuation of the municipality as last equalized by the Commissioner of Revenue Administration. At June 30, 1988, the Bedford School District had an equalized value of \$873,305,192 and a legal debt margin of \$61,131,363.

*NOTE 3 - DEFINED BENEFIT PENSION PLAN*

Most Bedford School District full-time employees participate in the New Hampshire Retirement System, a multiple-employer public employee retirement

BEDFORD SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1988

system. The payroll for employees covered by the system for the year ended June 30, 1988 was \$3,630,247; the District's total payroll was \$4,251,368.

All District full-time employees are eligible to participate in the system. Employees who retire before age 65 are entitled to a retirement benefit equal to approximately fifty percent of the employee's average final compensation. After attainment of age 65, the payment by the Retirement System is reduced by the amount of the individual's Social Security entitlement payments. The system also provides death and disability benefits, which are established by State Statute.

Covered employees are required by State Statute to contribute 4.6% of their salary to the plan. The School District is required by the same statute to contribute a percentage of the employee's salary, based on an actuarial valuation of the entire State plan performed June 30, 1983. These contributions represented .62% for teachers and 2.94% for all other employees. The contribution requirements for the year ended June 30, 1988 were \$190,452, which consisted of \$23,460 from the School District and \$166,992 from employees.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the system's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among retirement systems and employers. The State retirement system does not make separate measurements of assets and pension benefit obligations for individual employers. According to plan administrators, the pension benefit obligation at June 30, 1985 for the system as a whole, determined through an actuarial valuation performed as of that date, was \$552,051,000. The system's net assets available for benefits on June 30, 1986 (valued at market) were estimated at \$568,786,602, leaving no unfunded pension benefit obligation. The percentage that the Bedford School District has in relation to the entire plan cannot be determined.

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## COMBINING AND INDIVIDUAL FUND

## FINANCIAL STATEMENTS

SCHOOL

## EXHIBIT A-1

## BEDFORD SCHOOL DISTRICT

## General Fund

*Statement of Estimated and Actual Revenues  
For the Fiscal Year Ended June 30, 1988*

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<u>School District Assessment</u>			
Current Assessment	\$ 9,963,225	\$ 9,963,225	\$
Deficit Assessment	35,000	35,000	
Total District Assessment	<u>9,998,225</u>	<u>9,998,225</u>	
<u>Tuition</u>			
Regular Day School	11,250	42,270	31,020
Summer Schools	6,500	6,500	
Total Tuition	<u>17,750</u>	<u>48,770</u>	<u>31,020</u>
<u>Transportation Fees</u>			
Regular Day School	<u>21,000</u>	<u>38,032</u>	<u>17,032</u>
<u>Other Local Revenue</u>			
Earnings on Investments	25,000	31,885	6,885
Rentals	1,000	6,800	5,800
Contributions and Donations	25,000	25,000	
Miscellaneous		2,532	2,532
Total Other Local Revenue	<u>51,000</u>	<u>66,217</u>	<u>15,217</u>
<u>State Sources</u>			
Foundation Aid	60,788	60,788	
Building Aid	115,961	119,752	3,791
Catastrophic Aid	82,708	109,034	26,326
<u>Vocational School Aid</u>			
Driver Education	1,000	1,000	
Total State Sources	<u>260,457</u>	<u>290,574</u>	<u>30,117</u>
<u>Total Revenues</u>	10,348,432	<u>\$10,441,818</u>	<u>\$93,386</u>
<u>Unreserved Fund Balance Used To Reduce District Assessment</u>		16,102	
<u>Total Revenues and Use of Fund Balance</u>		<u>\$10,364,534</u>	

EXHIBIT A-3  
BEDFORD SCHOOL DISTRICT  
General Fund  
in Unreserved - Undesignated

*Statement of Changes in Unreserved - Undesignated Fund Balance  
For the Fiscal Year Ended June 30, 1988*

SCHOOL

<u>Unreserved - Undesignated</u>	
<u>Fund Balance - July 1</u>	\$14,368
<u>Deductions</u>	
Unreserved Fund Balance Used	
To Reduce 1987-88 District Assessment	( <u>16,102</u> )
	(\$ 1,734)
<u>Additions</u>	
<u>1987-88 Budget Summary</u>	
Revenue Surplus (Exhibit A-1)	\$93,386
Unexpended Balance	
of Appropriations (Exhibit A-2)	<u>5,209</u>
1987-88 Budget Surplus	98,595
<u>1986-87 Reserved For Debt Retirement</u>	
Used To Reduce 1987-88 Assessment In Error	<u>1,734</u>
<u>Unreserved - Undesignated</u>	
<u>Fund Balance - June 30</u>	\$98,595

**EXHIBIT A-2**  
**BEDFORD SCHOOL DISTRICT**  
**General Fund**

*Statement of Appropriations, Expenditures and Encumbrances  
 For the Fiscal Year Ended June 30, 1988*

	<u>Encumbered From 1986-87</u>	<u>Appropriations 1987-88</u>
<b>Instruction</b>		
Regular Programs	\$	\$ 5,833,815
Special Programs		911,719
Other Instructional Programs		32,460
Total Instruction		<u>6,777,994</u>
<b>Supporting Services</b>		
<b>Pupils</b>		
Attendance and Social Work		1,000
Guidance		160,247
Health		39,986
Psychological		24,150
Speech Pathology and Audiology		82,452
Other Pupils		80,874
<b>Instructional</b>		
Improvement of Instruction		37,750
Educational Media		75,759
<b>General Administration</b>		
School Board		24,532
Office of Superintendent		199,268
Special Area Administration Services		52,383
School Administration		248,787
<b>Business</b>		
Operation and Maintenance of Plant		529,241
Pupil Transportation		768,400
Managerial		20,449
Other Supporting Services		665,071
Total Supporting Services		<u>3,010,349</u>
<b>Debt Service</b>		
Principal		395,000
Interest		<u>146,089</u>
Total Debt Service		<u>541,089</u>
<b>Facilities Acquisition and Construction</b>	<u>80,000</u>	<u>100</u>
<b>Operating Transfers Out</b>		
<b>    Interfund Transfers</b>		
Food Service Fund		2
<b>Deficit Assessment - Transportation</b>		<u>35,000</u>
<b>Total Appropriations</b>	<u>\$80,000</u>	<u>\$10,364,534</u>

<u>Expenditures</u>	<u>Encumbered</u>	<u>(Over)</u>
<u>Net of Refunds</u>	<u>To 1988-89</u>	<u>Under</u>
		<u>Budget</u>
\$ 5,774,328	\$	\$ 59,487
842,620		69,099
29,268	_____	3,192
<u>6,646,216</u>	<u>_____</u>	<u>131,778</u>
1,250		( 250)
156,378		3,869
38,445		1,541
20,065		4,085
82,516		( 64)
77,895		2,979
37,628		122
72,241		3,518
49,588		( 25,056)
199,268		
54,860		( 2,477)
258,665		( 9,878)
591,782		( 62,541)
836,649		( 68,249)
19,109		1,340
<u>675,808</u>	<u>_____</u>	<u>( 10,737)</u>
<u>3,172,147</u>	<u>_____</u>	<u>( 161,798)</u>
395,000		
<u>145,962</u>	<u>_____</u>	<u>127</u>
<u>540,962</u>	<u>_____</u>	<u>127</u>
	80,000	100
		2
		<u>35,000</u>
<u>\$10,359,325</u>	<u>\$80,000</u>	<u>\$ 5,209</u>

**EXHIBIT B-1**  
**BEDFORD SCHOOL DISTRICT**  
*Special Revenue Funds*  
*Combining Balance Sheet*  
*June 30, 1988*

SCHOOL

<u>ASSETS</u>	<u>Food Service Fund</u>	<u>Federal/State Projects Fund</u>	<u>Totals</u>	
			<u>June 30, 1988</u>	<u>June 30, 1987</u>
Cash and Equivalents	\$ 397	\$	\$ 397	\$30,587
Due From Other Governments	<u>5,368</u>	<u>39,427</u>	<u>44,795</u>	<u>12,079</u>
<b>TOTAL ASSETS</b>	<b><u>\$5,765</u></b>	<b><u>\$39,427</u></b>	<b><u>\$45,192</u></b>	<b><u>\$42,666</u></b>
 <u>LIABILITIES AND FUND BALANCES</u>				
<u>Liabilities</u>				
Accounts Payable	\$4,695	\$ 4,485	\$ 9,180	\$10,495
Due To Other Governments				523
Due To Other Funds		<u>28,171</u>	<u>28,171</u>	
Total Liabilities	<u>4,695</u>	<u>32,656</u>	<u>37,351</u>	<u>11,018</u>
<u>Fund Balances</u>				
Reserved For Encumbrances		6,771	6,771	618
<u>Unreserved</u>				
Undesignated	<u>1,070</u>		<u>1,070</u>	<u>31,030</u>
Total Fund Balances	<u>1,070</u>	<u>6,771</u>	<u>7,841</u>	<u>31,648</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$5,765</u></b>	<b><u>\$39,427</u></b>	<b><u>\$45,192</u></b>	<b><u>\$42,666</u></b>

**EXHIBIT B-2**  
**BEDFORD SCHOOL DISTRICT**  
**Special Revenue Funds**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 1988**

**SCHOOL**

	<u>Food Service Fund</u>	<u>Federal/State Projects Fund</u>	<u>Totals Year Ended</u>	
			<u>June 30, 1988</u>	<u>June 30, 1987</u>
<b>Revenues</b>				
Lunch and Milk Sales	\$191,112	\$	\$191,112	\$167,228
Intergovernmental	51,461	121,556	173,017	170,726
Local Sources	<u>1,500</u>	<u>      </u>	<u>1,500</u>	<u>      </u>
<b>Total Revenues</b>	<b>244,073</b>	<b>121,556</b>	<b>365,629</b>	<b>337,954</b>
<b>Expenditures</b>				
Salaries and Benefits	103,419	102,432	205,851	155,021
Contracted Services				27,365
Purchases	147,471		147,471	133,575
Supplies and Repairs	17,106	5,573	22,679	29,639
Equipment	4,300	5,060	10,360	18,335
Other	1,737	795	2,532	850
<b>Total Expenditures and Other Uses</b>	<b>274,033</b>	<b>115,403</b>	<b>389,436</b>	<b>365,308</b>
<b>Excess of Revenues Over (Under) Expenditures and Other Uses</b>				
	( 29,960)	6,153	( 23,807)	( 27,354)
<b>Fund Balances - July 1</b>	<b>31,030</b>	<b>618</b>	<b>31,648</b>	<b>59,002</b>
<b>Fund Balances - June 30</b>	<b>\$ 1,070</b>	<b>\$ 6,771</b>	<b>\$ 7,841</b>	<b>\$ 31,648</b>

**EXHIBIT B-3**  
**BEDFORD SCHOOL DISTRICT**  
**Food Service Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Fiscal Year Ended June 30, 1988**

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SCHOOL

**Revenues**

Lunch and Milk Sales	\$191,112
Federal Reimbursement	26,181
State Reimbursement	8,591
USDA Commodities	16,689
Other	<u>1,500</u>

**Total Revenues**

**\$244,073**

**Expenditures**

Food	\$147,471
Labor and Benefits	103,419
Expendable Supplies	17,106
Equipment	4,300
Other	<u>1,737</u>

**Total Expenditures**

**274,033**

**Excess of Revenues**

**Over (Under) Expenditures** ( 29,960)

**Fund Balance - July 1**

**31,030**

**Fund Balance - June 30**

**\$ 1,070**

**EXHIBIT C-1**  
**BEDFORD SCHOOL DISTRICT**  
*McKelvie School Student Activities Fund*  
*Statement of Changes in Assets and Liabilities*  
*For the Fiscal Year Ended June 30, 1988*

SCHOOL

<u>ACTIVITY</u>	<u>Activity Balance (Overdraft)</u>	<u>Activity Balance (Overdraft)</u>		
	<u>July 1, 1987</u>	<u>Additions</u>	<u>Deductions</u>	<u>June 30, 1988</u>
Office	(\$ 610)	\$ 10,594	\$ 13,200	(\$3,216)
Grade 6	1,146	3,079	3,093	1,132
Grade 7	520	3,221	4,153	( 412)
Grade 8	1,851	15,254	15,930	1,175
Integrated Arts	458	2,867	2,749	576
Picture Money	2,829	5,755	3,501	5,083
School Store	411	1,934	1,796	549
Computer Supplies	245		183	62
Sports Officials	353	3,040	2,885	508
Magazine Drive/Fund Raiser		45,620	45,620	
Odyssey of the Mind	2,795		495	2,300
McKelvie Plays	250	2,979	3,217	12
Yearbook	491	5,643	5,419	715
Grade 5		3,872	2,859	1,013
Awards	—	400	299	101
<b>Totals</b>	<b><u>\$10,739</u></b>	<b><u>\$104,258</u></b>	<b><u>\$105,399</u></b>	<b><u>\$9,598</u></b>

SINGLE AUDIT ACT

AUDITOR'S REPORTS AND SCHEDULE

CARRI PLODZIK SANDERSON Professional Association

193 North Main Street Concord, N.H. 03301 (603) 225-6996

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*AUDITOR'S REPORT ON INTERNAL CONTROLS (ACCOUNTING AND  
ADMINISTRATIVE) - BASED ON A STUDY AND EVALUATION MADE AS A PART OF  
AN EXAMINATION OF THE GENERAL PURPOSE FINANCIAL STATEMENTS AND  
THE ADDITIONAL TESTS REQUIRED BY THE SINGLE AUDIT ACT*

To the Members of the School Board  
Bedford School District  
Bedford, New Hampshire

We have examined the general purpose financial statements of the Bedford School District, for the year ended June 30, 1988, and have issued our report thereon dated September 23, 1988. As part of our examination, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering Federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations, Programs, Activities, and Functions*, issued by the U.S. General Accounting Office, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, *Audits of State and Local Governments*. For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering Federal financial assistance programs in the following categories:

*Accounting Controls*

- Budgeting Cycle
- Payroll Cycle
- Expenditure (other than payroll) Cycle
- Data Processing Cycle
- Revenue Cycle
- Financial Reporting Cycle

*Controls Used in Administering Federal Programs*

- Political Activity
- Civil Rights
- Cash Management
- Federal Financial Reports

The management of the Bedford School District is responsible for establishing and maintaining internal control systems used in administering Federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering Federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to Federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Bedford School District  
Auditor's Report on Internal Controls

Because of inherent limitations in any system of internal accounting and administrative controls used in administering Federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed in the first paragraph. Such study and evaluation included the significant internal accounting and administrative controls used in administering the following nonmajor Federal financial assistance programs:

Public Law 94-142 #85522  
National School Lunch Program  
Food Distribution Program

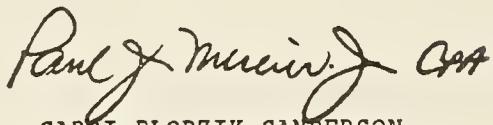
During the year ended June 30, 1988, the Bedford School District expended 67% of its Federal financial assistance under these nonmajor Federal financial assistance programs.

With respect to internal control systems used in administering these nonmajor Federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Bedford School District. Accordingly, we do not express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Bedford School District.

However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness in relation to a Federal financial assistance program.

This report is intended solely for the use of management and the applicable state and Federal agencies and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Bedford School District, is a matter of public record.



CARRI PLODZIK SANDERSON  
Professional Association

September 23, 1988

**AUDITOR'S REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS RELATED  
TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS IN CIRCUMSTANCES  
IN WHICH THE RECIPIENT RECEIVED NO MAJOR PROGRAM FUNDING**

To the Members of the School Board  
Bedford School District  
Bedford, New Hampshire

We have examined the general purpose financial statements of the Bedford School District for the year ended June 30, 1988, and have issued our report thereon dated September 23, 1988. Our examination was made in accordance with generally accepted auditing standards; the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations, Programs, Activities, and Functions*, issued by the U.S. General Accounting Office; the Single Audit Act of 1984; the provisions of OMB Circular A-128, *Audits of State and Local Governments*; and the *Code of Federal Regulations* 34 CFR 74.62, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Bedford School District is responsible for the School District's compliance with laws and regulations. In connection with the examination referred to above, we selected and tested transactions and records from nonmajor Federal financial assistance programs to determine the School District's compliance with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures.

The results of our tests indicate that, for the transactions and records tested, the Bedford School District complied with the laws and regulations referred to above. Our testing was more limited than would be necessary to express an opinion on whether the Bedford School District administered those programs in compliance in all material respects with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures; however, with respect to the transactions that were not tested by us, nothing came to our attention to indicate that the Bedford School District had violated laws and regulations.



September 23, 1988

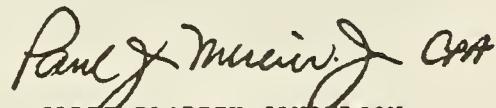
CARRI PLODZIK SANDERSON  
Professional Association

**AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION  
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE**

To the Members of the School Board  
Bedford School District  
Bedford, New Hampshire

We have examined the general purpose financial statements of the Bedford School District for the year ended June 30, 1988, and have issued our report thereon dated September 23, 1988. Our examination of such general purpose financial statements was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the *Standards for Audit of Governmental Organizations, Programs, Activities, and Functions*, issued by the U. S. General Accounting Office and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.



CARRE PLODZIK SANDERSON  
Professional Association

September 23, 1988

**SCHEDULE I**  
**BEDFORD SCHOOL DISTRICT**  
*Schedule of Federal Financial Assistance*  
*For the Fiscal Year Ended June 30, 1988*

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass Through Grantors Number</u>	<u>Program or Award Amount</u>
<u>US Department of Education</u>			
<u>Passed Through State of New Hampshire</u>			
<u>Department of Education</u>			
<u>ECIA Chapter I</u>			
Improvement In Math	84.010	71079	\$
Improvement In Math	84.010	81091	14,469
Improvement In Reading/ Writing Skills	84.010	81090	27,615
<u>ECIA Chapter II</u>			
Bedford Block Grant	84.151	86010	10,685
<u>Public Law 94-142</u>			
SLD Classroom/Child ID	84.027	85522	64,938
<u>Vocational Education</u>			
Energy and Power	84.049	82223	7,745
<u>Drug Free Schools Effort</u>	84.186	86573	4,160
<u>State Grants</u>			
<u>Gifted and Talented</u>	N/A	74001	
<u>Office of Gifted Education</u>			
<u>SEED Program/Middle School</u>	N/A	84041	2,976
<u>US Department of Agriculture</u>			
<u>Passed Through State of New Hampshire</u>			
<u>Department of Education</u>			
National School Lunch Program	10.555	N/A	
<u>Passed Through State of New Hampshire</u>			
<u>Department of Agriculture</u>			
Food Distribution	10.550	N/A	
<u>Totals</u>			

Accrued (Deferred) Grant Revenues July 1, 1987	Revenues		Expenditures		Accrued (Deferred) Grant Revenues June 30, 1988
	Federal	State	Federal	Non Federal	
\$	\$ 4	\$	\$ 4	\$	\$
	12,618		12,618		
	24,299		24,299		
	9,927		7,243		2,684
	62,684		62,432		252
	7,728		5,524		2,204
	2,830		2,740		90
618		( 75)		543	
<u>618</u>	<u>120,090</u>		<u>1,541</u>	<u>543</u>	<u>1,541</u>
			<u>1,466</u>	<u>114,860</u>	<u>6,771</u>
	26,181		26,181		8,591
	<u>16,689</u>		<u>16,689</u>		
	<u>42,870</u>		<u>42,870</u>		
<u>\$618</u>	<u>\$162,960</u>		<u>\$10,057</u>	<u>\$157,730</u>	<u>\$9,134</u>

BEDFORD SCHOOL DISTRICT

NOTES TO SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

JUNE 30, 1988

**NOTE 1 - SCOPE OF AUDIT**

All operations related to the Bedford School District Federal grant programs (Schedule I) are included in the scope of the OMB Circular A-128, *Audits of State and Local Governments* (the single audit). The New Hampshire Department of Education has been designated as the School District's cognizant agency for the single audit.

**NOTE 2 - PERIOD AUDITED**

Single audit testing procedures were performed for Bedford School District Federal grant transactions during the year ended June 30, 1988.

**NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies and financial reporting practices permitted for School Districts in New Hampshire are prescribed by Handbook IIR promulgated by the New Hampshire State Department of Education. The significant accounting policies followed by the Bedford School District are as follows:

*Basis of Presentation*

The accompanying Schedule of Federal Financial Assistance includes the Federal and State grant transactions of the School District.

The receipts and proceeds from Federal grants are recorded on the modified accrual basis, whereby revenue is recognized when it becomes available and measurable. Disbursements of Federal grant funds are recorded on the accrual basis.

## APPOINTED BOARDS & COMMISSIONS

### PLANNING BOARD

Elizabeth Corell	Term Expires 1989
David Danielson	Term Expires 1989
Gary Howard, Chairman	Term Expires 1990
Ryk Bullock	Term Expires 1990
Dennis Balog	Term Expires 1991
Larry Wolter	Term Expires 1991
Jane Melendy, Alternate	Term Expires 1989
Ray Kiestlinger, Alternate	Term Expires 1991
Martha Harris, Clerk	

### HISTORIC DISTRICT COMMISSION

Charles Colpitts	Term Expires 1989
R. Shep Melnick	Term Expires 1989
June Reilly	Term Expires 1989
Urban Landini	Term Expires 1990
Stephen Jensen	Term Expires 1990
Elizabeth Lessard, Chairman	Term Expires 1991
Marilyn Otterson, Alternate	Term Expires 1989
Marjorie Peters, Alternate	Term Expires 1990
Robert Tarbell, Alternate	Term Expires 1991
Martha Harris, Clerk	

### BOARD OF ADJUSTMENT

Nancy Pieretti	Term Expires 1989
Susan Moore	Term Expires 1989
Richard Como, Chairman	Term Expires 1990
Richard Young	Term Expires 1990
James Rodier	Term Expires 1991
Leonard Gerzon	Term Expires 1991
Donald Folsom Alternate	Term Expires 1991
Paul Harrington, Alternate	Term Expires 1991
Martha Harris, Clerk	

### TRUSTEE OF CEMETERIES

Fred Wiggin	Term Expires 1989
Randy Burbank	Term Expires 1990
Doris Spurway	Term Expires 1991

### CONSERVATION COMMISSION

Carol Anderson-Botsford	Term Expires 1989
William Barry	Term Expires 1989
William Morrison	Term Expires 1990
Clark Gott, Chairman	Term Expires 1991
David Collins	Term Expires 1991
Lorraine Sanford	Term Expires 1991
Wilma Morrison, Alternate	Term Expires 1990

### PARKS AND RECREATION

Richard Fortin, Chairman	Term Expires 1988
John Pedone	Term Expires 1989
Chrystal Ruszenas	Term Expires 1990
Barbara Upton	Term Expires 1990
Roland Caron	Term Expires 1991
Pamela Crouch	Term Expires 1991
Mark Edelberg, Alternate	Term Expires 1989
Ken Hawkins, Alternate	Term Expires 1991



Old Town Hall in Bedford Center. Town Council desires renovations and restoration for future community use.



Firefighter Frank Fraitzl atop aerial ladder

### TOWN REPORT CREDITS

Editor: Lorraine Sanford

Typists: Martha Harris  
Nancy McColl  
Lisa Tyrrell

Photographer: John Glennon

Printer: Lafayette Press

## **- IN AN EMERGENCY -**

**To report a Fire or Rescue**  
**472-3311**

Fire Station, 10 Meetinghouse Rd.  
Office hours 8:00 a.m. to 5:00 p.m.  
Business Phone – 472-3219

**To Call Police**  
**472-5111**

Police Station  
18 North Amherst Rd.  
Non Emergency Phone 472-5160

### **Town Office Building**

24 North Amherst Road

Hours: Monday through Friday, 8:00 a.m. to 4:30 p.m.

Town Manager's Office	472-5242
Building Department	472-3838
Planning Board	472-5242
Board of Adjustment	472-5242
Historic District Commission	472-5242

Open Wednesday evenings until 7:30 p.m.  
Monday through Friday 8:30 a.m. to 4:30 p.m.

Town Clerk/Tax Collector	472-3550
Assessor	472-5242

### Highway Department

Office Hours 8 a.m. to 4:30 p.m. Monday through Friday  
Office – 24 North Amherst Road – 472-3070  
Garage – 19 Nashua Road – 472-3070

### Landfill Hours

Closed Monday – Tuesday through Saturday 8:30 a.m. to 5 p.m.

### Library

Monday through Thursday 9:00 a.m. to 8:00 p.m.  
Friday 9:00 a.m. to 5:00 p.m.  
Saturday 10:00 a.m. to 3:00 p.m.  
Sunday 12-2 p.m. (courtesy of Bedford Kiwanis Club)  
3 Meetinghouse Road – 472-3023

## **Schools**

Peter Woodbury School  
County Road  
622-0431

Memorial School  
Old Bedford Road  
627-1776

McKelvie Middle School  
Liberty Hill Road  
472-3951